

BOARD OF SELECTMEN MEETING FINAL MINUTES
January 27, 2016

The regular meeting of the Board of Selectmen was held at 5:00 p.m. on Wednesday, January 27, 2016, in the first floor conference room of Independence Hall.

Members Present: First Selectman Michael C. Tetreau, Selectman Laurie A. McArdle, Selectman Christopher W. Tymniak

Others Present: Tom Cullen, Dr. David Title, Anthony Calabrese, Phil Dwyer, Gary Rosato, Jim Gallagher, Tom Dubrosky, FairTV, Soundview, Laura Incerto, Kyran Dunn, Chief Gary MacNamara, Gerry Lombardo, Peter Grace, Chief Denis McCarthy, Judy Ewing, Sal Morabito, Nancy Byrnes, Dan Sciglimpaglia, Genny Reilly, Terry Giegengack, Tom Quinn, Joe Michelangelo, Trudi Durrell, Heather Dean, Brian Carey, Harry Ackley, Jason Li

1) CALL TO ORDER

First Selectman Tetreau called the meeting to order at 5:03 pm.

2) PLEDGE OF ALLEGIANCE

Selectman Tymniak led the Pledge of Allegiance.

3) MINUTES

To consider and act upon the minutes of Regular Meeting of January 6, 2016

Selectman McArdle made a motion to approve the minutes. Selectman Tymniak seconded the motion which carried 3-0.

4) APPOINTMENTS

To hear, consider and act upon the following appointment:

Human Services Commission

Laura Incerto (U), 89 Pine Creek Avenue, term 11/15 – 11/19
(to fill a vacancy for Kevin Lennon whose term expired)

Selectman McArdle made a motion to approve the item. Selectman Tymniak seconded the motion.

First Selectman Tetreau said he is impressed with Ms. Incerto's background and her care for seniors.

The motion carried 3-0.

5) NON-RECURRING CAPITAL – FIVE YEARS (**Requires Board of Finance and RTM approval**)

To hear, consider and adopt a bond resolution entitled "A Resolution Appropriating \$125,000 for the Cost of a Certain Nonrecurring Capital Project and Authorizing the Issuance of Bonds to Finance such Appropriation."

Selectman Tymniak made a motion to approve items 5-7. Selectman McArdle seconded the motion.

Dr. David Title gave a brief overview on the IT Server Room renovation project at Central Office; the playground retaining wall and stairs at Dwight; the replacement of two boilers at Fairfield Ludlowe High School (FLHS); security measures; and a CAT 6 low voltage and electrical project.

Selectman Tymniak asked if the BOE vote on these projects unanimous. Tom Cullen of Central Office said yes. Selectman Tymniak asked if grants for boilers are being maximized and what the UI rebate percentage is. Mr. Cullen said the Town will not know the rebate percentage until Central Office applies, but the Town gets reimbursed. Selectman Tymniak said he is happy with the Dwight project. He thinks the steps are in need of repair. He asked what is being done with the washout area. Mr. Cullen explained the problems at this site. Selectman Tymniak asked if there will be a separator between the playground the steps. Mr. Cullen answered yes. Selectman Tymniak asked if there are any other plans for the playground. Mr. Cullen said no, but there is a long-term need for handicapped access to the playground. Selectman Tymniak asked for an explanation on the retaining wall. Mr. Cullen said page 11 of the BOE's proposed capital non-recurring projects compares an old photo to a new one. First Selectman Tetreau asked about the servers. Mr. Cullen said that over the years the capacity for storage has grown and is too small. The wall will be taken down and the room will be designed properly. Nancy Byrnes, head of IT for Central Office, said the room size has been a challenge and there is a lot of pressure on the current system. The project will help the systems get longevity out of the hardware. First Selectman Tetreau asked about the systems during storm and their resiliency. Ms. Byrnes said the building is subject to flooding so systems are on the cloud. There is a backup system at FLHS since that school is not in a flood plain.

DPW Director Joe Michelangelo then discussed DPW non-recurring capital projects being requested. He reviewed four DPW projects—the Fairfield Woods Library generator; the Gould Manor Pond Drainage Improvement; the 6-Wheel All Season Dump Truck; and the Sherman School Field Renovation. The library has no generator. Selectman Tymniak asked where the generator would be installed. Mr. Michelangelo said along the south driveway where the tennis courts are located. Selectman Tymniak asked about the physical size and if this project was run by the library board or Friends of the Library Board. Mr. Michelangelo said the size is about a 12-foot shoulder, between the driveway and the building. He did not run this project by the library boards. Selectman Tymniak asked how many years have gone with the server at this site without a generator. Mr. Michelangelo said since the library was built water conditions have worsened because of the amount of impervious pavement. During storms, this is the priority site to use. Selectman Tymniak asked if this generator could be tied into the Fairfield Woods Middle School generator. Sal Morabito of Central Office said they can't be tied together because the middle school generator is limited to life safety functions and there are different building codes and separate electrical services. First Selectman Tetreau noted that a generator can provide power heat.

