

**SPECIAL PROJECTS STANDING BUILDING COMMITTEE MEETING**

**Monday, March 26, 2012**

**5:30 pm**

**Second Floor Conference Room**

**Independence Hall**

**725 Old Post Road**

**Fairfield, CT 06824**

**FINAL MINUTES**

Members Present: Rich Speciale, Jane Purcell, Len Amato, Gerard Keough, John Convertito (arrived 5:46 pm)

Members Absent: Al Kelly, Mike Giaquinto

Others Present: Lou Severino (Nafis & Young, for Lawrence Secor), Meredith McCormack, Judy Ewing, Sal Morabito, Twig Holland

**I. Call to Order**

Chairman Rich Speciale called the meeting at 5:40 pm.

**II. Approve Minutes**

Len Amato made a motion to approve the February 22, 2012 minutes. Jerry Keough seconded the motion which carried 3-0-1 (Jane Purcell abstaining).

Mr. Keough made a motion to approve the March 5, 2012 and March 21, 2012 minutes. The motion carried 2-0-2 (Purcell and Amato abstaining).

**III. Approval of Invoices**

Mr. Keough made a motion to approve the Nafis & Young Invoice, #046-12, in the amount of \$5,110. Mr. Speciale seconded the motion which carried 4-0. Mr. Keough made a motion to approve the AMC Invoice, #A031217, in the amount of \$8,095.63. Mr. Speciale seconded the motion which carried 5-0. Mr. Keough made a motion to approve the AMC Invoice, #A031217, in the amount of \$8,095.63. Mr. Speciale seconded the motion which carried 5-0.

Mr. Speciale made a motion to approve AAIS for Asbestos abatement on 2/10/12 (#9599) in the amount of \$18,991.00 (This amount was over the \$15,000 allotted, but there was nothing the Committee could do about it). Mr. Keough seconded the motion which carried 5-0.

Mr. Speciale made a motion to approve the AAIS Invoices, #9546 in the amount of \$12,525.01 and #9548 in the amount of \$20,494.30. Mr. Keough seconded the motion which carried 5-0.

A charge for delivery appeared more than once on one invoice and on the other invoice two inspectors were charged, when only one was requested so Ms. Holland advised of adjustments.

Mr. Keough made a motion to approve partial payment for two invoices for FFld Testing Lab-- \$1,526 for invoice # 11-12-25 and \$2,330 for invoice # 12/1/2017 Ms. Purcell seconded the motion which carried 4-0-1, Mr. Speciale abstaining. Mr. Speciale made a motion to approve invoice app #5, as submitted by THP on the AIA document, in the amount of \$394,378.52. Mr. Amato seconded the motion which carried 5-0. There is a credit due of \$1,582.72 for a Change Order re: ERV in the kitchen addition. Ms. Holland advised that the adjustment could appear on the next bill. Mr. Speciale made a motion to approve invoice #5090, as submitted by Wiles Architects, in the amount of \$1,986. Ms. Purcell seconded the motion which carried 5-0.

Regarding Wiles' invoice #5099 in the amount of \$744.94, the invoice appeared to be inflated beyond the not-to-exceed value for reimbursables. Ms. Purcell read from Section 11.8.2 of the Architect's contract states that reimbursables for Phase Two is not-to-exceed \$3000. Purchasing Director Twig Holland believes the Committee paid beyond that, at about \$7000. Mr. Convertito made a motion to attach a copy of the contract 11.8.2 to the minutes. Mr. Keough seconded the motion which carried 5-0. Mr. Convertito made a motion that the SPSBC does not approve invoice #5099 because Wiles has exceeded the not-to-exceed amount. The motion carried 5-0. Mr. Convertito made a motion to table invoice #5093 in the amount of \$8918.93 pending the Committee getting contractual advice from Legal Counsel. Mr. Amato seconded the motion which carried unanimously. Mr. Convertito made a motion to table Wiles invoice (#5102) in the amount of \$2,894.97 pending the Committee getting contractual advice from Legal Counsel. Mr. Amato seconded the motion which carried 5-0. Mr. Convertito made a motion to take no action on invoice #5094 in the amount of \$2500 pending an explanation and back-up materials from Wiles. Mr. Amato seconded the motion which carried unanimously. Mr. Keough made a motion to approve PCO # 17, #18 # 19 and #20. Mr. Amato seconded the motion. There was some discussion about the excessive price of glass for PCO # 18 and work done by Wiles related to the \$2,500 above. The motion carried 5-0.

Regarding relocation of utilities for Phase B, Ms. Holland said THP requested \$14, 608, but the allowance for electrical is \$6,500. No action was taken on this item. The Committee needs more information from both Wiles and the OCR on all allowance items.

#### IV. Update by Architect

No architect attended the meeting so there was no update.

#### V. Update by OCR

Lou Severino, who represented Nafis & Young for Lawrence Secor who was absent, said there is a 5' area near the Nurse's Office that needs retiling. Quarry tile would cost about \$900.00 more, but VCT can be used. No decision was made on this cost. A question was asked as to whether the abatement above the kitchen ceiling is done and if it was finished on Friday. Sal Morabito or Mr. Severino will look into this. There was a complaint about paint smell during school hours on March 23, 2012. Mr. Speciale asked the OCR to limit his hours whenever possible starting this week.

#### VI. Old Business-None

#### VII. New Business

Mr. Speciale expressed concern about the steel over the classrooms; he said the Committee can't afford to have any surprises. Mr. Morabito reported that pipe fitting is not in the way of the summer work; it is no longer a problem as well as some transite panels in the courtyard will need to be abated. Mr. Severino reported that the air testing was okay.

Ms. Purcell requested that if more abatement work is needed that the April break be used for work and that there be no overtime. She asked about the schedule promised by THP. Mr. Morabito will follow up on Wednesday with Ms. Holland after the weekly Sherman meeting. Mr. Speciale made a motion to amend the prior action taken to pay THP, application #5, AIA

document G702 and that the payment to THP be held in abeyance pending receipt of a construction schedule and approvals by the OCR and architect. Mr. Keough seconded the motion which carried 4-0 (Mr. Convertito left at 7:30 pm).

Ms. Purcell asked if the shop drawings for the HVAC units had been approved and if equipment was ordered, as they represent a critical path work this summer and asked for confirmation. The OCR will look into it.

#### VIII. Public Comment

Meredith McCormack asked for an update on the Contingency Fund for Part A and how much money has been spent to date on the project. The answer was that \$193,000 of the \$200,000 has been spent on Change Orders. The hazmat costs are very high. There is still a Construction Contingency.

#### IX. Adjourn

Mr. Amato made a motion to adjourn the meeting at 7:35 pm. Mr. Keough seconded the motion which carried unanimously.

Respectfully submitted,

Meredith McCormack/Jennifer Carpenter  
Recording Secretary