

PARKING AUTHORITY REGULAR MONTHLY MEETING

July 29, 2010 @ 7:30pm., second floor conference room of the Old Town Hall, 611 Old Post Rd, Fairfield CT.

1. CALL TO ORDER at 7:35pm Chairman Robert Torok

Roll Call of Officers:

Chairman: Robert Torok	Present
Mary Kay Frost-	Present
Joanne Sheehan-	Present
Robert Comers	Present

Also Present:

Cynthia Placko, Manager, Parking Authority
Joseph Devonshuk, Director
Jeff Serlin and James Heady- Chauffeured Limo Service
Laura Fasano-Southport Conservancy
Eric Hendlin- DHL & S

2. Pledge of Allegiance:

3. Approval of Minutes:

Joanne Sheehan **motioned, seconded by** MaryKay Frost to approve the May 27th 2010 minutes. Motion carried unanimously

4. Chairman's report:

Chairman Robert Torok gave an overview of the status of the 5 year plan. Robert Torok read a letter he received from First Selectman Ken Flatto regarding the elimination of the ticket taker position at Fairfield Train Station.

5. Manager's Report:

Cindy Placko gave an update on electric upgrade and maintenance on both train stations .Cindy also met with LT. Perez regarding traffic flow and he has some plans in mind and to keep Robert Comers updated.

6. Correspondence/Invoices:

a) Jeff Serlin- Chauffeured Limo Service

Jeff Serlin went over his submitted proposal with the Parking Authority in great length answering any questions or concerns the board had. After a lengthy discussion, Chairman Robert Torok tabled the

discussion until next month's meeting to give the board members plenty of time to go over the proposal and thanked Jeff Serlin for his presentation.

b) DHL&S Response from Auditors

Chairman Robert Torok explained to Erin Hendlin how he wants to set up a 5 year plan with his help

Eric Hendlin reviewed with the board the Parking Authority's end of the year preliminary financial statement explaining a lot of the information he got from Manager Cindy Placko. After a lengthy discussion Eric Hendlin recommend to the parking Authority to come up with a five year expenditure plan and in return he will come up with a revenue projection and felt this is the only way that the Parking Authority can achieve their 5 year plan. Cindy Placko will work with DPW regarding estimated cost.

7. New Business

a) Southport Conservancy: Laura Fasano submitted a prioritized wish list for the board to review. A lengthy discussion ensued. The Board did request copies of the 2 tenant's current leases. Laura did say Jim Paulson is the person to contact. Cindy Placko will follow up with the board's request. Since the board had a previous request from the Southport Conservancy to list the property on the National registers of historical places. It was discussed and after a lengthy discussion Robert Comers motioned, seconded by Marykay Frost to send a letter to the Southport Conservancy notifying them that the board is not in favor of them applying to the National Register of Historic places at this time and request copies of tenants sub leases. Motion carried unanimously

7. Old Business

a) Sub-Committee reports:

Finance: No Formal report

Permit Issuance: No report

Property Lease: Manager Cindy Placko stated that the Assistant Town Attorney is following up with the Fairfield Cab Company.

Five Year Plan: Discussed in Chairman's report

Governance: Discussed in chairman's report

Survey- Ffld : No Formal Report

Ticket handheld: Discussed in Manager's report

Being no further business Robert Comers motioned to adjourn the meeting at 10:30pm, seconded by Joanne Sheehan. Motion carried unanimously

Respectfully submitted

Jude Fitzgerald