Mr. Michelangelo then discussed the Gould Manor project. He showed the Selectmen a large diagram of the site. He said this project improves the water quality, aesthetics and it gets more storm water storage so there is not overflow into the fields or private properties. Selectman McArdle asked if this project came up at the RTM last year. First Selectman Tetreau said projects had to be prioritized last year so it didn't make the cut. Selectman Tymniak asked if \$250,000 is enough for this project. He said environmental testing is one of his biggest concerns. Mr. Michelangelo said DPW will perform testing and noted a lot of variables are involved. The cost estimate has a 15-20% contingency. Selectman Tymniak said the area is environmentally challenged. He hopes the Town is prepared for an environmental situation. First Selectman Tetreau said there may be some level of contamination but that needs to first be determined and then store it offsite if any is found. Selectman Tymniak said \$250,000 could go higher but he is hoping for the best.

Mr. Michelangelo said it's a better idea to spend 5% of the project before spending a significant amount of money.

Mr. Michelangelo then discussed the 6-Wheel All Season Dump Truck which he said is a multi-use truck. DPW has no trucks with wing plows that other towns use. This truck will compliment the existing fleet. In future years, these requests will come out of the operating budget.

Mr. Michelangelo discussed the Sherman School Field Renovation. He said there is a different level of demand at this school's fields. He described the different groups using the fields which gets a tremendous amount of play. The fields need to be resod yearly and rejuvenated. Selectman Tymniak said he fully supports this project. He noted that it's a well-used field and in dire need of at least \$100,000. Mr. Michelangelo said he is not looking to increase usage at these fields. This project is to maintain them. Selectman McArdle asked if this project will save money on yearly maintenance. Mr. Michelangelo said it will.

Gerry Lombardo, Director of Parks and Recreation, discussed the bunkers and improvements to some tees. First Selectman Tetreau asked if this is year seven out of year ten. Mr. Lombardo said yes.

Dan Scigliompaglia, systems administrator for the Town's IT Department, said the systems are aging. IT received an end of life notice from the manufacturer which is critical. The library cluster will be replaced first because it is the back-up site. Selectman Tymniak asked who the current vendor is. Mr. Scigliompaglia said EMC. Selectman Tymniak asked if this has been sent out to bid. Mr. Scigliompaglia said it has not but will be after the Selectmen approve the item.

Regarding the fire pumper, Chief Denis McCarthy said the pumper at Station Five needs to be replaced. It is 12 years old and this project is consistent with the 2014 vehicle replacement program. There is a change in the project scope because the fire department is now asking for a ladder truck which can't be used due to the cost of repairs. The ladder truck provides pumper operations. Selectman Tymniak asked if two trucks are being replaced. Chief McCarthy said no. The ladder truck would operate as a pumper. Selectman Tymniak asked if next year the department will ask to replace the ladder truck. Chief McCarthy said no.

First Selectman Tetreau asked for public comment. Tom Quinn of Miro Street said that the roof and leaks at the Fairfield Woods Library should be looked at. First Selectman Tetreau said the roof was replaced two years ago, but this can be followed-up on.

The motion carried 3-0.

6) **NON-RECURRING CAPITAL - FIFTEEN YEARS (Requires Board of Finance and RTM approval)**

To hear, consider and adopt a bond resolution entitled "A Resolution Appropriating \$1,582,677 for the Costs of Certain Nonrecurring Capital Projects and Authorizing the Issuance of Bonds to Finance such Appropriation."

The motion carried 3-0.

7) **NON-RECURRING CAPITAL - TWENTY YEARS (Requires Board of Finance and RTM approval)**

To hear, consider and adopt a bond resolution entitled "A Resolution Appropriating \$3,288,015 for the Costs of Certain Nonrecurring Capital Projects and Authorizing the Issuance of Bonds to Finance such Appropriation."

