

**SPECIAL MEETING
SPECIAL PROJECTS STANDING BUILDING COMMITTEE
EXECUTIVE OFFICERS' SUBCOMMITTEE**

Wednesday, July 11, 2012

12:00 pm

First Floor Conference Room

Independence Hall

725 Old Post Road

Fairfield, CT 06824

FINAL MINUTES

Members Present: Rich Speciale, Jerry Keough, Len Amato

Others Present: Judy Ewing, Cristin McCathy Vahey

I. Call to Order

Rich Speciale called the meeting to order at 12:10 pm.

II. Review and Approve Change Orders

CO #28 is for crash bars for the interior doors. An estimate of \$6303 for the bars had been investigated and found to be a fair price. Mr. Speciale made a motion to approve \$6303 for CO #28. Len Amato seconded the motion which carried 3-0.

CO #24, structural steel revision, will result in a credit back for labor of \$5580 plus a bond refund of \$69.19, for a total credit back of \$5649.19. Mr. Speciale made a motion to approve CO #24 for the steel revision. Mr. Amato seconded the motion which carried 3-0.

The architect drawings were not complete on the handicap area in front of the administration area. THP has completed the work based on the original drawings. The architect has updated the drawing. THP has a cost of \$19,000 to do the excavation, additional curbing, sidewalk, asphalt and installation of the ADA ramps. Kowalsky Bros., Inc. has submitted a proposal to do the work at a cost of \$2,237.50 listed as items 1-5. Item 6 of the proposal was for top soil, seeding, raking and hay for a 60x20 area. This approximate 60x20 area is the responsibility of THP.

Mr. Speciale made a motion to approve Kowalsky's proposal dated July 12, 2012 to do the work necessary to complete the ADA ramps at a not to exceed cost of \$4,000. Mr. Amato seconded the motion which carried 3-0.

Mr. Speciale said that the prior motion should have been not to exceed \$3,000, instead of \$4000. Mr. Speciale made a motion to approve Kowalsky's proposal dated July 12, 2012 to do the work necessary to complete the ADA ramps at a not to exceed \$3,000. Mr. Amato seconded the motion which carried 3-0.

Jerry Keough made a motion to remove from THP's responsibility the seeding, top soil, raking and hay for the 60x20 area in front of the new administration area and award this work to Kowalsky Bros., Inc. as per their proposal dated July 10, 2012 item 6 in the amount of \$900. Mr. Amato seconded the motion. During discussion it was agreed that THP's responsibility would be removed only if THP would be willing to credit back the bid amount if they did not do the work. The motion was approved 3-0.

III. Adjourn

Mr. Keough made a motion to adjourn the meeting at 12:54 pm. Mr. Amato seconded the motion which carried 3-0.

Respectfully submitted,

Len Amato
Board Secretary