

FAIRFIELD WOODS BUILDING COMMITTEE MEETING

Thursday, March 3, 2011

7:00 pm

Fairfield Woods Middle School Library/Media Center

1115 Fairfield Woods Road

Fairfield, CT 06825

FINAL MINUTES

Members Present: Bill Sapone, Doreen Battimelli, Dan McKnight, Rich Kornutik, Chad Stewart, Vic DeMaria, Kim Marshall

Members Absent: Jennifer Tierney, Neal Fink

Others Present: Sal Morabito, Judy Ewing, Greg Hatzis, Ken Procino, Brian McDonald, Tim Yahn, Ralph Martin, Phil Ryan, Randall Luther, Mark Corcoran

I. Call to Order

Chairman Bill Sapone called the meeting to order at 7:09 pm.

II. Approve Minutes

Doreen Battimelli made a motion to approve the minutes of February 17, 2011. Mr. Sapone seconded the motion which carried 6-0-1 (Dan McKnight abstained). Chad Stewart made a motion to approve the minutes of February 23, 2011. Mr. McKnight seconded the motion which carried 4-0-3 (Victor DeMaria, Ms. Battimelli, Rich Kornutik abstained).

III. Review and Approve Invoices

Mr. Stewart made a motion to approve the invoices in the amount of \$114,541.50. Mr. DeMaria seconded the motion which carried unanimously.

IV. Architect Update

Architect Randall Luther of TSK said the whole FF&E package was delivered to Malkin and it's all set to go out to bid. Mr. Sapone asked if there is an estimate. Mr. Luther said it hasn't changed since the last estimate was presented to the building committee but he did note that the library desk cannot be an alternate because it is an ADA requirement. Mr. Sapone asked about timing for the FF&E package to come back. Ken Procino of Malkin said the bids will be publicized tomorrow through March 22, 2011. Mr. Luther said submittals and field conditions are starting to come in and everything is going well.

V. Review bids and Approve awards

Mr. Procino gave the Committee a handout on bid packages. Regarding bid package 1B on Final Cleaning, Mr. Procino said that the package was over budget because the company over scoped so there was an adjustment with a credit. Some general cleaning was included in the package which helps with the BSF process. Mr. Procino said Purchasing Director Twig Holland told him to issue the deduct change order after awarding the base bid. Ms. Battimelli asked if there is any way to try and receive more bids on this item. Ralph Martin said he called some other cleaners. Mr. Sapone made a motion to approve the award to Orissa, LLC as the base bid for Final Cleaning, subject to approval simultaneously of a deduct change order. Kim Marshall seconded the motion which carried 6-1-0 (Battimelli opposed). Regarding bid package 2C, Mr. Procino

said it's been difficult getting letters from Abcon Environmental regarding their high EMR rate. He has spoken to Ms. Holland and the bid will go to a state contractor the town holds a contract with directly, AAIS. Mr. Sapone said the Committee needs to know the price which Malkin is getting. Since work needs to be done over April vacation, Mr. Sapone said that the change order committee can approve this bid package and then the Committee can approve the package at its next regular meeting. Regarding bid package 6 on millwork, the bids came in very high. It was suggested that the reason was because of the tight schedule required to coordinate the slab on grade work in mid to late April with the tight tolerances regarding the science room table. The Committee agreed to re-bid the item in hopes of receiving more favorable bids. Mr. DeMaria made a motion to approve the award to B.K.M. Floor Covering as the base bid for Flooring. Mr. McKnight seconded the motion which carried unanimously. Mr. DeMaria made a motion to approve the award to Dalene Hardwood Flooring Co., Inc. as the base bid for Sport Flooring. Mr. Stewart seconded the motion which carried unanimously. Mr. McKnight made a motion to approve the award to The MacKenzie Co., LLC as the base bid for Painting. Mr. Sapone seconded the motion which carried 6-0-1 (Mr. DeMaria abstained). Regarding bid package 10 on signage, Mr. Luther said the package is for site, interior room and temporary signage. Mr. Sapone made a motion to approve the award to ABC Sign Corporation. Mr. DeMaria seconded the motion which carried unanimously. Regarding bid package 11A, Mr. Luther said he is touching base with the School's Food Services Director on substitutions that can be made to lower the cost. Mr. Sapone made a motion to award the bid to the lowest qualified bidder, subject to confirmation that the substitution is acceptable. Mr. Stewart seconded the motion which carried unanimously. Mr. Stewart made a motion to approve the award to Drobka Scenic, Inc. as the base bid for Stage Curtains. Ms. Marshall seconded the motion which carried unanimously. Regarding bid package 11C, Mr. Procino said he hasn't had the chance to scope out the two lowest bidders. Mr. Sapone made a motion to award the bid to the lowest qualified bidder, subject to confirmation of qualifications. Mr. Stewart seconded the motion which carried unanimously. Mr. Sapone made a motion to approve the award to Robert H. Lord Company as the base bid for Audience Seating. Mr. DeMaria seconded the motion which carried unanimously. Mr. McKnight made a motion to approve the award to Ascape Landscape & Construction Corp. as the base bid for Landscaping. Mr. Kornutik seconded the motion which carried unanimously.

VI. Construction Update

Mr. Procino gave the Committee a handout on the construction schedule. Malkin is working with submittals; the temporary fence has been set up; they will start forming the concrete; and the steel will go up in mid-April. They will be digging for the auditorium the end of April/early May. Field work will begin in late March.

VII. New Business-None

VIII. Public Comment

Principal Greg Hatzis said he had spoken to the contractors about the timing of the CT Mastery Testing schedule and asked that they refrain from disturbing the students between the hours of 9 and 10:30 am. He also mentioned the egress for fire drills in light of the fencing around the building. The Fire Marshall is reviewing the plans. Mr. Hatzis said he is working on giving feedback on the FF&E package and he has some cost savings.

Dan McKnight asked about the alternative bus plan. Bill said that it had been submitted to TPZ and had been approved.

IX Adjourn

Mr. Kornutik made a motion to adjourn the meeting at 8:01 pm. Mr. DeMaria seconded the motion which carried unanimously.

Respectfully submitted,

Jennifer S. Carpenter
Recording Secretary