

BOARD OF SELECTMEN MEETING FINAL MINUTES  
February 3, 2016

The regular meeting of the Board of Selectmen was held at 5:00 p.m. on Wednesday, February 3<sup>rd</sup>, in the first floor conference room of Independence Hall.

First Selectman Michael C. Tetreau, Selectman, Laurie A. McArdle,  
Selectman Christopher W. Tymniak

Others Present: Dr. David Title, Adam Goodman, Allen Levin, Cathy, Caroline and Isabella Carrano, Mike Mears, Tom Cullen, FairTV, Soundview, Stanton Lesser, Genny Reilly, Tom Quinn, Terry Giegengack, Bill McDonagh and Bogie, Sal Morabito, Sherri Steeneck, Heather Dean, Sacds Cleary, Laura Pulie, Joe Michelangelo, Donna Karnal, Attorney Bob Lotty, Tom Dubrosky,

1) CALL TO ORDER

First Selectman Tetreau called the meeting to order at 5:03 pm.

2) PLEDGE OF ALLEGIANCE

Selectman Tymniak led the Pledge of Allegiance.

Items 3 and 4 were taken out of order.

3) RECOGNITION-Recognition of Girl Scout Gold Awards

Cathy Carrano, mother to Girl Scout Gold Award recipients, Isabella and Caroline Carrano, and Girl Scout Leader for Ambassador Troops 32074 and 32054, described the Gold Award stating that about 5% of girl scouts earn this award. She also described the mission of the scouts, pre-requisites to complete before the start of the project which is to improve or solve a problem to help a community. Mrs. Carrano briefly described both girl's projects.

Selectman Tymniak congratulated the scouts. Selectman McArdle said she and her daughters were girl scouts and she had not known about this award. She encouraged the girl's and others to stick with band since the town has an excellent music program and she also said she sees future leaders in Isabella and Caroline. First Selectman Tetreau read proclamations to each scout proclaiming February 3, 2016 as their day in the Town of Fairfield.

4) WEDNESDAY'S PET – presented by Sherri Steeneck

As part of the adopt a pet program, Sherri Steeneck introduced Bogie, a male mixed breed dog who is about 12 years old. He can be found at the Town's Animal Shelter, 211 Richard White Way. Anyone seeking to adopt a pet can call 254- 4857.

5) APPOINTMENTS

To hear, consider and act upon the following appointments:

a) Board of Health

D. E. Morocz (U), 618 Duck Farm Road, term 11/15 – 11/19

(to fill a vacancy for Carolyn Shea whose term expired)

Selectman Tymniak made a motion to approve the item. Selectman McArdle seconded the motion.

Selectman McArdle said Ms. Morocz will be a great member on this board. First Selectman Tetreau said Ms. Morocz has an impressive background and a good resume.

The motion carried 3-0.

b) Greater Bridgeport Transit Authority (requires RTM approval)

Michael Mears (R), 44 Bay Edge Court, term 11/12 – 11/16  
(to fill a vacancy for Serapheim Koutas who resigned)

Selectman McArdle made a motion to approve the item. Selectman Tymniak seconded the item.

Selectman McArdle thanked Mr. Mears for serving. Mr. Mears said he is honored to serve. First Selectman Tetreau said Mr. Mears' contributions on the Employees and Joint Retirement Investment Boards were invaluable.

The motion carried 3-0.

c) Holland Hill Building Committee (requires RTM approval)

Philip Dwyer (D), 2607 Congress Street

First Selectman Tetreau read Section 3.1, section C from the Town Charter. He said the Town Charter doesn't prohibit a BOE member from serving on a school building committee. He noted the history of numerous BOE members from Jim Lee, John Madeo, Catherine Albin, Pam Iacono, and John Convertito serving on various school building committees. First Selectman Tetreau said the Town Attorney looked at State Statute, section 7-232, and also reviewed paragraph two in the 1990 Building Committee guidelines which establishes building committees which First Selectman read aloud. First Selectman Tetreau said per the 1990 guidelines he will not put Mr. Dwyer on this Committee. Selectman McArdle said she agrees with First Selectman Tetreau that it's better to have no conflict. Selectman Tymniak said he wished the Town Attorney had reached out to him because he had ideas such as Mr. Dwyer serving as an ex-officio member. Selectman Tymniak also agrees with First Selectman Tetreau's decision not to put Mr. Dwyer on the committee as a member. He wants to add more members, but doesn't have any names now to suggest. He does suggest adding members from the Town's finance and engineering departments to add more expertise. First Selectman Tetreau said he welcomes both Selectmen's ideas on candidates to add to this committee. Selectman Tymniak asked if Mr. Michelangelo is under any Town Charter stipulations because he is appointed by the First Selectman. First Selectman Tetreau said no conflicts were found in the Town Attorney's research. Selectman Tymniak said adding two more members would help for quorum purposes.

