

Penfield Pavilion Building Committee
Meeting Minutes
Monday March 28, 2011
John J. Sullivan Independence Hall
725 Old Post Road
Fairfield, Connecticut

Present: Mr. Galle, Mrs. Crowley, Mrs. Griffin, Mr. Pesci, Mr. Jones, Mr. Plotkin

Absent: Mr. Gallagher, Mr. Kelly, Mr. Convertito

Others: Mr. Lombardo, Mr. White, Mr. C. Wiles

I. Call to Order

Mr. Galle called the meeting to order at 6:32 p.m.

II. Review of Minutes

Mr. Galle made a Motion to table the minutes until next meeting. Mr. Pesci seconded the Motion. The Motion passed.

III. Project Progress Report

Mr. White reported on the landscape plan. He said that Oliver Nursery completed the plan. They charged \$1,500. He said he thought it was a very good plan and that it included a variety of trees: Aesculus Pavia, Arctostaphylos Uva-Ursi Massachusetts, Gleditsia Triacanthos, Miscanthus, Morella Pennsylvanica, Panicum, Pinus Parviflora, Pinus Thunbergii Thunderhead, Rosa Rugosa. The total cost for the trees is \$9,278 with a possible credit of \$1,500. Mrs. Crowley asked what the height of the trees are in order to ensure that they do not grow over the roof line. Mr. White said the trees were not that tall. Mr. Galle suggested that Oliver Nursery make a presentation to the Committee. Mr. Galle asked if the landscape plan has been shared with the tree warden. Mr. White said that Tree Warden, Ken Placko has been part of the conversation.

Mr. White said that they have finished the foundation and that it has been turned over to the contractor. He said he has been getting a price to accelerate the schedule. He said the good news is that the governor has released funding and that DPW crews will be very busy catching up on Town work after the bad winter. The bad news is that subs will be doing the accelerated work on overtime. The detailed cost of \$136,040 will be tied to the schedule. The contractor will stand behind this number. The key point, he said, is that the contractor has to be on schedule to submit bills. His profit has been reduced to 10% and there will be a penalty if he misses dates. Mr. Galle asked if the structure will be completed by July 1, 2011. Mr. White said yes. The parking lot will be done in the fall. The entire building, deck, and interior spaces will be done by CO capability by July 1. Mr. Galle asked if the concession will be ready. Mr. Lombardo said yes but if not, they will pro rate the facility. Mr. White said that he is going to have a meeting with the key subs to make sure they are on board. He said Mr. C. Wiles is committed to making increased trips to the field to see that everything is on schedule. Mr. Pesci asked if the \$97,000 has been replaced by the \$136,040. Mr. White said yes. Mr. Pesci asked if there were any other costs above and beyond the \$136,040. Mr. White said that there has been a command decision to provide heat to the outside bathrooms and that they are working out the CO to have the roof top units provide that.

Mr. Pesci expressed concern that there will be other big expenses. Mr. Wiles said that is the purpose of the weekly meetings. He said everything has been ordered and that the steel is scheduled to go up next Wednesday. Mr. Lombardo said that the Recreation Trust Fund can approve up to \$25,000 but over that, funds have to be approved by the Board of Finance. He said that \$50,000 is on hand after the Board approves it. He said the money will be there in case it is needed. Mr. Galle asked how much additional work has to be done by DPW. Mr. White said that they have finished the piers and that DPW should be done this week.

IV. Recommended Change Orders to Permit Ramp Construction By DPW Crews and Accelerated Schedule For Project Completion. These Changes Have Been Reviewed and Approved by the Executive Committee.

Change Order #6 for Foundation Work.

Change Order #7 for Schedule Acceleration of the Project.

Application for payment - \$149,000 for delivered building materials things on site.

V. Change Orders/Invoice Review

Mrs. Crowley made a Motion to approve Change Order #6 for Foundation Work in the amount of \$46,700.00. Mr. Pesci Seconded the Motion. All in favor – Motion passed.

Mr. Pesci made a Motion to approve Change Order #7 to Accelerate the Schedule of the Project in the amount of \$136,040. Mrs. Griffin asked Mr. White about his level of confidence that the contractor can complete this by July 1. Mr. Wiles said that Secondino has stated that he can do it. He pointed out that Contractor Secondino will not get paid unless he sticks to the schedule. Mrs. Crowley Seconded the Motion. All in Favor – Motion passed.

Mrs. Griffin made a Motion to Approve the Application for Payment in the amount of \$149,917.60 to cover the Cost of Materials on site including back- up steel. Mr. Jones Seconded the Motion. All in Favor – Motion passed.

VI. New Business

No new business.

VII. Public Comment

No public comment

VIII. Adjourn

Mr. Plotkin made a Motion to Adjourn. Seconded by Mr. Pesci. The Meeting Adjourned at 7:14 p.m. The next Penfield Building Committee Meeting is Monday, April 25th at 6:30 p.m.

Linda Crowley, Secretary

Ellen Marks, Recording Secretary