

FAIRFIELD WOODS BUILDING COMMITTEE

Thursday, October 4, 2012

7:00 pm

Fairfield Woods Middle School Media Center

1115 Fairfield Woods Road

Fairfield, CT 06825

FINAL MINUTES

Members Present: Bill Sapone, Kim Marshall, Doreen Battimelli, Vic DeMaria

Members Absent: Dan McKnight, Rich Kornutik, Jennifer Tierney, Chad Stewart, Neal Fink

Others Present: Sal Morabito, Tim Yahn, Randall Luther, Gary Rosato, Judy Ewing, Perry Liu

I. Call to Order

Chairman Bill Sapone called the meeting to order at 7:08 pm.

II. Approve Minutes

Vic DeMaria made a motion to approve the May 3, 2012 minutes. Doreen Battimelli seconded the motion which carried 3-0-1, Kim Marshall abstained. Mr. DeMaria made a motion to approve the June 20, 2012 minutes. Ms. Marshall seconded the minutes which carried unanimously. Mr. Sapone made a motion to approve the July 12, 2012 minutes. Ms. Battimelli seconded the motion which carried 3-0-1, Ms. Marshall abstained.

III. Review Commissioning Status

Mr. Sapone said he would like to close out the project but there are outstanding issues yet unresolved such as the final balancing of the system is not done and Ferguson owes paperwork to Malkin.

IV. Review/Approve Change Order Items

Mr. Sapone made a motion to approve the change orders 68, 75, 76 and 99. Mr. DeMaria seconded the motion which carried unanimously.

V. Review/Approve Application for Payment

Mr. Sapone made a motion to approve \$360,298.15 for application and certificate of payment to Malkin. Mr. DeMaria seconded the motion which carried unanimously.

VI. Review/Approve Soft Costs for Payment

Ms. Battimelli made a motion to approve \$19,483.31 for soft costs. Mr. Sapone seconded the motion which carried unanimously. Ms. Battimelli asked what is closing out on the soft costs. Tim Yahn said mainly the commissioning services.

VII. Discuss/Approve Steps for Project Close-Out

Since the oil tank is part of the ed specs, Sal Morabito said the Committee should present the issue to the BOE and ask for a waiver. If this is necessary, Mr. Sapone said the BOS

would have to go before the BOE and ask for the waiver since they requested the reduced tank size.

Mr. Sapone gave the Committee a handout on steps needed to be taking to close out the project. He said the Committee will need to request disbandment from the BOS.

The Committee then discussed some incomplete punch list items which include: audio work in the auditorium, balancing and noise issues in the auditorium; a more permanent solution to the aisle lighting during a performance; and missing blinds in a science room not yet relocated.

Mr. Morabito requested all back-up change orders from subcontractors be sent to him so he can forward them to BSF.

VIII. Public Comment-None

IX. Adjourn

Mr. DeMaria made a motion to adjourn the meeting at 7:58 pm. Mr. Sapone seconded the motion which carried unanimously.

Respectfully submitted,

Jennifer S. Carpenter
Recording Secretary