

SPECIAL PROJECTS STANDING BUILDING COMMITTEE MEETING

Monday, June 27, 2011

5:30 pm

First Floor Conference Room

Independence Hall

FINAL MINUTES

Members Present: Richard Speciale, Pam Iacono, Mike Giaquinto, Len Amato

Members Absent: Gerard Keough, Al Kelly

Others Present: Sal Morabito, Eileen Roxbee, Meredith McCormack, Jane Purcell, Brandt Jobst, Craig Wiles

I. Call to Order

Chairman Rich Speciale called the meeting to order at 5:39 pm.

II. Approval of Minutes of May 23, 2011 and June 9, 2011

Len Amato made a motion to approve the minutes of May 23, 2011. Pam Iacono seconded the motion. The item carried 2-1-1 (Ms. Iacono voted against and Mr. Giaquinto abstained). Mr. Amato made a motion to approve the minutes of June 9, 2011. Ms. Iacono seconded the motion which carried unanimously.

III. Approval of Invoices

Ms. Iacono made a motion to approve an invoice from Wiles Architects for IES for their services for \$1,191.40, which includes a 15% mark up on reproductions. Mr. Amato seconded the motion which carried unanimously. Ms. Iacono made a motion to approve an invoice from Wiles Architects for reimbursable expenses for \$8,465.14, which includes a 15% mark up by Wiles. These expenses are reimbursable by the contractors. Mr. Amato seconded the motion which carried unanimously.

IV. Update by Professionals

Brandt Jobst informed the Committee that there had been eight questions on the kitchen plans from contractors. He also said a few contractors stated that they had purchased the original plans and wanted to know what the procedure is for them. There is a TP&Z meeting on Tuesday, June 28, 2011 to discuss the Sherman project. Mr. Jobst, Attorney John Fallon and Mr. Speciale met to discuss who will be attending the P&Z meeting and who will cover what areas. Principal Eileen Roxbee will not be able to attend the meeting due to a funeral in another part of the state. She wanted the Committee and the P&Z to know that she did want to attend the meeting, but due to the funeral she is not able to attend. She in no way wants it to be construed that it was a lack of caring about the project on her part.

Mr. Jobst gave the Committee a report from Jaffee Holden who did a sound study on Sherman and found that all systems in the school are in compliance with noise standards of the Town of Fairfield and the State of Connecticut requirements.

V. Discussion of Schedules

Wiles Architects has met with the school administration to determine realistic completion dates. They said December 2011 is the time of completion for the administration and kitchen work. In June 2012, work on the ventilation project will begin. Mr. Speciale advised the Committee that when bids are opened on July 15, 2011, it is possible that the bids may come in higher than budgeted and if that is the case then the Committee will have to prioritize items in the project.

VI. New Business-None

VII. Public Comment-None

VIII. Adjourn

Mr. Amato made a motion to adjourn at 5:52 pm. Ms. Iacono seconded the motion which carried unanimously.

Respectfully submitted,

Len Amato
Board Secretary