

SPECIAL PROJECTS STANDING BUILDING COMMITTEE MEETING

Monday, August 30, 2010

5:30 pm

First Floor Conference Room

Independence Hall

FINAL MINUTES

Members Present: Rich Speciale, Pam Iacono, Len Amato, Miriam Frank

Members Absent: Lee Hyde, Gerard Keough, Al Kelly

Others Present: Judy Ewing, Sam Morabito, Tom Cullen, Eileen Roxbee

I. Call to Order

Chairman Rich Speciale called the meeting to order at 5:40 pm.

II. Approval of June 28, 2010, July 12, 2010 and August 9, 2010 Minutes

Len Amato made a motion to approve the minutes of June 28, 2010, July 12, 2010 and August 9, 2010. Pam Iacono seconded the motion which carried unanimously.

III. Approve Invoices

Mr. Speciale said that Mondo Septic Service had charged the town tax and a 15% markup that has been adjusted to reflect no tax and a 10% markup. Ms. Iacono made a motion to pay Mondo for work performed at Osborn in the amount of \$7100 and at Sherman for \$6700 but the question arose of how to allocate the \$928 charge for Connecticut Precast Corp between the two projects. Sal Morabito said to assume a 50/50 distribution for the invoice. Ms. Iacono withdrew the aforementioned motion and rephrased the motion to approve payment to Mondo in the amount of \$7410.40 for Osborn and \$7410.40 for Sherman for a total of \$14,820.80. Mr. Amato seconded the motion which carried unanimously.

Ms. Iacono said that she was uncomfortable approving the invoice for Construction Materials, Inc. because there was no clear allocation of cost between the Sherman and Osborn projects. She requested that Construction Materials, Inc. resubmit their invoices clearly showing the cost breakdown for each project.

IV. Update on Funding Request for Sherman School Project

Mr. Speciale said that a letter had been submitted to the BOS requesting startup money and consequently \$100,000 has been approved by BOS. The request will go to BOF at their meeting on September 7th for approval. He also called attention to the sequence of important dates for the project that are coming up with respect to bid for architectural services. A walk-through is scheduled for September 2nd. Mr. Speciale said that the architectural consultant will be narrowed down to 4 candidates then 1 or 2 following a review process. Ms. Iacono asked who the reviewing Subcommittee consists of that is referred to on page 7 of RFP. Mr. Morabito remarked that it could consist of about 3 Committee members. Mr. Speciale stated that the entire Committee should review the proposals together on September 27th.

V. Discussion on Sherman School Project

Ms. Iacono inquired about the status of determining which work items were eligible for state reimbursement for the Sherman project. Mr. Cullen stated the architect will perform this task and will estimate the associated cost. He made the point that they are waiting for the architect to do this as they will invariably come up with different work item costs.

VI. Update on Osborn and Sherman Annexes

Mr. Speciale said that the Osborn and Sherman projects have been completed and that all parties have been paid, excluding the construction materials invoices. Ms. Iacono asked if there was any money left in the budget. Mr. Morabito said that a budget update was needed. Ms. Iacono asked Mr. Speciale to find out what was left in the Osborn and Sherman accounts. Ms. Iacono stated that the Ed Specs have not been fulfilled due to the lack of inclusion of the Smartboards. Mr. Amato asked Eileen Roxbee if it was fine to get 2 Smartboards instead of 7 and she responded affirmatively.

VII. Old Business

Mr. Speciale said that there was no old business.

VIII. Public Comment

Judy Ewing brought up the issue that the BOF may not allow the funds leftover in the Sherman and Osborn projects to be used for Smartboards. Typically, supplies and equipment are paid from bonded funds and are state reimbursable. Mr. Cullen said that the State may not accept buildings for reimbursement if the Ed Spec is not satisfied. Ms. Iacono said that she may need to go back to the Board of Ed to amend the Ed Spec.

IX. Adjourn

Mr. Amato made a motion to adjourn the meeting at 6:10 pm. Ms. Iacono seconded the motion which carried unanimously.

Respectfully submitted,

Miriam Frank
Committee Member