JOINT RETIREMENT INVESTMENT BOARD SPECIAL MEETING
Tuesday, May 17, 2011
4:30 pm
Second Floor Conference Room
Independence Hall- 725 Old Post Road
Fairfield, CT 06824

FINAL MINUTES

Members Present: Robert Malarkey, Paul Hiller, Sherri Steeneck, Mike Holland, Erik Kalapir, Geoff Mullen, Joseph Rigolioso, Barry Rosen, Jean Sturges, Brian Vahey
Members Absent: Scott Bartlett, Ralph Money, Rose Sandick, Fred Schaefer, Bonnie McWain
Others Present: David Hyman, Ellen Petrino, Ken Brachfeld, Mike Tetreau, Tom Bremer

I. Call to Order
Chair Robert Malarkey called the meeting to order at 4:30 pm. Paul Hiller introduced Geoff Mullen newly appointed member to the Town Hall Employees Board. Geoff has served previously on the Police and Firefighters Retirement Board.

II. Review of Potential Commodities Managers/Presentation by Potential Commodities Managers
David Hyman of Evaluation Associates briefly reviewed the three commodities funds discussed in April. Representatives from Brevan Howard Asset Management, GE Asset Management and Invesco then made presentations to the board.

Brevan Howard representatives Bill Cummings, Investor Relations Manager, Bruce Terry and David Scicolone, Product Specialist, reviewed their presentation booklet of the Brevan Howard Commodities Strategies Master Fund Limited, which was launched in March 2010, with the board. Stephane Nicolas is the sole risk taker for this hedge fund. He is supported by three sector-focused analysts. In response to the question "What happens if Stephane leaves?," Mr. Cummings said they would close down the fund. He added that 40% of fees to Stephane are invested in the fund and at risk.

GE Asset Management representative Steven Beringer, Senior Vice President of Institutional Sales, and Ben Ross, Vice President Commodities Portfolio Manager went through the presentation booklet explaining their long-short market neutral strategy and that they must be 95% invested at all times.

Invesco representatives Bob Sheetz, Managing Director, and Scott Hixon, Portfolio Manager, reviewed their material for Invesco Balanced-Risk Commodity Strategy which uses a risk-balanced investment strategy and is diversified across the entire commodity spectrum.

III. Selection of Commodity Manager to Fulfill Commodity Mandates Within Asset Allocation Model
Lengthy discussion ensued regarding the differences between the three funds: Brevan Howard thematic and key-man risk and less beta exposure and the issue of using a hedge fund to meet the 3% allocation in commodities, GEAM's intrinsic value approach, and Invesco balanced risk model.
Motion by Mr. Hiller to put $9 million into Brevan Howard to meet the 3% commodity allocation, was seconded by Mr. Rosen. Passed with 9 in favor, Ms. Steeneck abstained.
Motion by Mr. Hiller, and seconded by Ms. Steeneck was to take $5million from Seix and $4million from Dwight funds. Motion passed unanimously.

IV. Report from Evaluation Associates, Including March 31, 2011 Valuations.
Mr. Hyman distributed the March 31st quarterly report which recommends maintaining sufficient cash to support benefit payments over the next 6-12 months to avoid having to sell into adverse market conditions. It also recommends reducing the fixed income exposure and for those assets remaining the Town should consider allocation to bank loans and emerging markets debt.

V. Authorize Hooker and Holcombe to Update Experience Study for Both Plans and Consider Performing Asset Liability Study for Both Plans.
Mr. Hiller distributed two letter from Hooker and Holcombe dated May 16, 2011 regarding an experience study which the Board of Finance can use as a planning tool for the next budget cycle. Following discussion regarding getting quotes from other firms, Mr. Hiller will contact Milliman for a quote.

VI. Nomination to Fill Vacancy on Litigation Committee.
Motion was made by Mr. Hiller, seconded by Mr. Kalapir to appoint Sherri Steeneck to fill the vacancy on the litigation committee created by Mr. Flatto's departure. Motion passed unanimously.

VII. Public Comment- None

VIII. Motion to adjourn was made by Mr. Vahey and seconded by Ms. Steeneck. Motion passed unanimously at 7:40 pm.

Respectfully submitted,

Jean Ames Sturges