First Selectman Tetreau said the Selectmen will pass on this item. Therefore, Mr. Dwyer will not serve on this committee.

d) Land Acquisition Commission

i. Adam Y. Goodman (D), 54 Meadow Court, term 11/15 – 11/19  
(to fill a vacancy for Stuart Manley whose term expired)

Selectman Tymniak made a motion to approve the item. Selectman McArdle seconded the motion.

Selectman Tymniak said Mr. Goodman has a good resume and thanked him for serving. Selectman McArdle said Mr. Goodman brings a lot to the table. First Selectman Tetreau thanked Mr. Goodman for volunteering and noted his expertise.

The motion carried 3-0.

ii. Allen Levin (U), 245 Unquowa Road, term 11/15 – 11/19  
(to fill a vacancy for Wendy Radovic whose term expired)

Selectman McArdle made a motion to approve the item. Selectman Tymniak seconded the item.

Selectman Tymniak said Mr. Levin is a long-time outstanding member of the Town. Both Selectman McArdle and First Selectman Tetreau thanked Mr. Levin for serving.

The motion carried 3-0.

6) DIRECTOR OF HUMAN SERVICES

To hear the 2015 Human Services Highlights from the Director of Human Services Terry Giegengack, Director of Human and Social Services, reviewed ten highlights on the Bigelow Center. She noted that accreditation will begin next fall. She noted several positive strides the Center has been making including but not limited to speakers, expanded hours, a large increase in usage, a new lunch program, a new shoveling for seniors volunteer program and numerous programs and activities.

Selectman Tymniak thanked Mrs. Giegengack and said to keep up the good work. Selectman McArdle said she looks forward to working with Mrs. Giegengack on the accreditation which Mrs. Giegengack. First Selectman Tetreau asked how many other senior centers in the state have accreditation. Mrs. Giegengack said only nine others have this and there are none in Fairfield County. First Selectman Tetreau thanked Mrs. Giegengack for all she brings to the Center.

7) FAIRFIELD WOODS MIDDLE SCHOOL ROOF BUILDING COMMITTEE CHARGE  
To hear, consider and approve a charge for the Fairfield Woods Middle School Roof Building Committee.

Selectman Tymniak made a motion to approve the item. Selectman McArdle seconded the motion.

First Selectman Tetreau made an amendment to change "FWMSRBC" throughout the Charge to "FWRBC." Selectman McArdle seconded the amendment which carried 3-0.

The main motion, as amended, carried 3-0.

8) FIRST SELECTMAN

To hear, consider and act upon the following resolution as recommended by the First Selectman:

RESOLVED, that the Special Projects Standing Building Committee shall Section 3.1, section C from the serve as the Fairfield Woods Middle School Roof Building Committee for the purpose of performing roof replacements at Fairfield Woods Middle School.

Selectman McArdle made a motion to approve the item. Selectman Tymniak seconded the item.

First Selectman Tetreau said he contacted the Chair of the Special Projects Standing Building Committee who said his Committee will undertake this project. First Selectman Tetreau said the Selectmen may want to look at BOE members serving and voting on the SPSBC.

The motion carried 3-0.

9) DIRECTOR OF PUBLIC WORKS

To hear, consider and act upon the following resolution as recommended by the Director of Public Works:

WHEREAS, Federal monies are available under the Community Development Block Grant – Disaster Recovery Program, administered by the State of Connecticut, Department of Housing pursuant to Public Law 93-383, as amended; and

WHEREAS, pursuant to Chapter 127c, and Part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of Housing is authorized to disburse such Federal monies to local municipalities; and

WHEREAS, it is desirable and in the public interest that the Town Of Fairfield accept from the State a grant in a sum not to exceed \$300,000.00 in order to undertake a Community Development Block Grant-Disaster Recovery – Tranche 2 Project, South Benson Storm Water Pump Station and Drainage Improvement Study and to execute an Assistance Agreement therefore, should one be offered;

NOW, THEREFORE, BE IT RESOLVED that the Town of Fairfield is cognizant of the conditions and prerequisites for State Assistance imposed by Part VI of Chapter 130 of The Connecticut General Statutes; and that the acceptance by the Town Of Fairfield of a Disaster Recovery Community Development Block Grant to be used for the South Benson Storm Water Pump Station and Drainage Improvement Study in an amount not to exceed \$300,000.00 is hereby approved; and

FURTHER RESOLVED, that the First Selectman is hereby authorized, on behalf of the Town of Fairfield, to accept said grant; and

FUTHER RESOLVED, that the First Selectman is hereby authorized, on behalf of the Town of Fairfield, to execute any and all necessary documents to secure said grant.

