

PARKING AUTHORITY REGULAR MONTHLY MEETING

July 28th, 2011 @ 7:30pm., Sullivan Independence Hall

2nd Floor conference room 725 Old Post Rd, Fairfield CT.

CALL TO ORDER at 7:30 pm Chairman Mary Kay Frost

Roll Call of Officers:

Chairman: Mary Kay Frost	Present
Joanne Sheehan-	Present
Robert Comers	Present
Ronald Pine	Present
Trudi Durrell	Present

Absent: Joseph Devonshuk : Director of Planning and Zoning

Also Present:

Cindy Placko –Manager

Patrick O’Boyle- newspaper stand

Jesse Lubarsky – Permit holder

Meghan Grosso-Minuteman

2. Pledge of Allegiance:

3. Chairman’s report: Mary Kay Frost went over in great detail the existing maintenance issues at the Fairfield train station that have not been resolved. Scott Bartlett Superintendent of DPW responded and said it would be taken care of soon. Mary Kay and Joanne Sheehan did have a very productive meeting in Stamford with the South Western Region Parking Association and felt the information they obtained would be beneficial to the parking authority, especially where the ticket handheld is concerned and charging for Handicapped spaces.

4. Approval of Minutes: Joanne Sheehan motioned, seconded by Ronald Pine to approve the June 16th minutes. Motion carried unanimously.

5. Manager’s Report: Cindy Placko reported that size seems to be an issue with the annual permit and recommends folding the permit in half. If this is acceptable Cindy will notify the Police Dept. Cindy already spoke with the Police and they do agree the permits can be attached to the dash as long as it is

visible and does not have to be attached to windshield. Need for temporary permit seems to becoming more of an issue. Speed bumps have come in, trash barrels have been installed and painting has started.

The Meeting that was held July 12th with Eugene Colonese, Craig Bordiere- both from DOT and State Reps regarding Café Society went very well. In addition the State will meet with Attorney Fitzpatrick in reference to Pace expansion. Received check from CIRMA for \$1496. It is based on working together on risk management and loss reduction. Joanne Sheehan did ask the cost of upgrading the existing software. Cindy was given a price from IT of approx \$40,000

Joanne Sheehan motioned, seconded by Robert Comers to add to agenda and discuss now: The folding of the Annual Permit and to allow Mr. Lubarsky come forward to discuss his concerns. Motion carried.

Jesse Lubarsky came forward and raised concerns regarding the annual permit being way too big to put on the dashboard. It's fading and reflecting and causing more of a problem trying to see with it. After listening intently to Jesse's concerns the board thanked him for taking the time to discuss it. Robert Comers motioned, seconded by Ronald Pine to allow commuters to fold the permits in half with plate numbers visibly displayed for Special Agents to see. Motion carried unanimously. Cindy will put the information on the Town's website.

6. Correspondence/Invoice:

Patrick O' Boyle distributed and presented to the board a News Stand Formal Proposal as Fana will no longer be doing newspapers at the Fairfield station. The board was very impressed with Patrick's proposal and presentation answering any questions or concerns the board had. After discussion, Robert Comers motioned to allow Patrick O' Boyle take over the Newspaper Stand that was approved in the past, and be the sole proprietor and employee, seconded by Trudi Durrell. Motion carried unanimously.

Kevin Starke- bike lockers – The board reviewed the email submitted by Kevin to increase the price of the bike lockers and offered a suggestion of security cameras to monitor the racks. The board asked Cindy to respond to Mr. Starke notifying him the board will not raise the locker prices at this time, and are currently looking into security cameras. Trudi Durrell did ask about getting more bike lockers, but space is the issue.

7. New Business: No Report

a) Sub-Committee reports:

Finance: Cindy reported Finance is doing End of Year closure and hope to have financials updated for September meeting

Data Impact: Progressing nicely along.

Property Lease: No report

Five Year Plan: Cindy will distribute an update on our Five year plan

Governance: Robert Comers will follow up with Town Attorney Richard Saxl regarding charging for handicapped space at the train stations.

Ticket handheld: Robert Comers investigating still and will update the board at next meeting

Safety Committee: Presentation tabled.

Being no further business Joanne Sheehan motioned to adjourn at 9.15pm seconded by Ronald Pine. Motion carried unanimously.

Respectfully submitted

Jude Fitzgerald