

## **SPECIAL PROJECTS STANDING BUILDING COMMITTEE MEETING**

**Monday, April 26, 2010**

**5:30 pm**

**First Floor Conference Room**

**Independence Hall**

### **FINAL MINUTES**

Members Present: Rich Speciale, Jerry Keough, Len Amato, Lee Hyde, Miriam Frank, Pam Iacono, Al Kelly

Others Present: Judy Ewing, Sal Morabito, Eileen Roxbee

#### **I. Call to Order**

Chairman Rich Speciale called the meeting to order at 5:33 pm.

#### **II. Approval of Minutes-February 24, 2010 & April 5, 2010**

Len Amato made a motion to approve the minutes of April 5, 2010. Jerry Keough seconded the motion which carried unanimously. Mr. Amato made a motion to approve the minutes of February 24, 2010. Mr. Keough seconded the motion which carried unanimously. Mr. Speciale asked about M Space's contribution toward fixing the drainage problem at Osborn. Sal Morabito said he is not aware of any change and will get clarifications as needed. Mr. Morabito wanted to clarify that there was not a problem with the roof warranty at Osborn, as stated in the April 5, 2010 minutes.

#### **III. Status of Unfinished Checklist Items at Osborn Hill and Roger Sherman Elementary Schools**

Mr. Morabito said the punch list items remain the same as when Phil Cerrone had given the Committee a report at the last meeting. The placement of the tree at Sherman is correct. Mr. Morabito said due to illness, another PM has been assigned at Sherman and will finish the punch list items.

#### **IV. Review Change Orders/Approve Invoices**

Mr. Speciale said there are no change orders or invoices to approve. He will be speaking with Purchasing Director Twig Holland on Tuesday regarding some questions he has regarding where items are submitted, paid for and approved on the budget information sheet Ms. Holland had provided the Committee. Pam Iacono asked how Sherman ended up with less money than Osborn on the budget sheet. Ms. Iacono would like Mr. Speciale to ask Ms. Holland why Sherman doesn't have about \$28,000 in its account.

#### **V. New Business**

Mr. Speciale said he spoke to Don Smith regarding the drainage problem at Osborn. Mr. Smith had met with Mr. Morabito, the Town Engineer and the Town Public Works Director. Mr. Smith has proposed some schematics which will be prepared shortly. Mr. Keough asked if the Committee should investigate to learn if mistakes were made during the original construction involving M Space. Mr. Speciale said the Committee should wait to see the engineer's report. Committee members would like to see the drawings if they are not included in the engineer's report. Mr. Speciale said he would like to have the engineer come before the Committee.

Mr. Keough asked if the Committee would be discussing any new projects. Mr. Morabito said, if funding is approved, there is a window project at FLHS and a roof project at FWHS which may or may not be under the Committee's purview. Mr. Speciale said he has asked Recording Secretary Jennifer Carpenter to ask the First Selectman if the Committee will have more projects to work on.

Miriam Frank asked some questions about funding for the Osborn and Sherman projects. Al Kelly explained how much is approximately left in each account.

#### VI. Public Comment

Sherman Principal Eileen Roxbee said if funds are left over in Sherman's account she hopes smart boards will be purchased.

#### VII. Adjourn

Mr. Amato made a motion to adjourn the meeting at 5:50 pm. Ms. Iacono seconded the motion which carried unanimously.

Respectfully submitted,

Jennifer S. Carpenter  
Recording Secretary