

FAIRFIELD WOODS BUILDING COMMITTEE MEETING

Thursday, August 4, 2011

7:00 pm

First Floor Conference Room, Independence Hall

725 Old Post Road

Fairfield, CT 06824

FINAL MINUTES

Members Present: Bill Sapone, Neal Fink, Jennifer Tierney, Kim Marshall, Doreen Battimelli

Members Absent: Victor DeMaria, Chad Stewart, Rich Kornutik, Dan McKnight

Others Present: Ralph Martin, Ken Procino, Bhavik Vaghlea, Nathan Tuttle, Sal Morabito, Judy Ewing, Perry Liu, neighbors

I. Call to Order

Chairman Bill Sapone called the meeting to order at 7:13 pm.

II. Approve Minutes

Neal Fink made a motion to approve the minutes of July 7, 2011. Jennifer Tierney seconded the motion. Mr. Sapone made a friendly amendment to correct Ms. to Mr. Sapone and spell the word work correctly. The motion carried 4 - 0 - 1, Doreen Battimelli abstaining.

III. Review and Approve Applications for Payment

After some discussion about some of the cost breakdowns, Mr. Sapone made a motion to approve payment of \$2,582,315.64 to Malkin which included Change Orders 5 - 9 which had been approved by the Change Order Committee. Mr. Fink seconded the motion which carried unanimously.

IV. Review and Approve Soft Cost

Mr. Fink made a motion to approve soft costs in the amount of \$175,339.59. Ms. Battimelli seconded the motion which carried unanimously. A question was asked about the work of Meyers Moving. They have moved furniture from floor to floor and into trailers during construction.

V. Review Monthly Report/ Construction Update

Ralph Martin explained several construction activities during the payment approvals. He mentioned the cost of unloading the oil tank that cannot be used at \$500. He also said that the flooring over the Bradley Wing needs sprinkler heads and fire caulks. Demolition is at 81% in the report. The total cost of change orders to date is \$117,000. The digging for the new gym and OT/PT will begin on Monday. The grease trap is being dug. When asked about anticipated delays, Mr. Martin said that the storage room in the old boiler room will be about two weeks late. The cafeteria equipment is being installed, the ceiling is up, and there will be moisture testing on August 5, 2011.

The Tree Warden wants the pine tree removed. Six new lockers will be installed and two will be relocated. Walls are being repaired as they are being pulled out. The Recreation Department has requested a chain link fence to separate the soccer fields from the Project Adventure equipment to discourage spectators from trying to use the equipment.

VI. Review/Approve Change Order Items

Mr. Fink made a motion to approve change orders 10-13. Jennifer Tierney seconded the motion which carried unanimously.

The Committee questioned the fencing as to whether or not the 4' fence with an 8' gate opening for mowing was high enough for safety purposes. Both Sal Morabito and Mr. Martin will look into this concern.

VII. New Business

Nathan Tuttle provided a sketch of the location of the new 3,000 gallon day tank that was to be located outside the building above ground. It will have a brick veneer 6'8" wall with access on the north side. There will be a chain link fence and arbor vitae on the south side. Rhododendrons will be by the wall. The lawn area will be seeded.

VIII. Public Comment

A neighbor wanted to know why there were so many bright lights on at night. Mr. Martin said they were on for security reasons and will only be on a few more weeks. There was also a question about a truck that was on the access road behind the school. Mr. Martin explained that it was a water truck to keep down the dust and it was used three times a day.

Perry Liu, BOE member, would like another opportunity to tour the building. The next meeting will be at the school in two weeks and will include a tour.

Mr. Fink asked about the BOE approval process. Mr. Morabito explained that it could take a year. Mr. Sapone said he anticipated some overtime costs for inspections from the Fire Marshall.

IX. Adjourn

Ms. Tierney made a motion to adjourn the meeting at 8:15 pm. Mr. Sapone seconded the motion which carried unanimously.

Respectfully submitted,

Jennifer S. Carpenter
Recording Secretary