

FAIRFIELD WOODS BUILDING COMMITTEE MEETING

Thursday, April 29, 2010

7:00 pm

Fairfield Woods Middle School Library/Media Center

1115 Fairfield Woods Road

Fairfield, CT 06825

FINAL MINUTES

Members Present: Bill Sapone, Doreen Battimelli, Dan McKnight, Rich Kornutik, Victor DeMaria, Jennifer Tierney, Chad Stewart, Kim Marshall

Members Absent: Neal Fink

Others Present: Randall Luther, Todd Moss, Sal Morabito, Phil Ryan, Judy Ewing, Mark Corcoran

I. Call to Order

Chairman Bill Sapone called the meeting to order at 7:09 pm.

II. Approval of Minutes

Dan McKnight made a motion to approve the minutes of April 1, 2010. Jennifer Tierney seconded the motion which carried unanimously. The Committee tabled the approval of the April 22, 2010 minutes to the next meeting.

III. Review and Approval of Invoices

Mr. Sapone and Mr. McKnight asked what the traffic consultant has been doing. The invoice from Frederick Clark Associates for traffic study work did not provide enough detail and was deferred until more information is available. Mr. Sapone would like the Committee to hear an update from the traffic consultant. Victor DeMaria made a motion to approve invoices for Tai Soo Kim in the amount of \$6,909.76 and John Fallon in the amount of \$1,281. Mr. McKnight seconded the motion which carried unanimously.

IV. Review of Project Status and Scheduling with the Architect/Review of Progress on the Traffic Study

Randall Luther asked how the Committee is monitoring soft costs. Mr. Sapone said the Committee, which doesn't have an accountant, refers to the purchasing director's budget spreadsheets. While the purchasing director has recommended the Committee ask the fiscal office to help track the costs of the work being done, Mr. Sapone said he would prefer setting up a budget subcommittee to keep track of the budget and expenditures. Mr. Luther reported that Food Services had done an inventory of equipment and that plans for the kitchen had been discussed. Geotech had done some borings and monitoring of wells and will provide a report. Hygenics has opened up the walls and looked inside. They took 90 samples, including samples of caulking which have been taken to determine the PCB level. They will be getting results by the next FWBC meeting. Mr. Luther said he has had follow-up meetings with school staff, particularly science, media, music, and theater arts. TSK gave Turner a structural narrative which will be available soon.

Mr. Luther said he met with the traffic consultant, landscape architect, John Fallon, and Principal Hatzis. The traffic consultant has done traffic counts and determined the current bus loop is at capacity and may need to fit about two more buses and there are issues with signage. Mr. Sapone asked Mr. Luther to let him know when TSK has meetings with the traffic consultant and others relating to the project. On Friday, Mr. Luther said a parking count will be established. Mr. Sapone said he wants to see the landscape plan.

Mr. Luther said that there is rock not too far below the surface but he's not sure where. If rock is found under the parking lot, then more fill will be needed which may have cost implications for stormwater detention and drainage. Mr. Luther said TSK will want to set up a meeting with the CM before the next FWBC meeting. Mr. Sapone mentioned to Mr. Luther one CM presenter's idea to place temporary roads out to Stillson and Fairfield Woods Roads.

Mr. Luther said he met with the State to look at handicap access to all playing fields because a new auxiliary gym is being added. Mr. Sapone asked about the underground oil tank. Mr. Luther is aware of it and said it will be relocated. He also mentioned a water meter that's inside the school will probably be moved to outside the school where it should be. Mr. Luther said he'll have a report on abatement issues in two weeks. Doreen Battimelli asked about the reaction of the science teachers who will be losing their rooms. Mr. Luther said that Principal Hatzis had suggested that the curriculum could be adjusted. Ms. Battimelli asked about using old kitchen equipment which Mr. Luther said could be done.

V. Review of Progress on the Traffic Study

Mr. Luther said that TSK would have some plans at the meeting in about a month.

VI. New Business-None

VII. Public Comment

Resident Mark Corcoran said he is looking for opportunities to give input on the site plans since his home adjoins the school. He said there is a drainage problem already and during heavy storms a stream runs through his property. Mr. Luther said the civil engineer has put in monitoring wells. Mr. Corcoran is interested in the parking study and temporary parking and entryway to the new auditorium. Judy Ewing asked if Mr. Luther involved the library in his meeting with the traffic consultant. Mr. Luther had informed them but no one had attended from the library so Mr. Luther will be talking with them.

VII. Adjourn

Chad Stewart made a motion to adjourn the meeting at 7:45 pm. Ms. Tierney seconded the motion which carried unanimously.

Respectfully submitted,

Jennifer S. Carpenter
Recording Secretary