

STRATFIELD ELEMENTARY SCHOOL

BUILDING COMMITTEE

Tuesday, July 19, 2011

7:00 pm

Sullivan Independence Hall, 1st Floor Conference Room

Fairfield, CT

FINAL MINUTES

Members Present: Linda Barlaam; Don DiMartino; Kathryn Dittrich; Al Kelly, Chairman; Larry Kochman, Vice Chairman; Thomas Lanese, Secretary; Millie Pollack

Members Absent: Michael Fazio; William Harke; John Mitola, BOE liaison

Others Present: Anna Cutaia-Leonard, BOE Director of Elementary Education; Sal Morabito, BOE Manager of Construction, Security and Safety; William Silver of Silver/Petrucci; Tim Yahn, Malkin Construction; Ken Procino, Malkin Construction; Thomas Pesce, Stratfield Principal; Judy Ewing; Tom Doonan, Stratfield PTA President; Stratfield PTA Reps: Stu Buhendorf and Chris Pulito; Peter Ling

I. Call to Order

Chairman Mr. Kelly called the meeting to order at 7:00 p.m.

II. New construction items

Mr. Procino ordered extra pavers

III. Follow-up Items of Malkin Construction from May 3th meeting

Discussion took place on the need for soundproofing in the Music and Band Room. It was determined that this will make it quiet enough in order that the teacher above the music room will be able to teach. Mr. Procino is hopeful that the soundproofing will be completed by September but cannot guarantee it at this time. This would involve adding sound panels and insulated duct work. Mr. Pesce let the committee know that band starts in October.

Mr. Pesce discussed that he will have five 1<sup>st</sup> grade sections next year. Since he has to keep them on the ground floor, he will be placing one of them into the music room and moving the general music classroom to the 3<sup>rd</sup> floor.

1. Motion was made by Mr. Kochman and seconded by Mrs. Barlaam to approve payment for PCO 101-Band/Orchestra/Music Sound Remediation in the amount of \$40,116.53.

Motion passed 5:0:2 Mr. Kochman and Mr. Lanese abstained

Problems that arose since last meeting:

-Kitchen office: the heating system was removed during construction

2. Motion was made by Mr. DiMartino and seconded by Mr. Kochman to give the Executive Officers authorization to approve a solution to install heat back into the Kitchen office not to exceed \$7,000.00.

Motion passed 6:0:1 Mrs. Pollack abstained

Mr. Pesce informed the committee that the staff bathroom does not have heat either.

3. Motion was made by Mr. Kochman and seconded by Mr. DiMartino to approve the pavers to finish off the sidewalk in the amount of \$1,800.00

Motion passed unanimously

4. Motion was made by Mr. Kelly and seconded by Mrs. Dittrich to approve previously approved PCOs: 58, 59A, 64, 64A and 82:

-PCO 58: Computer Lab, \$6,978.37

-PCO 59A: Additional Electrical Work, \$8,678.75, approved 5/12/11

-PCO 64: Additional Electrical Work, Completed, \$1,414.18, approved 4/11 and 5/12

-PCO 64A: Additional Electrical for HVAC and Gym Equipment, \$16,142.99, approved 5/12

-PCO 82: Required ADA Signage, \$4,143.83

Motion passed unanimously

5. Motion was made by Mr. Kochman and seconded by Mrs. Dittrich based on the recommendation of the Executive Officers to approve payment for PCO 87-Lockdown Hardware in the \$11,391.38.

Motion passed unanimously

6. Motion was made by Mr. Kochman and seconded by Mrs. Dittrich to approve payment for PCO 91-New Back Stage Curtain not to exceed \$11,000.00

Motion passed unanimously

7. Motion was made by Mrs. Dittrich and seconded by Mrs. Pollack based on the recommendation of the Executive Officers to approve payment for PCO 93-Library Shelving in the amount of \$13,243.06

Motion passed unanimously

8. Motion was made by Mr. Kochman and seconded by Mrs. Dittrich based on the recommendation of the Executive Officers to accept credit from PCO 94-Choral Riser in the amount of \$10,254.01

Motion passed unanimously

9. Motion was made by Mrs. Dittrich and seconded by Mrs. Barlaam to approve payment for PCO 95-Exhaust Staff Bathroom 201B in the amount of \$1,956.95

Motion passed unanimously

10. Motion was made by Mrs. Barlaam and seconded by Mrs. Dittrich based on the recommendation of the Executive Officers to approve payment for PCO 96-Lead Abatement at the Exterior Cornice in the amount \$13,389.17.

Motion passed unanimously

11. Motion was made by Mr. DiMartino and seconded by Mr. Lanese based on the recommendation of the Executive Officers to approve payment for PCO 97-Homosote Panels in Kitchen and Café in the amount of \$10,278.29.

Motion passed unanimously

12. Motion was made by Mr. DiMartino and seconded by Mrs. Dittrich based on the recommendation of the Executive Officers to approve payment for PCO 98-Elevator Sump Pump in the amount of \$12,957.48

Motion passed unanimously

13. Motion was made by Mrs. Pollack and seconded by Mrs. Barlaam to accept credit from PCO 99-Front Stage Curtain in the amount of \$2,221.00

Motion passed unanimously

14. Motion was made by Mrs. Barlaam and seconded by Mr. DiMartino based on the recommendation of the Executive Officers to accept credit for PCO 100-Gas Enclosure in the amount of \$11,023.00.  
Motion passed unanimously

15. Motion was made by Mrs. Dittrich and seconded by Mrs. Barlaam to approve payment for PCO 102-Cooling for Rooms 306, 306A and 306B in the amount of \$11,026.16  
Motion passed unanimously

Discussion took place on having Amanda Cleveland of Silver/Petrucci being at the site to facilitate retagging and overseeing the distribution of the furniture.

