



TOWN OF FAIRFIELD
Town Hall — Fairfield, Conn.
FAIRFIELD HISTORIC DISTRICT COMMISSION

APPROVED MINUTES

December 9, 2010

The Fairfield Historic District Commission met on Thursday, December 9, 2010 at 4:30 p.m. in the Second Floor Conference Room of Old Town Hall, Old Post Road, Fairfield, Connecticut.

Legal notice of the Public Hearing was published in *The Fairfield Citizen* on December 03, 2010.

ATTENDANCE:

Present: Commissioners Ellen Gould , Henry Backe, Timothy Smith, Margaret Browning and Peter Petron. Alternate Thomas Dailey.

Absent: Alternate Adam Klyver

CALL TO ORDER:

Ellen Gould, chairman called the meeting to order at 4:35 p.m.

In the absence of Mr. Klyver, Ms. Browning will be acting clerk.

PUBLIC HEARINGS:

SHOW CAUSE HEARINGS

1. Spencer C. and Dana M. Weneck, 1199 Hillside Road, Fairfield
 - a) Alleged violation: installation of new roof using different material without HDC approval. Violation letter issued on July 23, 2010. **Hearing continued to December 9, 2010**

Mrs. Gould recused herself and left the room. Dr. Backe took over as chairman.

Mr. Weneck spoke on his own behalf. He stated that he and his wife purchased the house on March 22, 2010. His realtor was from Wilton, Connecticut and did not inform them that the house was located in a historic district. On the day of the closing, the Wenecks were informed that the house was in the historic district and that they should contact Robert Hatch with any questions. Mr. Weneck called Mr. Hatch 3 times but did not receive any response. Since the roof was in need of immediate repair, Mr. Weneck went to the Fairfield Building Department where he obtained a permit to replace the roof. After the materials were delivered, Mr. Weneck received a call from Mrs. Gould informing him that the permit should not have been issued without approval from the HDC. He was the informed of the proper chain of progress.

Dr. Backe stated that the problem could be rectified by the homeowner submitting an application for a certificate of appropriateness.

Mr. Weneck stated that he had tried to do this on several occasions but was denied because the handwriting could not be read, the plot plan did not have the owner's name written on it and the photographs also did not have the name on them.

Dr. Backe explained that since the decisions of the commission can be appealed to the courts, proper documentation is necessary.

It was stated that since the homeowners did not supply an application, they were in violation.

Mr. Dailey made a motion to uphold the show cause hearing and give the owner 30 days to submit an application after which time a \$100 per day fine will be imposed. After the 31st day the violation will be placed on the Fairfield land records. Second by Mr. Smith. Motion carried unanimously. The 30 days starts on the day the notice is published in the *Fairfied Citizen*.

Mrs. Gould returned to the room.

2. Arthur Gravanis, 2829 Bronson Road, Fairfield

- a) alleged violation: installation of parking pullout without HDC approval. Violation letter issued on August 13, 2010. **Hearing continue to January 20, 2010**

APPROVAL OF MINUTES 11-18-10

Ms. Browning made several minor corrections including minor spelling errors.

Ms. Browning made a motion to approve the minutes as corrected. Second by Mr. Dailey. Motion carried unanimously

CHAIRMAN'S REPORT:

Repair Orders

1199 Hillside Road, Fairfield (replace wood shingle roof, rebuild chimney, replace rotted wood)

14 Willow Street, Southport (patch and repair wooden porch columns)

494 Harbor Road, Southport (replace rotted storm door with same)

807 Pequot Avenue, Southport (replace roof shingles with same)

Question on possible repair: 648 Harbor Road – Mrs. Gould questioned whether a repair order or a certificate of appropriateness would be required to replace a screen door on a palladian window with a glass window, using the existing frame. It was decided by the commissioners that only a repair order would be required.

The above repair orders were granted.

Violations

None

NEW BUSINESS

Mrs. Gould stated that a new organization had been formed headed by Larry Erdman. It is called The Greenfield Hill Conservancy Project. Thus far they have raised money for new dogwoods and native shrubs.

Mrs. Gould introduced Peter Petron, the newest member of the commission. He gave a brief biography of himself, after which the other commissioners also gave brief biographies.

ELCTION of OFFICERS

Mr. Dailey made a motion to nominate Mrs. Gould for Chairman. Second by Dr. Backe.

Mr. Dailey made a motion to nominate Dr. Backe for Vice Chairman. Second by Margaret Browning.

Dr. Backe made a motion to nominate Adam Klyver for clerk. Second by Mr. Dailey.

Nominations closed

Motions carried unanimously.

Mrs. Gould stated that all appointments are made to the commission by the First Selectman. Each appointment is for a 5 year term and each member can serve 2 full terms.

OLD BUSINESS:

None

ADJOURNMENT:

A motion was made by Mr. Dailey to adjourn at 5:37. Second by Mr. Smith. Motion carried unanimously.

Respectfully Submitted,

Kathy Polifka
Recording Secretary