

**PENFIELD BUILDING COMMITTEE  
REGULAR MEETING  
Thursday, December 10th, 2015 at 6:00 pm  
BOARD OF EDUCATION CENTER  
2<sup>nd</sup> floor Conference Room  
501 Kings Highway, Fairfield, CT 06825  
[penfieldcommittee@town.fairfield.ct.us](mailto:penfieldcommittee@town.fairfield.ct.us)**

**AGENDA**

1. Call to Order
2. Confirmation of Quorum
3. Confirmation of Meeting Agenda and Order
4. Review and approval of Meeting Minutes from 11/18/2015.
5. Review and update regarding Board of Finance and RTM Committee presentations
6. Review and approval of report and recommendations from the Subcommittee on Project Management Oversight
7. Project status report and update from Shawmut Design and Construction
8. Review and approval of any outstanding invoices or requisitions for payment
9. Review and approval of proposed meeting schedule for 2016
10. Public Comment
11. New Business
12. Old Business
13. Adjournment