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Sullivan Independence Hall

Attending: Jim Gallagher-Chairman, Al Kelly, Ken Jones, Patti Dyer-Secretary, Rich White, Gerry Lombardo, Ken Flatto.

Meeting called to order at 6:15 pm.

Initial discussion was regarding the approval of contractors for the Penfield project. The Committee relied on Purchasing Director, Twig Holland, to notify us regarding the low bidder.

Motion by Jim Gallagher that the building committee approves A. Secondino & Son, Inc. for the project based upon their being the lowest qualified bidder and the recommendation of the Town Purchasing Authority.

Second by Al Kelly.

Vote unanimous in favor.

Al Kelly would like to have the committee empower three members (the change order team) to approve potential change orders (PCOs) after being vetted and documented by Rich White. These 3 members would be Jim Gallagher, Al Kelly and Ken Jones. After the approval of the change order team all PCOs would be reviewed by the entire committee at the next regularly scheduled meeting. This should streamline the process.

The Charge Order Team discussed and approved PCO #1 (concerning the fabrication of glu-lam beam seats).

Rich White, or someone designated by him, will be acting as clerk of the works for this project. Payments will be approved regularly by the building committee.

The next regularly scheduled meeting of the Penfield Building Committee will be on October 25, 2010 at 6pm.

Motion to adjourn by Patti Dyer, second by Ken Jones. Meeting adjourned at 6:50 pm.

Respectfully submitted by Patti Dyer ó Secretary.