

PARKING AUTHORITY REGULAR MONTHLY MEETING

August 25th, 2011 @ 7:30pm., Sullivan Independence Hall

2<sup>nd</sup>Floor conference room 725 Old Post Rd, Fairfield CT.

CALL TO ORDER at 7:30 pm Chairman Mary Kay Frost

Roll Call of Officers:

Chairman: Mary Kay Frost	Present
Joanne Sheehan	Present
Robert Comers	Present
Ronald Pine	Absent
Trudi Durrell	Present

Also Present:

Cynthia Placko, Manager, Parking Authority

Joseph Devonshuk- Director

Alisha Israel - Fairfield Bike/Walk Coalition

Joe Mavaro- Auto Home Commercial Electronic Systems

**2. Pledge of Allegiance:**

**3. Chairman's report:** Mary Kay met with the current and past Chairperson of the Bike/Walk committee. Alisha Israel was present to support the security cameras and did a walk of the property with Mary Kay to see if more Bike racks can be installed. It was brought to the attention of the board that there are bike racks hidden down along the tracks. Cindy Placko will speak with DPW to get that area cleaned and get some signage so commuters can utilize this Bike and Scooter rack area that is in existence.

**4. Approval of Minutes:** Trudi Durrell motioned, seconded by Robert Comers to approve the July 28<sup>th</sup>, 2011 minutes. Motion carried unanimously.

**5. Manager's Report:** Cindy Placko reported it was Patrick's last day for doing the papers. Checked with BEBS and Chat-N-Chew and they do not want to do papers and not interested in opening Sundays. Graffiti on transformer poles will be taken care of this fall by UI and on the stairs by DPW. Specs for the canopies on stairs were requested, so it can be bid on. Speed

bumps installed. Atty. Walsh was not able to get a date where all the stake holders for the Southport station to discuss Café Society. He is going to try for September.

## **6. Correspondence/Invoice:**

### **Michael Herley- Spt bike lockers and scooter rack**

The board discussed Michael Herley's request to move the bike lockers back to their original location and to add a scooter rack. After a lengthy discussion, the board gave permission to Manager Cindy Placko to ask DPW to move the lockers back to their original location. The board will hold off on the scooter rack in Southport. Cindy will respond to Michael Herley via email and let him know the board's decision.

### **Ed Mitchells- Sept promotion**

Robert Comers motioned, seconded by Trudi Durrell to grant permission to Ed Mitchells request as submitted. Motion carried unanimously

## **8. Old Business**

### **a) Sub-Committee reports:**

**Finance:** Waiting for close of fiscal year to do report.

**Data Impact/Lock Box:** Report submitted by Cindy

**Property Lease:** Received letter from Serlin Int'l (Red Dot) Atty- they are interested in taking over the lease for Fairfield Cab if it becomes available. In addition Mary Kay also received a letter from Fairfield Chamber of Commerce stating Bruno's Limo Service is interested in the space also. The hearing with the state & Ffld Cab. has been postponed until November.

**Five Year Plan:** The board went through the 5 year plan in great detail making changes and eliminating what was necessary so they can move forward. Overall Mary Kay is very happy with the accomplishments of all that has been done thus far.

**Governance:** No report.

**Ticket handheld:** Robert Comers distributed information from the OLR Research Report which he received from Town Atty Richard Saxl to the board regarding the issue of charging for handicap spaces at the Fairfield and Southport train stations. Lengthy discussion ensued.

### **Safety Committee: Camera System**

Joe Mavro from Auto Home Commercial Electronic Systems gave a presentation on security camera proposal for the Fairfield train station. The board tabled this item as Ron Pine was not at the meeting. In addition we will be having another presentation from a different vendor. Robert Comers updated the board regarding his findings at the Fairfield train station regarding the

traffic flow on the New York Bound side. He will follow up with Fairfield Police Dept, and discuss a traffic plan for Carter Henry.

Being no further business Robert Comers motioned to adjourn at 9.35pm seconded by Trudi Durrell. Motion carried unanimously.

**Respectfully submitted**

**Jude Fitzgerald**