

PARKING AUTHORITY REGULAR MONTHLY MEETING

March 24th, 2011 @ 7:30pm., Sullivan Independence Hall

2nd Floor conference room 725 Old Post Rd, Fairfield CT.

CALL TO ORDER at 7:30pm Chairman Mary Kay Frost

Roll Call of Officers:

Chairman: Mary Kay Frost	Present
Joanne Sheehan-	Present
Robert Comers	Present
Ronald Pine	Present
Trudi Durrell	Present

Also Present:

Cynthia Placko, Manager, Parking Authority

Joseph Devonshuk- Director

Barone Biagio – Josh Rubin- Gotchef

Paci Resturant- Robert Pachen /Attorney William Fitzpatrick

Attorney James Walsh on behalf of Josh Fried

Ed Boman- Supervisor DPW/ Luca Petracca and Rob Guaril -ABS

2. Pledge of Allegiance:

3. Chairman's report: No report

Mark Kay Frost did read correspondence that she received from Laura Fasano of Southport Conservancy regarding cost of landscaping.

4. Approval of Minutes:

Joanne Sheehan motioned, seconded by Ronald Pine to approve the February 24, 2011 public hearing and board meeting minutes. Motion carried unanimously.

5. Manager's Report:

Cindy Placko reported she got 3 quotes, to try and control the litter problem at the Fairfield train station. For a dozen trash barrels, it would cost \$2000 and would need a vote on this item at some point. Still working with IT with new permits and Cindy did have a sample available for the board. No pricing yet from the State for their permits at the new train station. Metro North did confirm their schedule would mirror their current schedule by 3 minutes, for stops at the new station. Cindy reported Parking Authority will be receiving \$1496 from CIRMA. Cindy is working on quotes for Canopy covering for the stairs at the Fairfield station, and did mention the new board member, Trudi Durrell was sworn in today and will be here after her Operation Hope meeting.

6. Correspondence/Invoice:

Feile, Inc-Ffld County Irish Festival- Jim O Donnell

Jim O Donnell came before the board on behalf of Feile, to request permission once again to use the North station parking lots. After a lengthy discussion Robert Comers motioned, seconded by Joanne Sheehan to approve Feile's request as long as guide lines are followed with litter cleanup etc. as in the past. Motion carried unanimously. Parking Authority did request to make sure they were covered under Feile's Insurance policy.

Mitchell's of Westport-Andrew Mitchell

A written request was submitted by Andre Mitchell, to hand out complimentary copies of the New York Times, and hot cups of coffee to commuters on March 28th 2011 from 5:30am to 8:30am compliments of Mitchells/Richards which they have done in the past. Joanne Sheehan motioned seconded by Robert Comers to approve the request as submitted. Motion carried unanimously

Gotchef- Gourmet Food truck Proposal email

Barone Biagio and Joe Rubin were looking for permission to locate their Gourmet Food Truck at the Southport train station.

After a lengthy discussion, Joe Devonshuk requested them to submit a site plan to the board. Joe Rubin thanked the board for their consideration and ideas.

Paci Restaurant-Atty William Fitzpatrick

Attorney William Fitzpatrick presented a proposal from Paci Restaurant to renovate the existing restaurant, and is looking for permission to pursue preliminary plans that were presented to the board. Attorney Fitzpatrick has spoken to the State, and they told him to request permission

from the Parking Authority. After all questions and concerns were discussed as well as an increase in rent (amount not yet determined) & extending the current lease ,if approved by the CT DOT, Ronald Pine motioned, seconded by Joanne Sheehan to approve the renovation plans. Attorney Fitzpatrick will contact the state. Motion carried unanimously.

Fabricare- Earth Day promotion- Mike Astorino

An email request was submitted to Manager Cindy Placko requesting permission to once again go ahead with a spring promotion Monday April 25th making Fairfield the first of Fabricare Cleaners to go all green(no plastic) at the Fairfield train station. Joanne Sheehan motioned seconded by Robert Comers to approve the request as presented. Motion carried unanimously.

7. New Business:

Energy Audit – Lucas Petracca of Automated Bldg. Systems, Inc

Edward Boman went into great detail to present to the board energy savings that could be done at the Fairfield and Southport train stations. A lengthy discussion ensued. A contract was presented for approval by the board. Joanne Sheehan requested before signing it should be reviewed by the Assistant Town Attorney Eileen Kennelly. Robert Comers motioned seconded by Trudi Durrell to approve the presented contact with the approval of the Assistant Town Attorney, and a signature from the parking Authority Chairman. Motion carried unanimously.

8. Old Business

a) Managers contract. Joseph Devonshuk will take care of the Workman’s compensation issue.

a) Sub-Committee reports:

Finance: No report

Data Impact: Cindy distributed financial report on Data Impact and lockbox usage.

Property Lease: Attorney James Walsh presented a letter regarding the proposed occupancy by Café Society at Southport train station. Robert Pine motioned, seconded by Trudi Durrell to approve the letter as presented, with corrections as discussed by the board. Motion carried unanimously. Atty. Walsh would like to send Senator McKinney a copy also. Letter should be sent to the State certified mail.

Five Year Plan: Ronald Pine motioned, seconded by Joanne Sheehan to approve the \$2000 request to purchase the pole mounted trash cans for the Fairfield station. Motion carried. Cindy Placko will get back to the board in reference to the speed bumps after meeting with DPW and Lt.Perez as to the cost.

Governance: Cindy handed out new updated board list for the binders.

Ticket handheld:

Robert Comers felt that we should hold off on the ticket handheld at this point. First Selectman's office will get back to the board regarding the kiosk machines.

Safety Committee:

Ronald Pine reported still waiting to get 2 other quotes for the security cameras.

Being no further business Joanne Sheehan motioned to adjourn at 10:00pm seconded by Ronald Pine. Motion carried unanimously.

Respectfully submitted

Jude Fitzgerald