

SPECIAL PROJECTS STANDING BUILDING COMMITTEE MEETING

Monday, March 28, 2011

5:30 pm

First Floor Conference Room-Independence Hall

FINAL MINUTES

Members Present: Richard Speciale, Al Kelly, Gerard Keough, Michael Giaquinto, Pam Iacono

Members Absent: Len Amato, Miriam Frank

Others Present: Judy Ewing, Sal Morabito, Tom Cullen, Eileen Roxbee, Brandt Jobst, Twig Holland, Craig Wiles and team members, Meredith McCormack, Sarah Jannott, John Convertito

I. Call to Order

Chairman Rich Speciale called the meeting to order at 5:32 pm.

II. Approval of Minutes

Al Kelly made a motion to approve the minutes of March 8, 2011. Jerry Keough seconded the motion. Mr. Kelly made an amendment to note that Len Amato had made the motions for both items VI and VII instead of Mr. Kelly. Mr. Keough seconded the amendment which carried unanimously. The main motion, as amended, carried 3-0-1, Giaquinto abstaining. Mike Giaquinto made a motion to approve the minutes of January 10, 2011. Mr. Keough seconded the motion which carried unanimously. Mr. Kelly made a motion to approve the minutes of January 13, 2011 and January 19, 2011. Mr. Keough seconded the motion which carried unanimously.

III. Update by Architect and Engineers

Bob Hughes gave the Committee a handout showing the rooftop units on the school. The Committee was also shown a slide on a new HVAC concept Wiles had proposed. The concept includes replacing the gym ventilation system and getting the return down low which Wiles said is the best solution. Mr. Hughes discussed alleviating the lack of ventilation in the kitchen. Security and special education spaces will have individual controls. Since the quantity of air is short in the multi-purpose room and cafeteria, Wiles is proposing to locate a unit on the roof with a section put in for future cooling. There will be multiple units to ventilate the classrooms.

Mr. Speciale asked how this new concept would affect the budget. Mr. Hughes said this HVAC concept is more costly than the original concept so money would be taken from other areas to compensate for this extra cost. Mr. Hughes gave the Committee a binder on proposed equipment for mechanical, electrical and plumbing. Mr. Speciale asked for Principal Eileen Roxbee's input. Mrs. Roxbee said that she doesn't want the columns going into the courtyard to block the window in the staff lounge. She also asked if the units in the classroom have the capacity to have air conditioning added later on. Mr. Hughes said they do not have that capacity. The Committee then discussed the size of the units and if the duct work would suffice for the air conditioning. Mr. Hughes said there are some areas that the duct work would not suffice. Given that town bodies were told that duct work would suffice for adding air conditioning in the future, Mr. Kelly asked for information on the unit size and said he would go back to the town bodies on this matter if necessary. Mr. Hughes said he would get more information on coils that could bring cooling into the rooms. He said electrical is being concentrated on the security area and he also discussed fixtures.

Mr. Kelly asked if the electrical service could handle the new air conditioning. Mr. Hughes said the service can handle the APR and the cafeteria, but not the classrooms. The architect asked for a sense of the body to move forward on the new HVAC concept. Mr. Wiles said he will be setting up meetings with the educators and work with their list. Mr. Speciale indicated he would attend these meetings.

IV. Discussion about Additional Estimating for Project

Mr. Kelly discussed using up Turner's fee and extending their contract. Mr. Giaquinto said it would be a good idea to find out the cost estimate. Mr. Speciale said he would speak to Purchasing Director Twig Holland about this.

V. Review of the Bills

Mr. Speciale asked Ms. Holland about paying Yankee Electric. Ms. Holland said that there is money in the Osborn account and Sal Morabito said the bill can be paid because Yankee performed the work. Mr. Kelly made a motion to pay Yankee Electric \$1200 for work at Osborn. Mr. Keough seconded the motion which carried unanimously. Mr. Kelly made a motion to pay Wiles Architects \$208.26 for reimbursable expenses. Mr. Keough seconded the motion which carried unanimously. Mr. Kelly made a motion to pay Wiles Architects \$23,515.20 for the construction document phase. Ms. Iacono seconded the motion. Mr. Kelly then withdrew his motion because the Committee will hold the item until its April 11, 2011 meeting.

VI. Public Comment

Tom Cullen said the Architect promised to meet with Central Office but has not yet been contacted. Mr. Cullen said he did not ask for windows to be placed in the corridor and has not seen the HVAC, electrical drawings or the MEP. Mr. Cullen said he would like to see other options on the HVAC and will work with Principal Roxbee to eliminate the proposed windows in the corridor near the classrooms. Mrs. Roxbee read a letter (see attached) for the record that she had sent to the SPSBC Chair regarding questions from a small committee of educators and parents on the Design Development Phase document issued by Wiles. Mrs. Roxbee said she is disappointed with the HVAC design. Ken Lee of Rhoda Avenue and a Sherman parent is curious what monies would be taken out of other areas for the HVAC. Sarah Jannott noted that the Health Department has to sign off on nurses and the department may have some concerns.

VII. New Business

Ms. Iacono said she is concerned about the process moving forward. Mr. Keough suggested the architect provide a timetable.

VIII. Adjourn

Ms. Iacono made a motion to adjourn the meeting at 6:43 pm. Mr. Keough seconded the motion which carried unanimously.

Respectfully submitted,

Jennifer S. Carpenter
Recording Secretary

