

PARKING AUTHORITY MONTHLY MEETING

May 30th, 2013, second floor conference room

Sullivan Independence Hall, 725 Old Post Road Fairfield, CT. 06824

CALL TO ORDER at 7:30pm Chairman Ron Pine

Roll Call of Officers:

Chairman: Ron Pine	Present
Joanne Sheehan-	Present
Patricia Carroll	Present
Mary Kay Frost	Absent
Matt Prohaska	Present

Present: Cindy Placko –Manager of Parking Authority: Joseph Devonshuk-Director of TPZ

2. Pledge of Allegiance:

3. Chairman’s Report: Ron spoke about the derailment that happened on 5/17/2013.

4. Manager’s Report: Cindy reported that she set up a binder for all appeal forms that are for day parking tickets. Cindy told the board of two appeals on day tickets on Mon/Tues after the derailment-didn’t feel they should pay.

Permit renewal letters were not mailed yet. Long discussion ensued. Cindy to contact CDI in a.m: they must mail applications by Friday May 31st. CIRMA check for \$1,442 should receive by end of July.Chat N Chew sent in a calendar with days that the train was on the wrong side 12 times in Feb, 28 in March and 32 in April. They are also considering selling newspapers. Pat mentioned that her observation was that most people come to the station with their beverage. Trim work has been completed at train station. 18 more scofflaw letters have gone out on 5/8/2013 totaling \$8,505.00. New total payments: approx. \$25,000 and a few more payment plans set up. Caitlin Bosse of Finance, Dave Weber of People’s and Cindy met to review lockbox fees. Dave ran preliminary figures and estimates with the changes made should be approx. \$6,500(no longer pay per stroke for the posting worksheet-an electronic file is sent to CDI)

5. Approval of Minutes: Pat Carroll motioned, seconded by Joanne Sheehan to approve the Regular Monthly April 25, 2013 Minutes. Motion carried unanimously.

6. Correspondence/Email/Invoices:

a) Lorenwence-Shine service-Tabled from prior month

No Show- remove from Agenda.

7. New Business:

Stop Shuttle for summer?

Matt Prohaska made a motion to stop the shuttle service at the Ffld Center/Fairprene lots by July 3rd 2013, seconded by Pat Carroll. Motion carried unanimously.

8. Old Business:

a) **Solar update-** Has been postponed approx. 1 month due to changes made to paperwork.

a) Sub Committee reports:

Finance- Pat handed out an analysis with projections.

Property Leases – Joanne went over emails Cindy has been sending Town Atty Stanton Lesser in reference to Nauti Dolphin and went over the questions she had with the board, and will forward the board's reply to Atty Lesser. Cindy will check on cost of fire insurance for both train stations.

Five Year Plan- No report

Governance: No report.

Permit/Ticket handheld update: In Manager's report

Communications- Matt will have a plan late June for July

Being no further business Joanne Sheehan motioned, seconded by Pat Carroll to adjourn the meeting at 9:30pm. Motion carried.

Respectfully Submitted by

Jude Fitzgerald, Recording Secretary