Selectman Tymniak made a motion to approve the item. Selectman McArdle seconded the motion.

DPW Director Joe Michelangelo noted the work of the Town's senior civil engineer Laura Pulie who worked on the CDBG-DR grants. He said the Town received eight of these grants since Superstorm Sandy in the amount of about \$6.5 million. Mr. Michelangelo described the purpose of this project. Selectman Tymniak said he supports this project. Mr. Michelangelo said the Town has submitted 11 of these projects so far. Selectman Tymniak asked among the projects the Town has received money for how many of the projects are for studies. Mr. Michelangelo said 80% is for hard construction and 20% is for studies. Selectman Tymniak asked how much planning is performed with the funds versus actual work. Mr. Michelangelo repeated that 80% is for hard construction and 20% is for studies. First Selectman Tetreau noted that because these grants are competitive a good study is needed.

The motion carried 3-0.

10) DIRECTOR OF PUBLIC WORKS **(requires Board of Finance and RTM approval)**

To hear, consider and act upon the following resolution as recommended by the Director of Public Works:

RESOLVED, that the First Selectman is hereby authorized, on behalf of the Town of Fairfield, to expend up to \$300,000.00 to fund a Community Development Block Grant-Disaster Recovery (CDBG-DR) – Tranche 2 Project entitled South Benson Storm Water Pump Station and Drainage Improvement Study, one hundred percent of said project cost to be reimbursed by a federally funded Disaster Recovery Community Development Block Grant.

Selectman Tymniak made a motion to approve the item. Selectman McArdle seconded the motion.

Selectman Tymniak asked if this project would be placed near the Sand Castle. Mr. Michelangelo said it's the lowest spot, but that location could change. Selectman Tymniak suggested housing a bathroom near the Sand Castle for small children. Selectman McArdle asked if reworking the drain involves digging up pipes. Mr. Michelangelo said that is correct.

The motion carried 3-0.

#### 11) DIRECTOR OF PUBLIC WORKS

To hear, consider and act upon the following resolution as recommended by the Director of Public Works:

WHEREAS, Federal monies are available under the Community Development Block Grant – Disaster Recovery Program, administered by the State of Connecticut, Department of Housing pursuant to Public Law 93-383, as amended; and

WHEREAS, pursuant to Chapter 127c, and Part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of Housing is authorized to disburse such Federal monies to local municipalities; and

WHEREAS, it is desirable and in the public interest that the Town Of Fairfield accept from the State a grant in a sum not to exceed \$100,000.00 in order to undertake a Community Development Block Grant-Disaster Recovery – Tranche 2 Project entitled Resiliency for Downtown Fairfield Using Green Infrastructure and to execute an Assistance Agreement therefore, should one be offered;

NOW, THEREFORE, BE IT RESOLVED that the Town of Fairfield is cognizant of the conditions and prerequisites for State Assistance imposed by Part VI of Chapter 130 of The Connecticut General Statutes; and that the acceptance by the Town Of Fairfield of a Disaster Recovery Community Development Block Grant to be used for a Planning Study entitled Resiliency for Downtown Fairfield Using Green Infrastructure in an amount not to exceed \$100,000.00 is hereby approved; and

FURTHER RESOLVED, that the First Selectman is hereby authorized, on behalf of the Town of Fairfield, to accept said grant; and

FUTHER RESOLVED, that the First Selectman is hereby authorized, on behalf of the Town of Fairfield, to execute any and all necessary documents to secure said grant.

Selectman Tymniak made a motion to waive the reading of this item. Selectman McArdle seconded the motion.

Selectman Tymniak made a motion to approve the item. Selectman McArdle seconded the motion.

Mr. Michelangelo said the site was looked at for a number of categories. The downtown area has runoff and water is not absorbed in the ground so everything comes all at once into the sewer water system. First Selectman Tetreau said downtown was built on a swamp and a lot of building has occurred downtown. He said the drainage system was not designed to handle this much load. Selectman Tymniak asked Mr. Michelangelo to clarify that no town money is being spent on any of these projects. Mr. Michelangelo said that is correct.

