

**STRATFIELD ELEMENTARY SCHOOL
BUILDING COMMITTEE
Tuesday, December 7, 2010
7:00 pm
Sullivan Independence Hall, 1st Floor Conference Room
Fairfield, CT**

FINAL MINUTES

Members Present: Linda Barlaam, Don DiMartino, Kathryn Dittrich, Michael Fazio, Al Kelly, Chairman; Larry Kochman, Vice Chairman; TJ Lanese, Secretary

Members Absent: William Harke, Millie Pollack; John Mitola, BOE liaison

Others Present: Anna Cutaia-Leonard, BOE Director of Elementary Education; Thomas Pesce, Stratfield Principal, William Silver, Silver Petrucelli and Associates; Ken Procino, Malkin Construction Corp.; Tim Yahn, Malkin Construction Corp.; Judy Ewing, First Selectman's liaison; Laura Shea, Stratfield PTA President; Tom Doonan, Stratfield PTA President-Elect; Stratfield PTA liaisons Chris Pulito & Stu Buhrendorf and other members of the public

I. Call to Order

Chairman Mr. Kelly called the meeting to order at 7:00 pm

II. Review and approval of the minutes for November 9, 2010

Motion was made by Mrs. Barlaam and seconded by Mrs. Dittrich to approve the minutes of November 9, 2010.

Motion passed: 5:0:2 Mr. Fazio and Mr. DiMartino abstained

III. CM presentation of critical path trades contracts and alternates

None

IV. Locker, tack-board and faculty bathroom update

-7 bathrooms: 2 for Kindergarten, 5 for staff. Pricing on bathrooms in the works

-Tackboard in Potential change order column (PCOs)

V. CM update – Monthly report (see attachment)

- Kiln – still needs to purchase some parts, created an RFI for vent hood and exhaust to outside. Will be a PCO

- Steel is up for Building B. Roof will be up in the next few weeks. The canopy will be built within the month. The glass will be going up.

VI. Review Architect follow-up list

-Music Room: regarding soundproofing the rooms. An acoustical engineer has been contacted. Currently \$500 in fees. Discussed the two solutions to ceiling space to deaden the sound (mass). Will speak with Malkin Construction within the next week and a ½.

-Library column: discussions are in the works

- Screening around the HVAC: looking into screening in brick color, painting is not recommended
- towel dispensers: architect to review
- Furniture inventory meeting: holding off
- Lightning protection: architect will look into risk category. Mr. Kochman will send some information to Mr. Silver

VII. Discussion

None

VIII. Update on GMP and schedule special meeting

Mr. Kelly requested that there be a special meeting next Monday 12/13/10 at 6:30 pm. The Executive Board will send their recommendations by this Thursday for the committees to review before the meeting. Mrs. Leslie will book a room and let Mr. Kelly know who will then inform the rest of the committee.

IX. Review and Approval of UI bill

Motion was made by Mr. Kochman and seconded by Mrs. Dittrich to pay the UI bill not to exceed \$400.00.

Motion passed unanimously

X. Review of the bills and proposals

1. Motion was made by Mr. Kochman and seconded by Mr. DiMartino to pay \$20,481.55 for:

- Silver Petrucelli & Associates, Invoice 10-1435	\$8,368.05
- Connecticut Materials Testing, Invoice 2010-3473	\$3,517.50
- Michael Horton Associates; Invoice 08-51B.b1	\$1,955.00
- Michael Horton Associates, Invoice 08-51S1.b4	\$2,295.00
- John F. Fallon, Invoice date 11/18/10	\$ 546.00
- William B. Meyer, Invoice COM-801-0/1	\$3,800.00

Motion passed unanimously

2. Motion was made by Mr. Kochman and seconded by Mrs. Dittrich to pay Malkin Construction Corp. for invoice MCC-1110 in the amount of \$1,826.00

Motion passed unanimously

3. Motion was made by Mr. Kochman and seconded by Mrs. Dittrich to pay Malkin Construction Corp. for invoice B9050ORQ11 in the amount of \$767,115.22.

Motion passed unanimously

Other invoices:

DiRenzo: is on hold

Chimnet: Contract was established as not to exceed and time and material. Malkin Construction Corp. is still waiting for a further breakdown to recent bill. Chimnet works for town and BOE. Mr. Kelly will

Speak with Ms. Holland, Town Purchasing Agent and get back to the committee. Mrs. Cutaia-Leonard will speak with Nancy Nash and report back to committee.

XI. New Business

None

XII. Public Comment

-Laura Shea, Wilson Street: Congratulations to Al Kelly for winning PTA Council's Alis B. McGrath-Friend of Education award; thanks to Malkin Construction Corp. for donating the installation of the bricks; asked if Monday's meeting is open to the public (Yes), excited about the new building, would like to see the full bonding allocated to the school

-Tom Doonan, Churchill Road: Thank you for all the work. Requested that the bonded amount be used to the full amount for the full project. Please see it to the end.

-Amy Francoletti, Kindergarten teacher: requested that the Kindergarten bathroom between her room and the adjourning room be renovated. The room is in major disrepair.

Mr. Kelly: Kindergarten Bathroom is being priced out as a lot of repairs will be done to the bathrooms.

Mrs. Dittrich: added her personal thanks.

XIII. Adjourn

Motion was made by Mrs. Barlaam and seconded by Mrs. Dittrich to adjourn the meeting at 7:35 pm

Motion passed unanimously

A special meeting will be held on Monday, December 13th, 6:30 pm, 2nd Floor Conference Room, Sullivan Independence Hall.