

FAIRFIELD WOODS BUILDING COMMITTEE

Thursday, December 1, 2011

7:00 pm

Fairfield Woods Middle School Media Center

1115 Fairfield Woods Road

Fairfield, CT 06825

FINAL MINUTES

Members Present: Bill Sapone, Dan McKnight, Vic DeMaria, Neal Fink, Doreen Battimelli
Members Absent: Jennifer Tierney , Chad Stewart, Rich Kornutik, Kim Marshall Others Present:
Sal Morabito, Greg Hatzis, Nathan Tuttle, Ralph Martin, Bhavik Vaghela, Phil Ryan, Judy
Ewing, Mark Corcoran, and two other neighbors

I. Call to Order

Chairman Bill Sapone called the meeting to order at 7:05 pm.

II. Approve Minutes

Dan McKnight made a motion to approve the minutes with the following amendments in sections III and V. In section III, Mr. McKnight added the following sentences after sentence five in section III: "Questions were raised among the Committee about the need for the additional landscaping considering the need for the project to stay within budget. Mr. Sapone clarified that the additional landscaping would be approved only if the budget allowed for it. Other more necessary change orders may take precedence." Mr. McKnight also added "pending further discussion" after the word "Rhododendrons in the second to last sentence. In section V, Mr. McKnight added the following sentence after the last sentence: "Any changes will be considered in light of the overall budget." Vic DeMaria seconded the minutes as amended. They carried 4-0-1, Neal Fink abstaining.

III. Construction Update

Ralph Martin gave a construction update including progress on the auditorium and auxiliary gym. He said work is being done on the high roof area of the auditorium to get it watertight; steel work will be completed Friday; glass work to be completed next week. After the roof work is completed, the wiring will begin. The brick work will continue on Friday; masonry work will be started after that. The sidewalks will be poured on Monday. The top coat will go on the parking lot next Thursday and Friday. Principal Greg Hatzis said he has spoken to staff at the branch library, Synagogue and Jennings School about using their extra parking spaces for a few days. He will also encourage carpooling to reduce traffic. Mr. Martin said that the timing on the gym is a little late. They may have to do some masonry work and landscaping work in the spring. Meanwhile, columns are going up along the music room area, the joist is going up, and the deck work will be done soon. The steel is due the following week for the OT/PT area and things will be moving along during the next three weeks. The weather has been holding; Malkin hopes to get the top soil stabilized and let it sit over the winter. Mr. Sapone asked if there were any issue with the heat. Mr. Martin said that it seems fine and can accommodate up to 24 degrees. The punch list work will be updated after some painting is done over vacation; Phases two through four will be completed by the end of this year. The projectors are still being checked.

IV. Review/Approve Change Order Items

Malkin Construction distributed their monthly report. The following proposed change orders were reviewed: - PCO 30: Exterior Lighting on EM & Temp EPO at C171 in the amount of \$18,040.67 as per the Fire Marshall's request to have them tied into the generator. The battery backup allows for 90 minutes for egress of the building before shutting off. When the power comes back on it will be recharged. There was discussion with Nate Tuttle and Sal Morabito on how this could be achieved. An estimate from an engineer in the amount of \$2,600 for the work is needed. The fire pump is a priority. The Committee would like the load to include the boilers and the walk-in freezer. The options will be on the January agenda. - PCO 31: General Welding PCOs 3 and 9 in the amount of \$3,039.59 for additional steel for RTU 16 and for new bracing below the windows - PCO 32: Glass Windows at OT/PT per SKA-66 in the amount of \$2,935.03 - PCO 33: Mackenzie Co. PCOs 1, 2, and 4 in the amount of \$1,572.50 for painting - PCO 34: Allied Classroom Roof Repair in the amount of \$5,872.59 (roof tie in, Allowance #1) - PCO 35: Cafe Additional Speakers per PR-34 in the amount of \$7,023.17 due to a larger area Mr. Sapone made a motion to approve PCO 30-35. Mr. DeMaria seconded the motion which carried unanimously.

V. Architect Update

The update was given during item III.

VI. Review/Approve Applications for Payment

Mr. DeMaria made a motion to approve applications for payment in the amount of \$926, 640.98. Mr. McKnight seconded the motion which carried 4-0 (Mr. Fink had left the room briefly at this point).

VII. Review/Approve Soft Cost

The Committee reviewed the Soft Cost Items totaling \$126,338.22. Several questions were raised about the status of some undelivered items from Robert H. Lord. The frames for the mobile book shelves had not yet arrived, but the damaged frames were being used and the books were transferred from the wooden shelves temporarily provided by Meyers Moving. Mr. Hatzis said that new tables for the media center had not yet arrived, as well as a table for the teachers' room. The tables could be delivered but it would cost \$300 in overtime, so Mr. Hatzis decided to wait. Mr. Sapone asked the Committee to hold payment on the three invoices for Robert H. Lord. Mr. Sapone made a motion to approve the soft costs minus the three invoices for Robert H. Lord. Mr. DeMaria seconded the motion which carried unanimously.

VIII. Election of Officers

Mr. Fink made a motion to elect the current slate of officers (Bill Sapone, Chair; Doreen Battimelli, Vice Chair; Kim Marshall, Secretary). Mr. McKnight seconded the motion which carried unanimously.

IX. Approve 2012 Meeting Schedule

Mr. Sapone proposed the following meeting schedule for 2012: January 5, February 2, March 1, April 5, May 3, June 7, July 5, August 2, September 6, October 4, November 1, and December 6 all at 7 pm in the Media Center at Fairfield Woods Middle School. Mr. Sapone will cancel the next December 2011 meeting. Mr. Fink made a motion to approve the 2012 schedule. Mr. McKnight seconded the motion which carried unanimously.

X. New Business-None

XI. Public Comment

Mark Corcoran asked about the baffle on the pole light. Mr. Martin said he just had it adjusted and asked Mr. Corcoran to tell him if it was okay now. The other neighbors asked about the additional plantings and wanted to be involved in the placement. Mr. Sapone said there will be a walk-thru.

XII. Adjourn

Mr. Fink made a motion to adjourn the meeting at 8:20 pm. Mr. DeMaria seconded the motion which carried unanimously.

Respectfully submitted,

Jennifer S. Carpenter
Recording Secretary