

DRAFT MINUTES: Fairfield Board of Library Trustees

HELD: February 8, 2010
AT: Jennings Room
1080 Old Post Road
Fairfield, CT 06824

PRESENT: Mr. Robert Frigo, Mr. Brian Kelahan, Ms. Mary Ellen McLean, Mr. Brian McManus, Ms. Kristen Tierney. Also present, Ms. Karen Ronald, Town Librarian, Ms. Nancy Coriaty, Branch Librarian, and Ms. Mary Carroll-Mirylees, Director of Human Resources.

Mr. Kelahan called the meeting to order at 7:05pm.

I. Director, Human Resources, Mary Carroll-Mirylees

Mary Carroll-Mirylees, Director of Human Resources provided basic information about policies and procedures relative to both the union contracts governing library employees with regards to job descriptions, job reclassifications, and performance evaluations.

II. Review of January Minutes

Motion to accept January 2010 Minutes made by Kristen Tierney, seconded by Brian McManus. Approved unanimously.

III. Review of Statement of Appropriations

Discussion ensued.

IV. Director's Report

- A. Karen Ronald reported in her first week as Town Librarian (Ms. Ronald's appointment became effective 2/1/10) she met with her department managers at Main and met with the Branch Manager and branch department heads.
- B. Four staff members will be traveling to the PLA conference that begins on March 25th in Portland, Oregon: Karen Ronald, Nicole Scherer, Teen Librarian, Marilyn Rice, Technical Services Director and Cindy Barich, Children's Librarian.
- C. The Library, in conjunction with Fairfield University, hosted 2009 National Book Award Winner Colum McCann on February 2nd at the Oak Room in the Barone Campus Center. The event, attended by 430 was a huge success. The next program in this series will be with Mary Karr on Thursday, February 25 in the Oak Room.
- D. Nicole Scherer, Teen Librarian, has planned a program for Tuesday, February 16 to coincide with the movie opening "Percy Jackson & The Olympians: The Lightning Thief." The movie is based on the book of the same name authored by Rick Riordan.
- E. February 20 is the Friends of the Fairfield Public Library Gala.
- F. One Book One Town author presentation will happen on March 24.

