

FAIRFIELD WOODS BUILDING COMMITTEE MEETING

Thursday, November 17, 2011

7:00 pm

Fairfield Woods Middle School Media Center

1115 Fairfield Woods Road

Fairfield, CT 06825

FINAL MINUTES

Members Present: Bill Sapone, Dan McKnight, Doreen Battimelli, Vic DeMaria (arrived at 7:12 pm))

Members Absent: Rich Kornutik, Kim Marshall, Jennifer Tierney, Chad Stewart, Neal Fink

Others Present: Randall Luther, Ken Procino, Tim Yahn, Ralph Martin, Bhavik Veghela, Greg Hatzis, Judy Ewing, Mark Corcoran and three other neighbors

While waiting for a fourth committee member to arrive, Chairman Bill Sapone, Chair asked that Randall Luther begin his presentation of a new landscaping plan.

Mr. Luther presented a drawing showing additional shrubbery near the loop to help screen the school from the neighbors to the left of the school adjacent to Fairland Drive. In addition to the trees that have already been planted, the landscape architect recommended a Euonymous shrub near the back corner of the school, 21 additional Arborvitae, and nine Rhododendrons to be planted among the pine trees. Although the total cost was not known, the Rhododendrons were priced at \$88, for a total of \$792.00.

I. Call to Order

Upon the arrival of the fourth member, Mr. Sapone called the meeting to order at 7:20 pm.

II. Approve Minutes

Mr. Sapone made an amendment to correct the amount for PCO 23 on page two in section IV to “about \$20,000”, instead of \$170,000. Vic DeMaria seconded the amendment which carried 3-0-1, Dan McKnight abstaining. Mr. DeMaria made a motion to approve the main motion as amended. Mr. Sapone seconded the motion which carried 3-0-1, Mr. McKnight abstaining.

III. Review Proposed Landscaping Revisions

Principal Greg Hatzis commented on the additional landscaping in relation to the emergency evacuation plan for that side of the building. The total cost would be in the \$6,683 range. A firm estimate would be provided at the next meeting. A question was asked if the Rhododendrons were needed. It was mentioned that they would help screen the building when the bottom branches fall off of the pine trees as they grow. Questions were raised among the Committee about the need for the additional landscaping considering the need for the project to stay within budget. Mr. Sapone clarified that the additional landscaping would be approved only if the budget allowed for it. Other more necessary change orders may take precedence. Mr. McKnight made a motion to approve the plan as tentative minus the Rhododendrons pending future discussion. Doreen Battimelli seconded the motion which carried unanimously.

IV. Review Punch List Items and Schedule for Completion

Ralph Martin reviewed the punch list items. He said the fire alarm system is complete with the exception of one part. There is also a hardware issue at the front entrance and in the nurse's office.

The computer lab and the old science rooms were completed today and should be functional by Friday. There are some PA issues. A few were not in the contract; a conference room and two teacher work spaces need intercom systems. The BOE will do the work. Regarding the intercom in the gym, Mr. Martin is waiting to hear from Nathan Tuttle. The cafeteria work is complete. The clocks are all set. The controls are still being worked on. The company will be there at 6 am on Friday before school, and during the day, and will return on Saturday.

Mr. Hatzis reported that the heating system was checked when it was cold. They need to get the old system on the computer and then convert it to the new system. They hope to complete the work next Wednesday afternoon.

There is a question about the generator which was installed for life safety purposes. It doesn't cover the boilers or the refrigerator. Mr. Sapone asked if the refrigerator could be included to prevent food spoilage. The capacity of the system will be reviewed.

There are some questions about the locks on the storage room. The door locks behind you when you enter it. Mr. Martin and Sal Morabito will discuss this issue further. Mr. Hatzis reported that there are some kitchen utensils missing. They may still be in storage in another trailer. Meyers Movers will be contacted.

The Media Center movable shelving is not yet complete. The installers noticed a design flaw when they were putting the shelves together. New shelves are on order. Meanwhile, Meyers Movers has contributed some wooden shelves on wheels for temporary use.

The final work on the locks and security systems will be done over the holidays, including cameras. The speakers in the science room need a volume adjustment as they can't be heard.

There has been a delay in the work on the auditorium while waiting for more materials. It is being staged in 28 - 30 parking spaces. The work will resume soon.

The steel will be here for the auxiliary gym by December 19, 2011; the joists are here already.

The paving of the rear driveway and pathway will be done on Monday; the parking lot will be completed soon. The new boiler will be completed by late December and will then be checked.

Mr. Hatzis mentioned that there appeared to be "dimples" in some of the copper; Mr. Martin said that the copper will be replaced and will come pre-shaped to accommodate the curves; Styrofoam can be put behind the copper, if needed. Mr. Sapone asked if the auditorium was on schedule. Mr. Hatzis reminded the contractors that there will be a school play the last week in April.

Ms. Sapone asked for a revised Punch List with potential completion dates at the next meeting.

Mr. Hatzis said that ten projectors were ordered for 14 new spaces; all of them have been installed. There will probably be the need for only one more projector.

V. Review Student Storage Issues

Mr. Hatzis reported that some of the lockers don't work well in the space provided. They are 36" high with a 4" base. The students have too much to put in them and can't get the doors shut. Coats probably won't fit. In addition, the combination locks installed are too low and sometimes get jammed because the lockers are so full. Options are being sought: possibly removing the combination locks, installing shelves and hooks, and/or providing cubbies over the lockers. Any changes will be considered in light of the overall budget.

VI. New Business –None

VII. Public Comment

Mark Corcoran, a neighbor, asked again about adjusting the baffle on the light fixture. Mr. Martin will be looking into it.

VIII. Adjourn

Mr. McKnight made a motion to adjourn the meeting at 8:16 pm. Mr. DeMaria seconded the motion which carried unanimously.

Respectfully submitted,

Jennifer S. Carpenter
Recording Secretary