

*Fairfield Board of Library Trustees*

February 25, 7 P.M.

**Small Meeting Room, Fairfield Woods Branch Library**

1147 Fairfield Woods Branch Road

1. Call to order
2. Approval of Minutes
3. Special Guests Former Board Chairmen Brain Kellahan & Robert Frigo
4. Chairman's Report
  - a. Open House, RTM
  - b. March 21, 2013 BOF Mtg.
    - i. Public must show up and write each BOF & RTM member if they want hours restored and budget retained. Our budget *will be* cut if they don't.
5. Old Business
  - a. Online Planned Donations update
  - b. Grants Update.
6. Library Operations Report
7. Financial/Budget Report
  - a. Budget Update
8. Review of Long Range Plan
  - a. (Goal 2) - Meeting needs of Branch Library
    - i. Update on FW Branch Project
  - b. (Goal 3) - Marketing/External Relations
    - i. Friends of the Library Update
      1. Need support for BOF Mtg March, 21, 2013
  - c. (Goal 4) - Responding to Community
    - i. We need community support now, letters to each BOF & RTM Member
  - d. [Goal 6} – Technology
    - i. Update on Website
9. New Business
  - a. Budget season, Trustee Actions needed
  - b. Nominating Committee Charged to find New Trustee & 2013-2014 Board Slate
10. Adjournment

**Date and Location of Next Meeting:**

**March 18<sup>th</sup>, 2013**

**Fairfield Woods Branch Library, Lower Level**