

STRATFIELD ELEMENTARY SCHOOL  
BUILDING COMMITTEE

Sullivan Independence Hall  
725 Old Post Road, First Floor Conference Room  
Fairfield, CT 06824

Tuesday, February 7, 2012  
7:00 pm

FINAL Minutes

Members Present: Linda Barlaam; Don DiMartino; Kathryn Dittrich; Thomas Lanese, Secretary; Millie Pollack

Members Absent: Michael Fazio; William Harke; Al Kelly, Chairman; Larry Kochman, Vice Chairman; Paul Fattibene, BOE liaison

Others Present: Anna Cutaia-Leonard, BOE Director of Elementary Education; Thomas Pesce, Principal of Stratfield ES; Sal Morabito, BOE Manager of Construction, Security and Safety; William Silver, Silver/Petrucci; Ken Procino, Malkin Construction; Judy Ewing; Tom Doonan, PTA President; Chris Pulito, Stratfield PTA Rep

I. Call to Order

Secretary, Mr. Lanese called the meeting to order at 7:05 p.m. Mr Kelly was at the Board of Finance meeting presenting information on the FWHS roof project. Mr. Kochman was on vacation. Paul Fattibene, BOE liaison sent an e-mail saying he would be late.

II. Approval of Minutes

Motion was made by Mrs. Dittrich and seconded by Mrs. Barlaam to approve the minutes of December 6, 2011.

Motion passed unanimously 5:0

III. Status of Final Punch list items.

Items are complete, manuals have been turned over. Final report will be presented by late February. Horizon's report will be completed by late February, and that is the last report. Certificate of Occupancy inspection on some items still need to be reviewed by the AHJ. Their items have been closed out. Another exit sign is on order and will be installed by the end of February. Door signs to be completed by this Friday. Re-inspection by end of February.

Follow-up list from 12/16/11 minutes.

-Towel dispensers: have been delivered, Mr. Morabito will follow-up with the installation.

-Clocks: rewiring is completed.

-Main hall sound: sound panels have been installed on ceiling. Installation of additional wall panels was declined by the committee.

-Cages for handicap and exit signs: have been installed.

IV. Status of Certificate of Occupancy

Expected by end of February

V. CM Final close out, PCO's and CO's.

-Mr. Procino: reported (See attached report)

-Mr. Procino: asked how to close out the GMP?

-Mr. DiMartino: suggested closing it out by arriving at a figure and estimate how much more work will need to be made. There would then be a final change order to close the job out.

-Mr. Procino: suggested using February 29<sup>th</sup> as the date for the final closeout.

BSF Change Order Assistance:

-Mr. Morabito: is waiting for some final change orders from the State and the BSF. Recommends speaking with Ms Holland, the Town Purchasing Agent.

-Mr. Petrucelli: all the change orders must be approved and discussed the insurance company submitting a bill to Malkin Construction for a reconciliation of allowance usage.

-Mr. Procino: reviewed the Cost Report.

VI. Review and approve invoices and Monthly Requisitions for payment.

The Executive Board of the SBC discussed the following items with the town, but as they have not received an answer at this time, the following two items are currently on hold:

- Malkin Construction for PCO #132 for Discussion of Final Shared Savings in the amount of \$159,244.62

-Chimnet invoice for \$15,000.00

Motion was made by Mr. DiMartino and seconded by Mrs. Pollack to approve payment to Silver/Petrucelli for invoice 11-1541 in the amount \$130,000.00 while awaiting recommendation from Town authorities regarding shared savings.

Motion passed unanimously 5:0

Motion was made by Mrs. Dittrich and seconded by Mrs. Barlaam to approve payment to William Kenny Associates for invoice #1614.1-4 in the amount of \$ 1,012.50

Motion passed unanimously 5:0

Motion was made by Mrs. Barlaam and Mrs. Dittrich seconded to approve payment to United Illuminating dated 12/9/11 in the amount of \$ 326.43

Motion passed unanimously 5:0

Motion was made by Mrs. Dittrich and seconded by Mrs. Barlaam to approve payment to Malkin Construction for invoice B9050ORQ23R in the amount of \$500,000.00

Motion passed unanimously 5:0

VII. Public Comment.

-Mr. Pesce: Regarding the \$92,000 balance that is remaining in the budget. He would like to see the school get \$15,000 for expenses that they will be incurring for items that still need to be addressed. PA system needs some fine tuning and adjustments. Air balancing issue in some of the rooms. The saddle between the new and old wing should look nicer. The stage registers had to be shut off because they are blowing air directly on to the stage. Two basketball hoops were damaged outside of the building during the construction project and would like them to be replaced. Revisit the sound in the hallway. The office as doors cannot be kept open as a result of the noise when people are in the hallway. Wants 12 lunch tables and accompanying chairs. School name outside of the building location was changed from original plans and is not visible and should be raised 6-8 feet. Would like

permission from the committee to install the rug attic stock in the section of the library that was omitted by the Committee as they have the materials.

Air balancing:

-Mr. Procinco: reviewed the Horizon report.

-Mr. Petrucelli: is also involved with reviewing the air balancing reports and the sound – will be issuing a memorandum to review the initial reports.

-Mr. Procino: said the work (redirection of the diffusers) on the stage was completed approx. 2-3 weeks ago.

-Mr. Pesce: did not know the work was done and will have the air turned on again.

-Mr. Morabito: reported on the work that was done on the (HVAC) system and what needs to be completed. He will review the punch list again. Wants to see the final commissioning report.

-Mr. Procino: Basketball hoops were to be demolished in the original plan with no plans to reinstall them

Motion was made by Mr. DiMartino and seconded by Mrs. Barlaam to allow the Board of Education to install the attic stock carpet to cover the media center VCT corridor.

Motion passed unanimously 5:0

Signage outside of the building: Silver/Petrucelli will check why the sign is lower. Moving the sign now will leave holes in the bricks.

Sound panel: no technical analysis was done and committee did not approve the PCO.

Partition: saddle between the two buildings is an expansion joint

Lunch tables: depending upon how much money is left over at end of project. It will cost approximately \$1,200 per table with seats.

-Tom Doonan, Churchill Road: Every appreciates the work. HVAC does not appear to be working properly.

-Bill Silver: announced that Silver Petrucelli won 1<sup>st</sup> place award from the Associated Builders and Contractors, of note was their phasing during the project and how they successfully kept the children in school while keeping their safety paramount.

VIII. Adjourn

Next and final meeting will be held March 6 at the 1st Floor Conference Room, Sullivan Independence Hall

Motion was made by Mrs. Barlaam and seconded by Mrs. Pollack to adjourn the meeting at 7:50 pm

Motion passed unanimously 5:0

Respectfully Submitted,

T.J. Lanese  
Secretary

Charlotte Leslie  
Recording Secretary

Follow-Up Items:

Silver Petucelli: Will check into why the signage outside of the building is lower than the original drawings.