

FAIRFIELD WOODS BUILDING COMMITTEE MEETING

Thursday, April 1, 2010--7:00 pm

Fairfield Woods Middle School Media Center

1115 Fairfield Woods Road--Fairfield, CT 06825

FINAL MINUTES

Members Present: Bill Sapone, Doreen Battimelli, Jennifer Tierney, Victor DeMaria, Dan McKnight, Kim Marshall, Rich Kornutik, Neal Fink

Members Absent: Chad Stewart

Others Present: Sal Morabito, Jack Boyle, Greg Hatzis, Twig Holland, Judy Ewing, Randall Luther, Don DiMartino, Mark Corcoran, and two others who had applied for the CM position.

I. Call to Order

Chairman Bill Sapone called the meeting to order at 7:10 pm. He announced that he had sent a letter to all neighbors within 250' of the school property advising them of the project and had sent them a meeting schedule.

II. Approval of Minutes

The minutes of March 18, 2010 were approved with two abstentions.

III. Bureau of School Facilities Process

Sal Morabito described the School Building Grant Procedure. The first prep meeting will be on April 13, 2010. These meetings are generally attended by the architect, someone from the Board of Education, and sometimes committee members. The Design Manual is reviewed and code updates are discussed.

The next step involves a PCT meeting or Plan Completion Test. The State has 30 days to respond. If they can't make the deadline, then a local review can be done. The State is behind in its work about 90 days.

Committee members asked several questions about this process. Randall Luther said that the state reimbursement will be about \$4.1 million or 17% of the total project.

IV. Review of CM Qualifications and Short List Candidates

Six companies were reviewed for the CM short list. Four made the cut: Turner, O & G, Fusco, and Malkin. They will make presentations to the Committee on April 22, 2010 at 6:00 PM.

V. Public Comment

Mark Corcoran, whose property is located near the school, asked several questions. Mr. Luther said he will be meeting with the traffic consultant, Fairfield Woods Branch Library staff, and the FWMS principal soon. Mr. Sapone said that he thinks the traffic plan will be presented to the Committee on April 29, 2010.

Mr. Luther distributed a Project Schedule. He said the zoning hearing will probably be in July.

VI. New Business

Mr. Luther described a model of the project that he had brought with him. He also had some elevation drawings from various angles. He had a design of the auditorium that showed an entrance and a shared lobby between the gymnasium and the auditorium.

Mr. Sapone said he hoped that all of the new areas would be air conditioned.

VII. Adjourn

The meeting was adjourned at 9:13 PM.

Respectfully submitted,

Jennifer S. Carpenter
Recording Secretary