

**HOUSING AUTHORITY / TOWN OF FAIRFIELD  
MINUTES OF MEETING**

**DATE:** **June 24, 2008** (postponed from June 17, 2008)  
Held at Pine Tree Lane  
6:30 – 7:45 PM

**PRESENT:** Marilyn McNee, Executive Director  
Beatrice Steeneck, Chair  
Carol Landsman, Vice-Chair  
Beverly Goodkind, Treasurer  
Barbara Krug, Tenant Commissioner

**ALSO PRESENT:** Carolyn Durgy, Resident Services Coordinator  
Michael Gurge. Section 8 / Voucher Program

**ABSENT:** Sam Koutas, Secretary

**CALL TO ORDER:** The meeting was called to order at 6:30 PM.

**APPROVAL OF MINUTES:**

**MOTION:** The Motion was made by Vice-Chair Landsman to accept the Minutes of April 15, 2008. Seconded by Commissioner Krug. Approved unanimously.

**RESIDENT CONCERNS / COMPLAINTS:**

There are no residents present and no concerns or complaints to discuss.

**TREASURER'S REPORT:**

S.T.I.F. (Short Term Investment Fund) accounts:

Trefoil Court	Balance	\$ 1,107,364.11
	Interest Earned	2,188.52
Year To Date Interest Earned From S.T.I.F. Trefoil Account	\$	41,758.79
Pine Tree Lane	Balance	\$ 481,515.54
	Interest Earned	\$ 961.57
Year To Date Interest Earned From Pine Tree S.T.I.F. Account	\$	20,703.69
Chase Checking Accounts	Trefoil Court	\$ 18,203.91
	Pine Tree Lane	\$ 14,435.08

**MOTION:** The Motion was made by Commissioner Krug to accept the Treasurer's Report as written. Seconded by Vice-Chairman Landsman. Passed unanimously.

**REPORT OF THE RESIDENT SERVICES COORDINATOR:**

Mrs. Durgy reports that a pre-tag sale was held for residents to shop before the public tag sale and that both were very successful. She also made the point that the entire event was arranged and worked entirely by residents. A Flag Day ceremony was held. Photos of this ceremony are on display in the Pine Tree Lane Community Room.

Mrs. Durgy also reports that a combination picnic and birthday celebration is planned for the end of July as well as a field trip to Captain's Cove in Bridgeport.

**VOUCHER PROGRAM / SECTION 8 REPORT:**

Mr. Gurge reports that the waiting list contains approximately 80 names at this time and that the list will be reopened. He also reports that he is working on the preparation of a newsletter for the Voucher Program which will contain valuable information as well as current events.

There is a CT Farmer's Market coming up and residents will each receive a \$15 voucher for purchases at this market. Booklets of recipes and a chart of seasonal crop availability has been provided for all residents.

**REPORT OF THE EXECUTIVE DIRECTOR:**

Ms. McNee distributed several Policy Pages for inclusion in the Policy Manual being updated by the Commission. She requests that all commissioners review same and report their findings at the next meeting.

Ms. McNee reports that there has been an internal audit as well as a HUD audit and management review. There were a few minor issues, which will be taken care of immediately. Also, the termite control work continues at Trefoil Court. During the work, mold issues have been discovered, and further investigative work will be undergone on the property.

Ms. McNee also distributed copies of the letter Attorney Hausman sent to Mr. Carl Duguay concerning the digging he has done in his effort to establish a garden outside his unit and the interference it caused with the termite control work.

Word has been received that Mr. Tobacco has passed away and that several people have been occupying the unit in violation of the lease. It was also mentioned that a Death Certificate has not been provided to the Executive Director. This matter will be discussed further with Attorney Matthew Hausman.

Ms. McNee mentioned the need to designate someone as second in charge at Pine Tree Lane and Trefoil Court when she is not on the property in an emergency situation. She has appointed Mike Gurge as that person.

Discussion ensued on several matters, and required several motions.

**MOTION:** Chair Steeneck made the Motion to have Attorney Hausman contact the widow of Mr. Tobacco to officially notify her that only she may occupy the premises and that everyone else must vacate the premises within five days of receipt of the attorney's letter.

**MOTION:** Vice-Chair Landsman made the Motion to prohibit open fire pits on the property. Seconded by Secretary Goodkind. Passed unanimously.

**MOTION:** Secretary Goodkind made the Motion to prohibit satellite dishes on the property.

**MOTION:** Vice-Chair Landsman made the Motion to prohibit over night parking to anyone except residents. It is noted that spaces are very limited, and must be for residents only. Seconded by Commissioner Krug. Passed unanimously.

**ADJOURNMENT:**

**MOTION:** The Motion to adjourn at 7:45 PM was made by Vice-Chair Landsman and seconded by Chair Steeneck. Passed unanimously. The next meeting will be held July 15, 2008.