The motion carried 3-0.

12) **DIRECTOR OF PUBLIC WORKS (requires Board of Finance and RTM approval)**

To hear, consider and act upon the following resolution as recommended by the Director of Public Works:

RESOLVED, that the First Selectman is hereby authorized, on behalf of the Town of Fairfield, to expend up to \$100,000.00 to fund a Community Development Block Grant-Disaster Recovery (CDBG-DR) – Tranche 2 Project entitled Resiliency for Downtown Fairfield Using Green Infrastructure, one hundred percent of said project cost to be reimbursed by a federally funded Disaster Recovery Community Development Block Grant.

Selectman Tymniak made a motion to approve the item. Selectman McArdle seconded the motion which carried 3-0.

13) **DIRECTOR OF PUBLIC WORKS**

To hear, consider and act upon the following resolution as recommended by the Director of Public Works:

WHEREAS, Federal monies are available under the Community Development Block Grant – Disaster Recovery Program, administered by the State of Connecticut, Department of Housing pursuant to Public Law 93-383, as amended; and

WHEREAS, pursuant to Chapter 127c, and Part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of Housing is authorized to disburse such Federal monies to local municipalities; and

WHEREAS, it is desirable and in the public interest that the Town Of Fairfield accept from the State a grant in a sum not to exceed \$300,000.00 in order to undertake a Community Development Block Grant-Disaster Recovery – Tranche 2 Project entitled Pine Creek Dike Elevation Plan and to execute an Assistance Agreement therefore, should one be offered;

NOW, THEREFORE, BE IT RESOLVED that the Town of Fairfield is cognizant of the conditions and prerequisites for State Assistance imposed by Part VI of Chapter 130 of The Connecticut General Statutes; and that the acceptance by the Town Of Fairfield of a Disaster Recovery Community Development Block Grant to be used to create a Pine Creek Dike Elevation Plan in an amount not to exceed \$300,000.00 is hereby approved; and

FURTHER RESOLVED, that the First Selectman is hereby authorized, on behalf of the Town of Fairfield, to accept said grant; and

FUTHER RESOLVED, that the First Selectman is hereby authorized, on behalf of the Town of Fairfield, to execute any and all necessary documents to secure said grant.

Selectman Tymniak made a motion to waive the reading of this item. Selectman McArdle seconded the motion.

Selectman Tymniak made a motion to approve the item. Selectman McArdle seconded the motion.

Mr. Michelangelo said this grant was awarded in the summer of 2015. He explained a brief history with work starting with the Army Corps of Engineers but because the project was much larger than envisioned the Army Corp stopped work and this item was withdrawn at a BOS meeting. Now, with this grant, Mr. Michelangelo asked the Selectmen accept it and added that the Town will still work with the Army Corp with Engineers. He said this is a local share but the details have not yet been carried out yet. First Selectman Tetreau asked if the Town accepts this grant, is the Town obligated to spend this funding. Mr. Michelangelo answered no. Selectman Tymniak asked how much money has been spent on the dike over the years. Mr. Michelangelo said he did not know. Selectman Tymniak said he feels more money should be applied to areas affected instead of this area which was not affected by Superstorm Sandy. First Selectman Tetreau said if the winds had shifted and this had been a bigger storm then there could have been flooding in this area so this is why this area is being targeted now. Selectman Tymniak said the Army Core of Engineers spent many hours and there are other low sections in the beach area so he is concerned the Town is not addressing areas being flooded. Mr. Michelangelo said that is why the Town will continue to apply for grants to help with flooding. Selectman McArdle asked if the Town will put in any money for this project. Mr. Michelangelo said no because there is no match.

The motion carried 3-0.

14) **DIRECTOR OF PUBLIC WORKS (requires Board of Finance and RTM approval)**

To hear, consider and act upon the following resolution as recommended by the Director of Public Works:

RESOLVED, that the First Selectman is hereby authorized, on behalf of the Town of Fairfield, to expend up to \$300,000.00 to fund a Community Development Block Grant-Disaster Recovery (CDBG-DR) – Tranche 2 Project entitled Pine Creek Dike Elevation Plan, one hundred percent of said project cost to be reimbursed by a federally funded Disaster Recovery Community Development Block Grant.

Selectman Tymniak made a motion to waive the reading of the item. Selectman McArdle seconded the motion which carried 3-0.

