

**Draft**

**TOWN OF FAIRFIELD POLICE AND FIRE RETIREMENT BOARD  
SULLIVAN INDEPENDENCE HALL  
January 3,2013**

**Members Attending:**

Erik Kalapir  
Donald Bowers  
Robert Mayer  
James Takami  
Frederick Schaefer  
Barry Rosen

**Members Absent:**

Michael Tetreau

**Also Attending:**

Eileen Kennelly, Risk Manager

The meeting was called to order by Vice Chairman Donald Bowers at 4:35 p.m.

Robert Mayer moved that the minutes of the meeting of December 6, 2012 be adopted. Erik Kalapir seconded the motion. Frederick Schaefer abstained. All other voted in favor.

Ms. Kennelly then mentioned that it was still necessary to clarify whether Frederick Schaefer and James Takami had been present at the October 16, 2012 meeting. Mr. Schaefer said he was absent and Mr. Takami said he was present. Ms. Kennelly said that she would reflect this in the minutes and submit them as final.

Barry Rosen made a motion to approve the retirement of Provisional Assistant Chief Leonard Waiksnis. Frederick Schaefer seconded the motion. Ms. Kennelly made a brief presentation demonstrating how the calculation of the pension amount is done. There being no further questions, the Board voted unanimously to approve the retirement.

A motion to adjourn was made by Erik Kalapir and seconded by Robert Mayer. The motion was carried unanimously and the Board adjourned at 4:49 p.m.

Respectfully submitted,

Eileen Kennelly