

Parking Authority Regular Monthly Meeting
April 29th 2010 second floor conference room of the
Sullivan Independence Hall 725 Old Post Rd., Fairfield CT

1. Call to Order at 7:41 p.m. by Chairperson Robert Torok

Roll Call of Officers

Chairperson: Robert Torok	Present
Mary Kay Frost	Present
Joanne Sheehan	Present
Michael Herley	Present
Robert Comers	Present

Also present:

Cynthia Placko, Parking Authority, Manager
Lt. Daniel Gombos, Police Department, Special Services Division
Jason Becker

2. Pledge of Allegiance

3. Chairperson's report: (a) correspondence from Zelda Jacob (thanking the Commission for the recognition of the accomplishments by the parking authority staff.) (b) Bob is happy with landscaping plantings, &-cherry trees in blossom at the Fairfield train station. Tuesday of this week, Bob, Mary Kay and Cindy met with Rich White (DPW), needs of the train station. The commission's efforts and special requirements are being accomplished. Also noted at the 7:15 a.m. meeting was the traffic congestion and the urgency to gain control of that situation. Painting of the yellow safety stripes has started (c) Bob & Micheal met with Laura Fasano, and Bob Svenek of Spt Conservancy. The Conservancy (Southport Freight Station) building has a new roof. Now the grounds need to be cleansed of overgrowth and simply upgraded extending to the little creek and some help in future projects. (d) M. Herley and R.Torok were invited to attend a meeting concerning the Metroplex pertaining to the parking authority. The impediments have been resolved, and work continues in a time frame of 15 months to completion. Management is still under consideration. (e)R. Torok wants information from the auditors to go forward with the 5 year plan. There is a need to review income expenditures and availability of funding to accomplish this. J. Devonshuk is to set up a meeting with auditor, Bob will attend and members of the commission are invited if they choose to attend.

4. Approval of Minutes: Motion was made by Joanne Sheehan to remove reference to the 5 year plan and maintenance. Motion was seconded by Mary Kay Frost. All in favor. Motion passed unanimously. R. Comers made a motion to amend the minutes to reflect monetary increase to recording secretary to \$125 and part-time clerical staff increases are on file in the Human Resources, Finance and Manager's office. Motion seconded by Mary Kay Frost. All approved. Motion passed unanimously. Joanne

Sheehan made a motion to accept the amended minutes, seconded by B. Comers.
Approved unanimously.

5. Invoices: (Yarde Metals \$948.) for services rendered by DPW. Joanne Sheehan made a motion to offer to pay one-half of the invoice. Floor opened for discussion. Motion seconded by Mary Kay Frost. Voting yes-one by J Sheehan. Voting no-three R. Torok, M.K. Frost, and R. Comers. Abs-one M. Herley.

A motion was made by R. Comers to pay invoice in full. M.K. Frost seconded adding to the show the concern of future maintenances of the stairs. Voting yes-three R. Comers, R. Torok and M.K. Frost. Voting no-one Joanne Sheehan. Abs-one M. Herley. Motion passed.

6. New Business: None

7. Old Business: R. Comers introduced Lt Daniel Gombos
Main issues. (a) Traffic congestion and speed. Speed 20 mph—4 signs are up east and west and 6 signs at Mill Plain Road. Portable speed bumps could be used from April to October. Redirect traffic flow. Propose drop-off only area/no parking.
(b) Security of property, personal safety and distributing parking tickets. Vehicular break-ins could be viewed as gang related initiations. The officers, if called upon, will escort individual to the cars. Improved lighting, random patrols, more staff (not available now) is part of the solution.
Construction and configuration of 13 sets of traffic lights are underway from Kings Hwy. to Grasmere area for access to the new station.
Electronic ticketing devices. Lt. Gombos has viewed three (3) but is looking at a fourth with more potential.

Sub-committee report: (a) C. Placko received preliminary drawings of tenant space – Spt-of initial kitchen and patron serving areas. They are to meet with the health department sanitarian, Robert Guererra. Copies of designs will be forwarded to the CT state offices. (b) A few details remain with the cab company renewal of the lease agreement. (c) Ticket vending machines hinder view of approaching trains. Moving them may be a problem due to location of the conduits but she will look into this. With addition of 4 meters, billing of electrical use can be redirected.

With no further business to be discussed, a motion was made by Joanne Sheehan, seconded by B. Comers to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:26 p.m.

Respectfully submitted

Maureen A. Keltos

DRAFT