

FAIRFIELD WOODS BUILDING COMMITTEE

Thursday, December 6, 2012

7 pm

Fairfield Woods Middle School Media Center

1115 Fairfield Woods Road

Fairfield, CT 06825

FINAL MINUTES

Members Present: Bill Sapone, Dan McKnight, Neal Fink, Doreen Battimelli

Members Absent: Chad Stewart, Jennifer Tierney, Kim Marshall, Vic DeMaria, Rich Kornutik

Others Present: Sal Morabito, Dr. Gary Rosato, Judy Ewing, Perry Liu

I. Call to Order

Chairman Bill Sapone called the meeting to order at 7:03 pm.

II. Review and Approve Minutes

Mr. Sapone made an amendment to add "as a credit to the owner's contingency" at the end of the first sentence in the second paragraph under item III. Doreen Battimelli seconded the amendment which carried unanimously. Mr. Sapone made a motion to approve the minutes of November 29, 2012, as amended, Dan McKnight seconded the motion, which carried unanimously.

Mr. Sapone made a motion to approve the October 4, 2012 minutes. Neal Fink seconded the motion which carried 2-0-2, Mr. Fink and Mr. McKnight abstaining.

III. Commissioning Status and Any Outstanding Technical/Construction Issues

There was a discussion among the members concerning the auditorium area which has two outstanding issues to be resolved, aisle lighting and erection of a sound proof booth. The work on the sound proof booth will be completed by Wednesday, and other commissioning related work is to be completed during the December holiday break.

The matter of the aisle lights is more problematic. A meeting was held on Monday December 3 between the architect, lighting contractor, and Malkin construction, attended by Mr. Fink and school personnel. The CO was granted on the auditorium provided the lighting programming would be set to provide adequate aisle lighting to meet the code requirement of 0.2 candles. While adequate to meet the safety code, this level of lighting was believed to be too high during performances, and it would be preferred if the house lights could be darkened further. Options include ripping up the carpet and installing aisle lighting, or adding fixtures along the wall for the side aisles, and using directional lighting from above on the two center aisles. There is also a stairway next to the stage that may need additional lighting with the house lights further dimmed. The two options will be prepared by the architect and Malkin will price the options in January. The directional lighting comes with or without "shutters" to focus the light. Several members were concerned that money might not be available to address this issue.

Mr. McKnight asked when the Committee officially turns over costs to the Town. Mr. Sapone said the Committee will consider that in January after the outstanding issues are addressed.

BOE member Perry Liu cautioned that the BOE might not find the current situation acceptable as it does not meet the program Ed Specs. There was some discussion about responsibility for the current lighting design and this will be given further consideration during review of the options in January.

Sal Morabito said that he has not yet received the close out books for O and M. Mr. Sapone said he would ask Ralph Martin about them. Mr. Morabito said the punch list and some warranty issues still need to be completed. Mr. Sapone said he'll look into this.

IV. Review/Approve Applications for Payment and Soft Costs

Mr. McKnight made a motion to approve the monthly payment for Malkin in the amount of \$87,258.66. Ms. Battimelli seconded the motion which carried unanimously. Mr. Sapone said there were no soft cost payments due.

V. Election of Officer for 2013

Mr. McKnight made a motion to elect the same slate as 2012 (Mr. Sapone as Chair, Ms. Battimelli as Vice-Chair and Kim Marshall as Secretary). Mr. Fink seconded the motion which carried unanimously.

VI. Review/Approve Meeting Schedule for 2013

Mr. Sapone gave the Committee a handout on dates for 2013. Ms. Battimelli made a motion to approve meeting the first Thursday of each month at 7 pm at FWMS. Mr. McKnight seconded the motion which carried unanimously.

VII. New Business-none

VIII. Public Comment-none

IX. Adjourn

Mr. Sapone made a motion to adjourn the meeting at 7:38 pm. Mr. McKnight seconded the motion which carried unanimously.

Respectfully submitted,

Jennifer S. Carpenter
Recording Secretary