

SPECIAL PROJECTS STANDING BUILDING COMMITTEE MEETING

Monday, August 27, 2012

5:30 pm

First Floor Conference Room

Independence Hall

725 Old Post Road

Fairfield, CT 06824

Final Minutes

Members Present: Rich Speciale, John Convertito, Gerard Keough, Al Kelly (Conference Call), Len Amato (at 5:56 by Conference Call)

Members Absent: Jane Purcell, Michael Giaquinto

Others Present: Sal Morabito, Twig Holland, Brandt Jobst, Larry Secor, Judy Ewing, Eileen Roxbee (briefly), Meredith McCormack

I. Call to order

Chair Rich Speciale called the meeting to order at 5:38 pm. Principal Eileen Roxbee announced that there will be an open house on September 12 at 5 pm.

II. Approval of Minutes

Jerry Keough made a motion to approve the minutes dated May 21, June 27, July 11 and August 3. John Convertito seconded the motion which carried 4-0.

III. Review and Approval of Requisitions, PCOs and COs

Mr. Convertito made a motion to approve Invoice #10 for THP in the amount of \$163,785.98. Mr. Keough seconded the motion which carried 4-0. Mr. Keough made a motion to approve invoice # 255-12 in the amount of \$5,180 for Nafis & Young. Mr. Convertito seconded the motion which carried 4-0. Mr. Convertito made a motion to approve invoices 12/6/2018 and 12/7/2005 for Fairfield Testing Laboratory in the amount of \$880 (\$440 per invoice). Mr. Speciale seconded the motion which carried 4-0. Mr. Keough made a motion to approve an invoice for Walt Stapleton in the amount of \$80. Mr. Convertito seconded the motion which carried 4-0. Mr. Keough made a motion to approve invoice # 5842 for Kowalsky Brothers in the amount of \$4,239.75. Mr. Speciale seconded the motion. Twig Holland said the line-stripping is still outstanding. Mr. Convertito asked what additional work needs to be performed beyond the amount the Committee had approved. Mr. Speciale said additional work includes: ballards to protect the electrical units behind the school; additional asphalt work; striping and seeds. Ms. Holland said all work will be covered under the amount the Committee had approved. The motion carried 4-0. Mr. Convertito made a motion to approve invoice # 90154574 for HB Communications in the amount of \$924 pending certification from the owner's agent that the smart board and TV reinstalled are functioning. Mr. Keough seconded the motion which carried 3-0-1, Mr. Kelly abstaining.

IV. Review and Approve Sound Safe Boards

Mr. Speciale said that Principal Roxbee had a preference for a color for the acoustic panels. Mr. Speciale recommends the Committee approve the PCO for the acoustic panels in the amount of \$3,873.59. Mr. Speciale stressed that he wants to make sure that there is enough money

remaining in the budget before additional funding items like painting the ceiling and adding sound proofing are approved by the Board. Mr. Convertito made a motion to approve the PCO from THP for acoustical panels in the amount of \$3,873.59. Mr. Keough seconded the motion which carried 3-0-1, Mr. Kelly abstaining.

V. Review and Approval Painting of Structural Steel and Ceilings Above Clouds

The Board decided to put approval of THP's PCO #23-painting the ceiling-on hold.

VI. Update on Project Status, Punchlist and Financials

The project is ahead of schedule for the school year to begin on time. Some credits will be negotiated and brought to the committee for approval in the near future.

The punch list work is moving along. Wiles Architects would be satisfied with the punch list items as rendered by Larry Secor. This was unacceptable to the committee. Mr. Speciale insisted that a final walk-thru and punch list be conducted by the architect and all drawings and reports be professionally signed and sealed by the firm, Wiles Architects. Larry Secor would like to review the work more thoroughly. Brandt Jobst agreed and said Wiles will go back to the site and look at outstanding issues.

The Committee expressed a desire that any unfinished work be done during the week at the end of the school day and will not require overtime pay. It was reported that the approximate budget is under the FEMA limit by \$143,000 and under the construction budget by \$190,000. Mr. Speciale said that he thinks the final work for his committee should be completed by the end of October.

VII. New Business-None

VIII. Old Business-None

IX. Public Comment-None

X. Adjourn

Mr. Keough made a motion to adjourn the meeting at 6:12 pm. Mr. Convertito seconded the motion which carried 5-0.

Respectfully submitted,

Jennifer S. Carpenter
Recording Secretary