Regarding item 7, Selectman Tymniak asked Chief McCarthy if the current Pumper E-5 lasted 12 years. Chief McCarthy said yes and added that it has a 12-year life. Selectman Tymniak asked if the department is buying a 12 year or 20 year fire truck. Chief McCarthy said it's a 12 year truck but in seeking replacement it is really 14 years and then the department keeps it for another 12 years beyond that. Selectman Tymniak said the department is not keeping the Pumper E-5. Chief McCarthy said it's too early to tell. He added the intent is to keep vehicles for 25 years. Selectman Tymniak asked if any other vehicles have corrosion. Chief McCarthy said no, but the department is still evaluating all vehicles. Selectman Tymniak asked if the IT renovation project is a 20-year bond. Mr. Cullen said yes.

The motion carried 3-0.

8) **SUPERINTENDENT OF SCHOOLS (requires RTM approval)**

To hear, consider and act upon the following resolution as requested by the Superintendent of Schools:

RESOLVED, that the Town of Fairfield (1) establish the Holland Hill School Building Committee; (2) authorize the preparation of schematic drawings and outline specifications for the project; and (3) authorize the Board of Education to file an application for a school building grant.

Selectman Tymniak made a motion to approve the item. Selectman McArdle seconded the motion.

First Selectman Tetreau said these three items in Item 8 are requested by the state.

The motion carried 3-0.

9) **HOLLAND HILL BUILDING COMMITTEE CHARGE**

To hear, consider and approve a charge for the Holland Hill Building Committee. Selectman Tymniak made a motion to approve the item. Selectman McArdle seconded the motion.

Selectman Tymniak asked if the RTM approves the Charge. First Selectman Tetreau said the RTM does not approve building committee charges because the Charge is given to the building committee by the Board of Selectmen. Selectman Tymniak asked if the Charge is reviewed by the BOE. First Selectman Tetreau said it was not, but it was circulated to the Superintendent and his staff. Selectman Tymniak asked if timelines are put in a Charge. First Selectman Tetreau said no. Selectman McArdle asked if the Charge can be amended. First Selectman said the Board of Selectmen can amend it. Selectman McArdle asked if the TFC will play a part in this. First Selectman Tetreau said the TFC gives advice on projects when asked and in the past, a TFC member has been assigned to many building committees. First Selectman Tetreau opened up the discussion to the public. Judy Ewing of Sasco Hill Terrace said that the name of the report in the Charge should say Temporary Building Construction Study Committee.

First Selectman Tetreau made an amendment to add the following language in the last sentence in paragraph five before the word "report": "Temporary Building Construction Study Committee" so the sentence now reads, "The HHBC shall follow all practices outlined in town building committee manuals and the 2007 Temporary Building Construction Study Committee report issued by the Building Construction Review Committee."

Selectman McArdle seconded the amendment which carried 3-0.

The main motion, as amended, carried 3-0.

10) HOLLAND HILL BUILDING COMMITTEE APPOINTMENTS (**requires RTM approval**)

To hear, consider and act upon the following appointments to the Holland Hill Building Committee:

- i. Harry R. Ackley (R), 25 Wagon Hill Road
- ii. Thomas J. Dubrosky (D), 131 Fairfield Place
- iii. Philip Dwyer (D), 2607 Congress Street
- iv. Jason Li (R), 245 Sunnyridge Avenue
- v. Giuseppe Michelangelo (U), 196 Figlar Avenue
- vi. Thomas F. Quinn (D), 88 Miro Street

Selectman Tymniak made a motion to approve the item. Selectman McArdle seconded the motion.

Selectman Tymniak said he got many calls about Phil Dwyer, BOE Chair, serving and how that would be a conflict. Selectman Tymniak asked for an opinion from the Town if this is accurate or not so the Selectmen can approve Mr. Dwyer as a member or not at the next meeting. First Selectman Tetreau said he did check with the Town Attorney, but can check again. Selectman Tymniak submitted a copy of Section 3.1, section C from the Town Charter entitled, "Eligibility for appointed Town Office" for the record.

The section reads, "Single office requirement for appointed office. Except as otherwise provided in Sections 10.7, 10.9, 10.10 and 10.13 of this Charter, no person shall be eligible to hold **any appointed Town office**, including membership on any permanent appointed board or commission, who is at the same time an elected RTM member, an elected or appointed Town officer, an elected state official, or a member of an elected board or commission or permanent appointed board or commission. For purposes of this paragraph, the term "Town officer" does not include Justices of the Peace or Constables, but does include members of the Board of Education."

Selectman Tymniak asked if it is appropriate to have paid staff on this committee. Dr. Title said the state has no limits and this decision is up to the town.

