

**FairTV**  
**Fairfield Education and Government Public Access Television**

*Minutes of February 4, 2013 FairTV Committee*  
*Sullivan Independence Hall, Second Floor Conference Room*

The meeting was called to order by Chairperson Jim Kennelly at 7:30 pm. In attendance were members Thomas Flynn, Liz Hoffmann and Alexis Harrison. Also attending as a member of the public was Mary Hogue. FairTV System Manager Gerry Speno could not attend due to a last-minute personal emergency.

Meeting minutes from 12/10/12 were reviewed. Motion to accept made by Harrison, seconded by Flynn. Passed unanimously.

Meeting minutes from 1/14/13 were reviewed. Motion to accept made by Hoffmann, seconded by Flynn. Passed unanimously.

A brief discussion of G. Speno's budget report was held. In the absence of Mr. Speno, J. Kennelly provided background information on some items. Overall, our financial situation is comfortable in terms of meeting foreseen meeting coverage obligations.

The majority of the meeting was devoted to the review of the first draft of The FairTV Commission document, to be presented first to the Board of Selectmen and then to the RTM as the final product of the existing Committee, which is to "sunset" by June 15. The draft document was reviewed paragraph by paragraph, and comments made.

An updated version of the document will be available next meeting for review not only by the Committee but also hopefully by key members of the RTM invited for this purpose. The purpose of this latter review is to assure the document addresses in sufficient detail the questions the RTM is likely to have about the appropriateness of establishing an ongoing FairTV Commission to oversee the continuing operations of FairTV.

Finally, a review of the latest requests by outside groups for FairTV coverage of certain events was made. This included discussion as to the process that these requests should follow. Briefly, such requests should be emailed to the appropriate FairTV email address (government or education) at least 30 days before the date of the scheduled event, together with a description of the event, the time and date, the location of the event, and contact information.

Motion to adjourn, made by Harrison, seconded by Flynn. Passed unanimously. Meeting adjourned at 9:15 PM.