

**PENFIELD BUILDING COMMITTEE**  
**SPECIAL MEETING**  
Thursday, April 30th, 2015 at 6:00 pm  
**SULLIVAN INDEPENDENCE HALL**  
1st Floor Conference Room  
611 Old Post Road, Fairfield, CT  
[penfieldcommittee@town.fairfield.ct.us](mailto:penfieldcommittee@town.fairfield.ct.us)

**AGENDA**

1. Call to Order
2. Confirmation of Quorum
3. Confirmation of Meeting Agenda
4. Presentation, review and approval of the Design Development Drawings - DeStefano and Chamberlain.
5. Pre construction phase activities and schedule status report - Shawmut Design and Construction.
6. Project budget status report - Shawmut Design and Construction.
7. Proposed first 90 days of construction start up activities - Shawmut Design and Construction.
8. Review and approval of the need to engage a project oversight function.
9. Review and approval of any outstanding invoices.
10. Public comment