

PARKING AUTHORITY REGULAR MONTHLY MEETING

February 23rd, 2012 @ 7:30pm., Second Floor Conference Room

725 Old Post Rd, Fairfield, CT. 06824

CALL TO ORDER at 7:30 pm Chairman Mary Kay Frost

Roll Call of Officers:

Chairman: Mary Kay Frost	Present
Joanne Sheehan-	Present
Patricia Carroll	Present
Ronald Pine	Absent
Trudi Durrell	Present

Also Present: Cynthia Placko, Manager, Joseph Devonshuk- Director of TPZ

Jeff Serlin- Red Dot

Alyssa Israel- Bike Walk Coalition.

Andy Brophy Reporter

Assistant Town Attorney Eileen Kennelly

Josh Fried- Café Society.

Scott Hartley and Greg Roberts - Nauti Dolphin

**2. Pledge of Allegiance:**

Joanne Sheehan motioned, seconded by Trudi Durrell, to go out of order of the agenda to discuss certain items first. Motion carried.

Mary Kay Frost invited Assistant Town Attorney to come forward to discuss the Café Society lease.

They went over concerns the board had in the following areas; bankruptcy, water usage, trash removal, restrooms, employee spaces, parking spaces and Liquor and Product Liability Insurance. Assistant Town Attorney now understands more of what the concerns of the board are, and will get back to them when changes are implemented into the lease for a final review. In addition, Manager Cindy Placko will speak with Mr. Bordiere regarding adding language to the lease regarding going past the 2018 lease date, as requested by Josh Fried/Café Society. In addition questions regarding the Fairfield Cab lease came up and the board reviewed with Assistant Town Attorney.

**3. Chairman's report:** Mary Kay Frost gave an update on the wait list statistics.

**4. Manager's Report:** Manager Cindy Placko mentioned they were making headway on the platform light upgrade. In addition, Cindy handed out the Financials from the Auditors. Trudi Durrell made a motion seconded by Pat Carroll, to change the upcoming March 29<sup>th</sup> meeting to March 22<sup>nd</sup>. Motion carried.

**5. Approval of Minutes:** Joanne Sheehan motioned, seconded by Pat Carroll to approve the January 26<sup>th</sup>, 2012 minutes as presented. Motion carried.

**6. Correspondence/Invoice:**

**a) North Stratfield PTA-donation**

After discussing the donation letter from North Stratfield School, Joanne Sheehan motioned, seconded by Trudi Durrell to deny their donation request, and recommended that they speak to the Knights of Columbus. Motion carried.

**7. New Business:**

a) Bike/Walk Coalition-posters

Alyssa Israel came forward and asked permission to put up a poster on the platform of the Fairfield Train station. Manager Cindy Placko was already in contact with Metro North, and received their permission. Joanne Sheehan motioned, seconded by Trudi Durrell to agree with Metro North's decision pending a viewing of the Poster. Motion carried.

b) Purge Wait List

After a lengthy discussion regarding the purging of the wait list, Chairperson Mary Kay Frost will forward her updated worksheets to Manager Cindy Placko who will work with IT to update the list.

**8. Old Business**

a) **Set Goals for 2012.**

Finance Committee will work with the Town Finance Dept regarding receiving monthly reports. In addition possibilities of setting up a Capital Improvement fund.

Designated Walkway- NH bound -Ffld -to discuss the compact car area and speak with DPW.

Bike Racks/Lockers: Look into the utilization of space.

Discussion on permit and day fee rates.

**b) Sub-Committee reports:**

**Finance: No report**

**Data Impact:** Report submitted.

**Property Leases:** There was a discussion of use of space where Fairfield Cab currently occupies. Jeff Serlin spoke briefly to the board expressing his interest. Nauti Dolphin is possibly interested in a portion of the space also. The board is awaiting the outcome of the February 29<sup>th</sup> deadline set by State of Connecticut in their court decision to see if there is a transfer/sale. Paci lease was tabled for future meeting.

**Five Year Plan:** Software is No 1 priority.

**Governance:** 2 updated sheets added to binder. Subcommittee List and # Parking Spaces

**Ticket handheld:** No report.

**Safety Committee:** No report.

Being no further business Trudi Durrell motioned, seconded by Joanne Sheehan to adjourn the meeting at 10:36pm

**Respectfully submitted**

**Jude Fitzgerald**





