

FAIRFIELD WOODS BUILDING COMMITTEE MEETING

Thursday, February 17, 2011

7:00 pm

Fairfield Woods Middle School Library/Media Center

1115 Fairfield Woods Road

Fairfield, CT 06825

FINAL MINUTES

Members Present: Bill Sapone, Victor DeMaria, Kim Marshall, Doreen Battimelli

Members Absent: Neal Fink, Chad Stewart, Rich Kornutik, Dan McKnight, Jennifer Tierney

Others Present: Sal Morabito, Perry Liu, Phil Ryan, Brian McDonald, Ken Procino, Tim Yahn ,
Greg Hatzis, Judy Ewing, Twig Holland, Mark Corcoran

I. Call to Order

Chairman Bill Sapone called the meeting to order at 7:11 pm.

II. Approve Minutes

Doreen Battimelli made a motion to approve the minutes. Victor DeMaria seconded the motion which carried 4-0.

III. Review and Approve Invoices

Kim Marshall made a motion to approve the invoices in the amount of \$100,968.17. Mr. Sapone seconded the motion which carried 4-0.

IV. Architect Updates

Given Randall Luther was not able to attend the meeting, there was no update.

V. Review bids and Approve awards

Ken Procino of Malkin reviewed three handouts—one on the bid package review estimate; one on bid package descriptions; and one on the special inspections proposal request spreadsheet—with the Committee. He said bids were received on Tuesday, February 15, 2011. Brian McDonald said that they received over 10 bids on some items and less bids on others. There were possible discounts available if two bid packages were awarded to the same company. He said overall, the bids were slightly under budget, though some were higher and others lower than the estimates. Ms. Battimelli asked why there were some discrepancies with some of the numbers. Mr. McDonald said Turner tried to be accurate on the estimates, and many were on target but he will investigate the high bids to see if he can identify why there were some large discrepancies. Mr. Sapone mentioned scheduling a special meeting next week to finish approving the rest of the bids. Mr. Procino said he had meetings with the school yesterday and today regarding site concrete steel and other critical packages.

Mr. Procino reviewed each bid package, starting with concrete. Mr. DeMaria made a motion to approve the award to Waterbury Masonry for concrete. Ms. Marshall seconded the motion which carried 4-0.

Mr. Procino then reviewed the bid package for masonry and explained that the lowest bid, Acranom's, Experienced Modification Rate (EMR) rate is higher than 1.0, which the Town of Fairfield prefers to have at that number or lower. The company was asked for a letter from its insurance company to explain why the ERM rate is 1.07, but this was not received or suitably explained by Acranom.

After some discussion, Mr. Sapone made a motion to award the contract to the lowest qualified bidder subject to a confirmation of their qualifications and approval of their responses to any inquiries by the Purchasing Department. Ms. Marshall seconded the motion which carried 3-0-1 (Battimelli abstained). Twig Holland will review and act on the award to the lowest qualified bidder for masonry.

Mr. Procino reviewed the demolition bid results. Mr. DeMaria made a motion to approve the award to Sunrise Masonry as the base bid for demolition. Mr. Sapone seconded the motion which carried 4-0. Mr. DeMaria made a motion to approve the award to General Welding and Fabricating as the base bid for steel. Ms. Marshall seconded the motion which carried unanimously. Regarding the bid package for general trades, the Committee briefly discussed deduct alternates. At present, the base bids cover all the alternates and overall the project is slightly under budget.

Mr. DeMaria made a motion to approve the award to Connecticut Acoustics as the base bid for General Trades. Ms. Marshall seconded the motion which carried 4-0. Mr. DeMaria made a motion to approve the award to H.I. Stone & Son as the base bid for earthwork. Mr. Sapone seconded the motion which carried 4-0. Mr. Procino said fencing could be installed next week if the bid is awarded tonight. Mr. Procino then reviewed the handout on additions and renovations material testing service bids. He recommended Connecticut Materials Testing Labs, Inc. which has a base bid of not to exceed \$33,000. Mr. DeMaria made a motion to approve the award to CMTL with a not-to-exceed bid of \$33,000. Ms. Marshall seconded the motion which carried unanimously.

VI. Construction Update

Mr. Procino said a temporary fence will be put up next week. Steel will go up by the end of April. All work will likely be performed with double shifts with some trades.

VII. New Business-None

VIII. Public Comment-None

IX. Adjourn

Mr. Sapone made a motion to adjourn the meeting at 7:55 pm. Mr. DeMaria seconded the motion which carried unanimously.

Respectfully submitted,

Jennifer S. Carpenter
Recording Secretary