Selectman McArdle asked when going forward can more members be appointed. First Selectman Tetreau said yes, but these people on today's agenda can meet right away to move faster on this project since the deadline is September 1st. Selectman Tymniak asked when the first meeting will be held. Dr. Title said as soon as the RTM approves this item. First Selectman Tetreau said there will be an orientation session just as there is for all new building committees to inform them on FOI and Robert's Rules and other basic information to help get started. First Selectman Tetreau said more members can be phased in over time.

Selectman McArdle said this list does not have members with a lot of strong architectural or engineering backgrounds so she hopes future members with these backgrounds can be added sooner rather than later.

Selectman McArdle made an amendment to remove Philip Dwyer from this list. Selectman Tymniak seconded the amendment which carried 3-0.

First Selectman Tetreau opened up comment to the public. Mr. Quinn said this is a new process because it is upfront and other projects which didn't start projects like this suffered from delays. Jim Gallagher of Congress Street said he served on the TFC and other boards and said he was distressed no women are on this list. He also felt this building committee was put together to fast track the project.

The main motion, as amended, carried 3-0.

- 11) **SUPERINTENDENT OF SCHOOLS (Requires Board of Finance and RTM approval)**
To hear, consider and adopt a bond resolution entitled "A Resolution Appropriating \$1,240,000 for the Costs Associated with the Expansion and Renovation of Holland Hill Elementary School and Authorizing the Issuance of Bonds to Finance such Appropriation."
Selectman Tymniak made a motion to approve the item. Selectman McArdle seconded the motion.

Dr. Title said this funding gets the Town through three quarters of the work so he is highly confident about the additional funding amount to request when this project comes back to this Board. Selectman Tymniak asked if there are hard numbers for portables. Dr. Title said he's pretty confident the BOE has a good number after reaching out to different vendors who came in with prices in the same range. Selectman McArdle asked who the CM is. Dr. Title said that is something the building committee decides.

First Selectman Tetreau opened up comment to the public. Trudi Durrell said on behalf of Holland Hill parents and as a parent she appreciates the BOE moving quickly on this project because it is very important.

The motion carried 3-0.

- 12) **SUPERINTENDENT OF SCHOOLS (requires RTM approval)**
To hear, consider and act upon the following resolution as requested by the Superintendent of Schools:

RESOLVED, that the Town of Fairfield (1) establish the Fairfield Woods Middle School Roof Building Committee; (2) authorize the preparation of schematic drawings and outline specifications for the project; and (3) authorize the Board of Education to file an application for a school building grant.

Selectman McArdle made a motion to approve the item. Selectman Tymniak seconded the motion.

First Selectman Tetreau said the building committee will be adopted at the next meeting. He said the project will be officially assigned to the Special Projects Standing Building Committee which has overseen many small projects like these.

The motion carried 3-0.

13) SUPERINTENDENT OF SCHOOLS **(Requires Board of Finance and RTM approval)**

To hear, consider and adopt a bond resolution entitled "A Resolution Appropriating \$3,000,000 for the Costs of Replacing the Roof at Fairfield Woods Middle School and Authorizing the Issuance of Bonds to Finance such Appropriation."

Selectman McArdle made a motion to approve the item. Selectman Tymniak seconded the motion.

Selectman Tymniak asked Mr. Morabito the comparison between this roof and Dwight's roof. Mr. Morabito said Woods will not have a full replacement roof. Mr. Morabito showed a photo of which roofs on this school will be replaced. He said Dwight's roof is much smaller. Wood's roofs are 2 ½ the size and cost of Dwight. Selectman Tymniak asked if the items on the roof are getting replaced. Mr. Morabito said no, but they will be taken down and then reconnected. Selectman Tymniak asked about solar panels. Mr. Morabito said they are scheduled to be put on when the roof is finished. Selectman McArdle asked if this project will be done this summer. Dr. Title said yes.

The motion carried 3-0.

14) TAX COLLECTOR

To consider and act upon tax refunds as recommended by the Tax Collector in the amount recommended.

Selectman McArdle made a motion to approve the item. Selectman Tymniak seconded the motion.

Selectman Tymniak made an amendment to delete the period at the end of the sentence and add a comma followed by \$1,508.36 and a period. Selectman McArdle seconded the amendment which carried 3-0.

The main motion, as amended, carried 3-0.

15) To hear, consider and act upon any other business which shall properly come before this meeting.

There was no other business.

16) ADJOURN

Selectman McArdle made a motion to adjourn the meeting at 6:57 pm. Selectman Tymniak seconded the motion which carried 3-0.

Respectfully submitted,

Jennifer S. Carpenter
Recording Secretary