

**SPECIAL PROJECTS STANDING BUILDING COMMITTEE SPECIAL MEETING**

**Friday, August 3, 2012**

**4:00 pm**

**First Floor Conference Room, Independence Hall**

**725 Old Post Road, Fairfield, CT 06824**

**FINAL MINUTES**

Members Present: Rich Speciale, Chair; Jane Purcell, Len Amato, Al Kelly (by phone for about 20 minutes), John Convertito (arrived at 4:16 pm)

Members Absent: Gerard Keough, Mike Giaquinto

Others Present: Brandt Jobst, Larry Secor, Judy Ewing, Meredith McCormack, Ken Lee

**I. Call to Order**

The meeting was called to order by Rich Speciale, Chair, at 4:07 pm.

**II. Review and Approve Invoices**

The following invoices were approved as presented:

-William B. Meyer Inc invoice COM-550-2/2 for \$15,000 for removal & storage of books etc.

Mr. Speciale made a motion to pay this invoice. Len Amato seconded the motion which carried 4-0 (John Convertito had not arrived yet).

- Nafis & Young invoice # 227-12 for \$1,330.00 for services rendered. Mr. Speciale made a motion to pay this invoice. Mr. Amato seconded the motion which carried 4-0 (Convertito had not arrived yet).

- #9, THP AIA Document G702 for \$361,125.68 for work performed. Mr. Speciale made a motion to pay this invoice. Mr. Amato seconded the motion which carried 4-0 (Mr. Convertito had not arrived yet).

- #5127, Wiles Architects invoice #5127 for \$3,800.00 for June and July Project Administration. Mr. Speciale made a motion to pay this invoice. Mr. Amato seconded the motion which carried 4-0. (Mr. Convertito had not arrived yet).

- #09849, AAIS invoice 09849 for \$2,339.00 for asbestos removal. Mr. Speciale made a motion to pay this invoice. Mr. Amato seconded the motion which carried 4-0. (Mr. Convertito had not arrived yet).

**III. Review and Approve PCOs and COs**

The following PCO was approved as presented:

- PCO #22, THP, for Electrical and Mechanical revisions @ \$16,910.11. Mr. Speciale made a motion to approve this PCO #22. Mr. Amato seconded the motion which carried 4-0-1, Al Kelly abstaining. (Mr. Convertito had arrived at this time).

-PCO C/O #31 THP proposed \$2,261.43 for sound mitigation on the column and glass exterior, to install aluminum closure panels. Mr. Speciale made a motion to approve this C/O. Mr. Convertito

seconded the motion which carried 5-0. THP will be called; they need five days to perform the work.

PCO #25 for Sidewalk and drop-off work to be done by Kowalski Brothers for \$5,000.00 (including bollards and asphalt paving). Mr. Speciale made a motion to accept this PCO #25. Mr. Convertito seconded the motion which carried 4-0 (Mr. Kelly was no longer on the phone). A credit will come back to the Town for work not done by THP.

#### IV. Update from Architect

Brandt Jobst reported on the noise migration between the Principal's Office and the Conference Room. Several alternatives were mentioned. One involved noise baffles; the other involved a punch list item requiring the installation of foam under the metal slab topping the wall partition.

Other issues were reviewed as follows:

- The BOE will remedy the splash guard for the drinking fountain.
- One hasp on kitchen shutter needs to be fixed. (Punch list item).

During the architect update, Mr. Jobst said that the ventilation work was ahead of schedule, and the furniture would be moved back in time for the teachers to arrive. There was no visible leaking observed in spite of the heavy rain.

There are two outstanding issues re: summer work: 1) What to do about the exposed ceiling areas, and 2) what to do about the acoustics in the rooms.

Proposed solutions include painting the ceiling or adding sound safe panels. Estimates will be provided. It was pointed out that there is already some insulation in the walls.

#### V. Update from OCR/Rich Speciale

Larry Secor said that the east side of the school was mostly completed. A little more work is needed in the music room. He mentioned the lock replacement needed on the cafeteria door. THP will discuss options with the door vendor. In addition, a replacement sink is needed as the wrong sink was installed. In the next two weeks, the focus will be on the punch list and on start up of equipment. Then the balancing will be done. That could take some time. Then the roof inspection will be done.

Mr. Speciale announced that an allowance will be coming back to the Town. It will be discussed at the next meeting. Landscaping was discussed. The mechanical units are visually not objectionable.

#### VI. Adjourn

Mr. Amato made a motion to adjourn the meeting at 4:58 pm. Jane Purcell seconded the motion which carried 4-0.

Respectfully submitted,

Len Amato  
Board Secretary