

Fairfield Board of Library Trustees
June 20, 2011, 7PM
Lower Meeting Room, FW Branch Library

1. Call to order
Introduction of new Board member – Robert Sussman
2. Approval of minutes (May, 2011 meeting and Special Meeting of June 1, 2011)
3. Financial/Budget Report
Review of 2010-11 budget/actual, review of 2011-12 budget
Review of endowment and revolving funds reports
Discussion of proposed purchasing guidelines
4. Library Policies/by-laws/Board Structure
Review of draft policy – Revolving Funds
Nominating
5. Review of Long Range Plan
 - a. Goal 1 – Library as Gateway to Info and Culture
 - b. Goal 2 – Meeting needs of Branch Library
 - c. Goal 3 – Marketing/External Relations
 - d. Goal 4 – Responding to Community Needs
 - e. Goal 5 – Staffing
Presentation from Val Fredricks – Director of Reference
Presentation from Nicole Scherer – Teen Librarian
 - f. Goal 6 – Technology
 - g. Goal 7 – Facilities and Infrastructure
Presentation from Don Leslie on IT use of Branch Library
6. Library Operations Report
7. New Business
8. Adjournment

Date and Location of Next Meeting:
Monday, July 18, 2011 at 7PM
Lower level meeting room – FW Branch Library