

**PENFIELD BUILDING COMMITTEE
SPECIAL MEETING
Thursday, November 17th, 2016 at 6:00 pm
Sullivan Independence Hall
1st floor Conference Room
725 Old Post Rd, Fairfield, CT 06824
penfieldcommittee@town.fairfield.ct.us**

AGENDA

1. Call to Order
2. Confirmation of Quorum
3. Confirmation of Meeting Agenda and Order
4. Report from Shawmut Design and Construction regarding project progress, outstanding issues, schedule and completion date.
5. Report from DeStefano & Chamberlain regarding outstanding design and engineering issues including recent on-site inspections by project electrical and mechanical engineers.
6. Report from Colliers International regarding overall project status and financial status including estimated cost at completion, status of Owner's and CM contingencies, allowances and status of change orders. Review and approval of CM contingency transfer to Owner's contingency.
7. Review and approval of any outstanding change order requests, review and confirmation of recently authorized or pending Construction Change Directives.
8. Review and approval of applications for payment and outstanding invoices.
9. Adjournment