Selectman McArdle made a motion to approve the item. Selectman Tymniak seconded the item which carried 3-0.

15) **FIRST SELECTMAN-Discussion of the Town-wide Strategic Plan**

First Selectman Tetreau said this item will be revisited by this Board at a future meeting. He said \$100,000 is in the budget to hire a consultant through the RFQ process. He proposes selecting a committee of eight members—four Republicans and four Democrats so it's a bi-partisan process. Selectman Tymniak asked if there would be an advisory panel to draft the Charge.

First Selectman Tetreau said there are a wide-range of talented people to give input on what should be in the RFQ and in the strategic plan and to help pick a consultant. First Selectman Tetreau said the BOS would develop the Charge. He said he wants to get the public involved in this plan. Selectman Tymniak would like the two universities involved in this process. Selectman Tymniak said this is a great project. He likes the idea of four Democrats and four Republicans. First Selectman Tetreau asked the Selectmen for candidates.

16) TAX COLLECTOR

To consider and act upon tax refunds as recommended by the Tax Collector in the amount recommended.

There were no refunds.

Prior to item #17, Selectman Tymniak asked Mr. Michelangelo to reach out to DOT on safety issues at the exit 24 off ramp coming from New York on I-95 noting that traffic backs up on the highway. Mr. Michelangelo said he'd speak to DOT.

17) TOWN ATTORNEY-Private Executive Session – Pending Litigation

Selectman Tymniak made a motion to enter into private executive session pending litigation at 6:21 pm. Selectman McArdle seconded the motion which carried 3-0.

Selectman Tymniak made a motion to end private executive session at 6:44 pm. Selectman McArdle seconded the motion which carried 3-0.

Selectmen Tymniak made a motion to accept the Attorney's recommendation. Selectman McArdle seconded the motion which carried 3-0.

18) To hear, consider and act upon any other business which shall properly come before this meeting.

Selectman Tymniak asked for an update from the Parks and Recreation at the next meeting on fee increases for both the leagues and marina. He said it's good to notify the public about this. He also would like an update from departments on what they are doing. First Selectman Tetreau noted how the Director of Human and Social Services just gave a department update at today's meeting. Selectman Tymniak asked for an update on department head searches for IT, Purchasing and Human Resources. First Selectman Tetreau said the Town is currently interviewing for the Purchasing and HR Director positions and has hired CohnReznick to help with the search for the IT Director since that is this company's expertise. Selectman Tymniak asked the timeline on finding these directors. First Selectman Tetreau said the Town is moving as quickly as possible. Selectman McArdle asked if these positions were published. First Selectman Tetreau said HR has a full program for these searches. Applicants are interviewed and typically a small group is put together to target top candidates. He said half of the Purchasing and HR Director search is complete. Selectman McArdle asked who is on the search committee. First Selectman Tetreau said CFO Bob Mayer and former HR Director Mary Carroll-Mirylees before she left and now he, Mr. Mayer are on the committee possibly with one other person. Selectman Tymniak asked if there will be a RTM liaison to serve on a building committee. First Selectman Tetreau explained past RTM practice. Selectman Tymniak asked if the TFC is still functioning. First Selectman Tetreau said at the moment the TFC is not active so he is working on changing that. Selectman Tymniak said he looked at the 1990 Building Committee Guidelines and 2007 Temporary Building Construction Study Committee report and the TFC was mentioned.

Selectman McArdle would like to see qualified people with engineering, finance, building and other relevant experience serve on the TFC so the TFC can then help other committees. First Selectman Tetreau said structurally this is already being done. Selectman McArdle noted the TFC has not met in a long time. First Selectman Tetreau said the TFC needs to be better defined and it does get updates time to time. He said the challenge is the TFC meeting with every building committee each month. Selectman McArdle said the member serving on a specific committee can go to that respective building committee meeting. First Selectman Tetreau said there are some TFC members on current and past building committees but other aspects are not working. Selectman Tymniak said he and Selectman McArdle can help with this. Selectman Tymniak asked that meeting backup materials be mailed to the Selectmen because it's a lot to print out at home. Selectman McArdle said if the Selectmen can get the bulk of the backup printed out the Friday before with the understanding that sometimes some backup items arrive late then that would be helpful.

19) ADJOURN

Selectman Tymniak made a motion to adjourn the meeting at 6:56 pm. Selectman seconded the motion which carried 3-0.

Respectfully submitted,

Jennifer S. Carpenter  
Recording Secretary