

**PENFIELD BUILDING COMMITTEE
REGULAR MEETING
Thursday, October 27th, 2016 at 6:00 pm
BOARD OF EDUCATION BUILDING
2nd floor Conference Room
501 Kings Highway East, Fairfield, CT 06825
penfieldcommittee@town.fairfield.ct.us**

AGENDA

1. Call to Order
2. Confirmation of Quorum
3. Confirmation of Meeting Agenda and Order
4. Review and approval of Meeting Minutes from 08/25/2016.
5. Review and approval of Meeting Minutes from 09/29/2016.
6. Report from Shawmut Design and Construction regarding project status, schedule, 90 day look ahead, construction budget, CM contingency.
7. Report from Colliers International regarding status of total project budget, approved and pending change orders, T&M cost items status and tracking, contract allowance items status and tracking, potential scope and cost risks going forward.
8. Report from DeStefano and Chamberlain regarding project status, design and quality. Assessment of risk regarding any remaining unforeseen or unanticipated conditions.
9. Presentation, review and approval of any outstanding change orders.
10. Presentation, review and approval of any outstanding invoices.
11. Public Comment
12. Old Business
13. New Business
14. Adjournment