

STRATFIELD ELEMENTARY SCHOOL
BUILDING COMMITTEE

Friday, September 9, 2011
6:00 pm
Sullivan Independence Hall, 1st Floor Conference Room
Fairfield, CT

SPECIAL MEETING

FINAL MINUTES

Members Present: Linda Barlaam; Don DiMartino (6:14 pm); Kathryn Dittrich (6:14 pm); Al Kelly, Chairman (6:06 pm); Larry Kochman, Vice Chairman

Members Absent: Michael Fazio; William Harke; Thomas Lanese, Secretary; Millie Pollack; John Mitola, BOE liaison

Others Present: Bill Silver, Silver Petrucelli & Associates (6:30pm); Anna Cutaia-Leonard, BOE Director of Elementary Education; Thomas Pesce, Principal of Stratfield ES; Tom Doonan, Stratfield PTA President; Stratfield PTA Reps: Chris Pulito and Mike Borsari; Judy Ewing

1. Call to Order

Vice Chairman, Larry Kochman called the meeting to order at 6:00pm

2. Follow-up Items of Malkin Construction from August 16th meeting

Furniture: Mr. Pesce discussed the problems with some of the furniture that was delivered. Some of the feet of the chairs are scrapping the floors, some of the furniture is not up to scale and mismatched. He discussed his concerns over how the process took place. Mr. Kochman discussed the process and his concern that much of the new furniture does not work for the space.

Mr. Kelly requested that Mr. Pesce make a list of all the furniture that is causing problems and the issues. Mr. Pesce will submit the list to Mrs. Cutaia-Leonard who will then submit to the chair.

Weeping Wall in the basement near the Media Center. It was repaired and is now weeping again. Mr. Silver is charged with looking at the wall and coming up with a permanent solution.

New items: mats, rugs in library, grounds and weeds, Melville Avenue stairs (still need pricing)

Mr. Procino could not attend the meeting but provided a report (see attachment):

- A: Landscaping: ground cover. Mrs. Dittrich will meet with Mr. Procino next week to discuss options and pricing.
- B: water discharge from building to outside grounds. Malkin to repair at no cost.
- C: roof over doorway
- D: Fire Marshall is requiring room numbers on all the classrooms. This may require reprogramming of all the labeling of the equipment, etc. Committee will work with Mr. Procino.
- E: to be discussed when at the next meeting at the school in two weeks.
- F: Copy Room revision (SK55 and SK56).
- G: Emergency lights in storage room; solution must include working off existing circuitry

- H: signage
- I: Front steps: Getting pricing
- J: additional equipment in the attic. Silver Petrucelli to get pricing
- K: Door ratings. Company is coming on Monday to review
- L: RFI #277 – repointing on the exterior brick: Silver Petrucelli will take a look

Discussion took place again on items that were brought up prior to Mr. Silver arrival.

a. Weeping Wall.

b. Furniture: Mr. Silver: discussed why and what was ordered according to the architectural specs based on meetings with the school staff. Also presented the costs to bring the furniture up to code. He will present this list to Malkin.

Motion by Mr. Kochman and seconded by Mrs. Dittrich not to exceed \$5,000 to replace the steel glides to nylon glides on the tables and chairs in the school.

Motion passed 4:0:1 Mr. DiMartino abstained

Public Comment:

Ms. Cutaia-Leonard: requested that Mr. Silver speak with Jan Burns from Central Office on Monday prior to the ordering of the glides.

Mr. Silver pointed out that in photo A: there is a new retaining wall and discussed the landscaping. He will get pricing.

Mr. Pesce: Opening Day – went wonderfully, everyone was very happy and overjoyed.

There will be a ribbon cutting ceremony: invitations will be sent out.

Committee members asked how the Alumni parents, who would like to come and visit, can get a tour.

Suggested a weekend event, however this would incur paying custodians overtime.

3. Public Comment

Mr. Pesce will provide a punch list of the furniture problems.

Mr. Doonan, Church Hill Road: The silver lettering with the school's name is not visible because of the bus canopy.

4. Adjourn

Motion was made by Mrs. Barlaam and seconded by Mrs. Dittrich to adjourn the meeting at 7:20 pm

Motion passed unanimously

Respectfully Submitted,

T.J. Lanese

Secretary

Charlotte Leslie

Recording Secretary

FOLLOW-UP from 7/19 and 8/16 meeting

1. Fuss & O'Neill. Not present at tonight's meeting.
2. United Steel still not finalized.
3. Wait until August to see where the finances are and then decide on PCO #31 and PCO # 43 – not discussed.
4. Mr. Silver will look into the design and pricing of sound panels in the new administration area starting with the ceilings.
5. List of doors is being removed from the list..
6. Ceiling tile in the third floor boys bathroom – still open.
7. Mr. Kelly will respond to First Selectman
8. Rug extension – part of the library.
9. Mats on front of stage.
10. Melville Avenue stairs.

FOLLOW-UP from 9/9/ meeting

1. Follow-up with Silver Petrucelli on detailed list of problems with furniture
2. Follow-up with Silver Petrucelli on the process of discussing the requirements by the school, the ordering and placing the furniture
3. Weeping Wall – need to discuss again with Silver Petrucelli and Malkin Construction
4. Chimnet letter needs to be sent to First Selectman
5. Review Room numbering of classrooms with Malkin
6. See Lists A-L above