Per Mr. Silver, during the period of June 13-July 19 staff has spent 96 hours. Possibly 8 more days of work. Feels that the furniture is well tagged and his staff does not need to be on site. Mr. Procino would like to see someone on site directing the placement as there will be 5 vendors who will be delivering the furniture. Some of the surplus furniture may be salvaged or reused by the BOE who will place them in trailers.

16. Motion was made by Mr. Kochman and seconded by Mrs. Barlaam to approve changing the amount from \$7,800.00 to not to exceed \$16,000.00 for payment to Silver/Petrucci for retagging and overseeing the distribution of the furniture.  
Motion passed unanimously

Found two more doors and openings with PCBs for a total of three doors. To date, no abatement has been done. One door has been approved for \$14,000.00. Discussion took place about hiring Fuss & O'Neill to come up with a plan which will need to be approved by the EPA. Fuss & O'Neill should attend the next meeting on August 16th. Door frame and caulk needs to be replaced. Sampling needs to be done. Possible choices are: monitor or replace the doors.

Sense of the body: Have Fuss & O'Neill make the SIP for the Monitoring and sampling of the existing 3 door frames and to stop the door frames order

#### IV. Review of the bills and proposals

Chimnet: Mr. Kochman does not recommend approving the documentation that the company submitted. Is concerned that the company is overcharging. Does not recommend paying their bill. Recommends the Town review bills submitted to them for other projects.

1. Motion was made by Mr. Kochman and seconded by Mrs. Dittrich to direct the Chairman to write a formal letter to the First Selectman regarding the Chimnet billing.  
Motion passed unanimously

Mr. Kelly would like to hold off paying the Horizon Engineering, R0109Z-075-21, \$5,296.30

2. Motion was made by Mrs. Dittrich and seconded by Mrs. Barlaam to pay Malkin Construction Corporation's June Monthly Invoice in the amount of \$30,554.73 for the following invoices:

-Cherry Hill Construction: Appl#007	\$ 25,212.95
-United Illuminating: 5/26/11	\$ 221.78
-William B. Meyer: COM-528-1/1	\$ 5,120.00

Motion passed unanimously

3. Motion was made by Mr. Kochman and seconded by Mrs. Dittrich to pay Malkin Construction Corporation's June Monthly Invoice in the amount of \$335,970.13.

Malkin Construction: MCC0611                      \$ 1,826.00

Malkin Construction: B9050RQ18                \$ 334,144.13

Motion passed unanimously

V. Review and approval of the Minutes

Motion was made by Mrs. Pollack and seconded by Mr. DiMartino to approve the minutes of June 7, 2011

Motion passed 6:0:1 Mrs. Barlaam abstained

VI. CM update – Monthly reports

-Move Follow-up section from 6/7/11 minutes forward

-Basement “weeping wall” update: Malkin will repair and paint the wall. However, the cause of the problem has not been determined.

VII. New Business

Canopy lights will be attached to the columns. Brickwork to be completed.

VIII. Public Comment

Mr. Pesce: Thanked everyone for all their work. Thanked them also for the consideration given to the sound system and sound proofing in music room and admin hall. Asked about the weeping wall. Would like to change the three textures on the wall from both sides of the staircases on the basement level to give it one look.

Tom Donnan: would also like to see the wall refinished in the library area

Mr. Ling: asked why he did not receive a response to his last e-mail. Wants his last e-mail to be recorded into the minutes. Complained about the latest AC unit to be delivered and noise levels. He wants to know about the noise pollution allowable levels in a neighborhood. Very disappointed at the look of the buildings owing to the AC units which did not appear in the original drawings. Wants them to be screened. Wants to meet with the committee otherwise will go to the local papers.

IX. Adjourn

Next meeting will be held August 16<sup>th</sup>, Tuesday, 1st Floor Conference Room, Sullivan Independence Hall

Motion was made by Mr. DiMartino and seconded by Mrs. Pollack to adjourn the meeting. Motion passed unanimously at 8:54 p.m.

Respectfully Submitted,

T.J. Lanese

Secretary

Charlotte Leslie

Recording Secretary

FOLLOW-UP from July 19, 2011

1. Fuss & O'Neill should attend the next meeting on August 16th.
2. United Steel needs to be finalized.
3. Wait until August to see where the finances are and then will decide on PCO #31 & PCO #43
4. Furniture discussions will take place in ~~July~~ and August
5. Mr. Silver will look into the design and pricing of sound panels in the new administration area starting with the ceilings
6. List of Doors: Mr. Procino will follow up with pricing and pictures
7. Weeping wall in basement. Mr. Silver and Mr. Procino will look into repairing the wall
8. 3<sup>rd</sup> Floor toilet in boys room water stain on the ceiling tile
9. Colors for cafeteria
10. Closets and large cabinet units in Administration area: sketches and prices will be provided
11. Selectman's response to Chairman's letter re: Chimnet