

**Penfield Pavilion Building Committee
Special Meeting Minutes
Tuesday August 23, 2011
John J. Sullivan Independence Hall
725 Old Post Road
Fairfield, Connecticut**

Present: Mr. Gallagher, Mr. Convertito, Mr. Plotkin, Mrs. Crowley, Mrs. Griffin, Mr. Galle, Mr. Kelly

Absent: Mr. Pesci, Mr. Jones

Others: Mr. G. Wiles, Mr. C. Wiles, Mr. White, Mr. Lombardo

I. Call To Order

Mr. Gallagher called the meeting to order at 5:30 p.m.

II. Project Progress Report

Mr. White gave a brief progress report. He said that the landscaping has been put in the last few days. The check list is going along smoothly.

Mrs. Crowley made a motion to approve change orders and invoices. Mrs. Griffin seconded the motion. All in favor – motion passed.

III. Change Orders/Invoice Review and Approval

Mr. White said that the Application for payment includes change orders 1 -14 and work completed since the last application one month ago.

Mr. Convertito made a motion to approve payment for \$248,372 which is comprised of \$151,182.00 for change orders 1 -14 on Schedule 1 and residual amount for already contracted work. Mrs. Griffin seconded the motion. All in favor – motion passed.

Mr. White detailed change orders 15-34.

#15 – Hardie boards were changed to PVC Panels.

#16 – Delete decorative lattice trim – plywood skirt. This is a \$2,423 credit.

#17 – Sprinkler on the porch was exposed and an invitation to vandalism. A soffit was installed around the sprinkler.

#18 – Mr. Lombardo made the decision to upgrade the sound system.

#19 – Exhaust hoods were not included in the original kitchen bid. Mr. Convertito asked how it was possible to design a kitchen without an exhaust hood. Mr. Lombardo said that when the bids went out, the kitchen equipment included the hoods. There was one bidder and he did not bid he hoods. Secondino said that he could do it. Mr. C. Wiles went back to Waterbury but their bid was higher than Secondino's. So, we went with Secondino. The hood wasn't ready and couldn't be built to spec because the fans weren't big enough. The original fans from the engineer didn't take something into account. Mr. G. Wiles said that the coordination between the hood and the fans did not take place. Mr. White said that one of the smaller fans is installed at Lake Mohegan and he can credit this back from DPW.

#20 – The plumbing was changed from plastic to cast iron so it could be heated. The concession is only heated when occupied so the water pipes in the kitchen required insulation. Mr. Wiles said that this includes another breaker.

#21 – The original panels were inadequate.

#22 – This was installed so that IT can monitor off site. HVAC also remotely monitored.

#23 – Mr. Convertito asked what an overload starter is. Mr. Kelly said it is thermal protection for the motor.

#26 – Mr. C, Wiles said this is part of the kitchen exhaust fan. It is the controls to turn off the fans. Not originally included.

#27 – This item automatically opens and locks restroom doors. Battery back-up included.

#28 – Wires for TV cameras moved.

#29 – These were temporary lights.

#30 - This was wiring to connect the freezers. Needed two condensers and evaporators, not one as shown on drawings.

#31 – Originally thought the faucets used a battery but it needed wiring.

#32 – This item is part of #26. Mr. Kelly said this charge is high for two switches. Mr. Gallagher though this item was a duplicate of #26. Mr. Plotkin asked what the \$990 should be. Mr. Gallagher said around \$300.

#33 – The electrician needs to finish this up. There is no button.

No action taken on change order tonight.

Discussion about painting soffit area in the front.

Mrs. Griffiin said the bead board needs to be painted. She thought it would bring interest to the building. Mrs. Crowley said they chose a blue color called Soar. Mr. Gallagher said that he didn't want too many different colors. He said that if it is no cost, he has no issue with paint.

Mr. Gallagher made a motion to agree to paint the soffit areas with blue Soar. The arch area will be painted white. Mr. Plotkin seconded. All in favor – motion passed.

IV. Calendar of Meeting

The next scheduled meeting is at 6:30 p.m. Monday, September 26, 2011

V. Adjourn

Mr. Convertito made a motion to adjourn. Mr. Gallagher seconded. Mr. Gallagher adjourned the meeting at 6:45 p.m.

Linda Crowley, Secretary

Ellen Marks, Recording Secretary