

BOARD OF SELECTMEN MEETING FINAL MINUTES
March 4, 2015

The regular meeting of the Board of Selectmen was held at 4:30 p.m. on Wednesday, March 4, 2015, in the first floor conference room of Independence Hall.

Members Present: First Selectman Michael C. Tetreau, Selectman Sheila H. Marmion

Members Absent: Selectman Kevin P. Kiley

Others Present: Dave Weber, Jim Swift, Soundview, FairTV, Sal Trifilio, Genny Reilly, Kevin Lesko, Thomas Noonan, Sherri Steeneck and Sean, Tom Dubrosky, Bill McDonagh, Sal Morabito, Marc Donald, Greg Hatzis, Peter Manning, Joe Costa, Mike Dell'Accio, Tom Bebe

1) CALL TO ORDER

First Selectman Tetreau called the meeting to order at 4:34 pm.

2) PLEDGE OF ALLEGIANCE

Following the Pledge of Allegiance, First Selectman Tetreau announced Selectman Kevin Kiley was sick and would not be attending the meeting.

3) WEDNESDAY'S PET – presented by Sherri Steeneck

As part of the adopt a pet program, Sherri Steeneck introduced Sean, a male dog who is not neutered and costs \$50. He can be found at the Town's Animal Shelter, 211 Richard White Way. Anyone seeking to adopt a pet can call 254- 4857.

4) MINUTES

To consider and act upon the minutes of:

i.) Regular Meeting of February 11, 2015

Selectman Marmion made a motion to approve the minutes. First Selectman Tetreau seconded the motion.

Selectman Marmion made an amendment to replace the word "hazmat" with "hazard mitigation" in item nine on page two paragraph one line five. First Selectman Tetreau seconded the amendment which carried 2-0.

The main motion, as amended, carried 2-0.

ii.) Regular Meeting of February 19, 2015

Selectman Marmion made a motion to approve the minutes First Selectman Tetreau seconded the motion which carried 2-0.

5) RESIGNATIONS (*for information only*)

i.) Employees Retirement Board

Michael Mears (R), 44 Bay Edge Court, term 11/13 – 11/18
(Resignation Date: February 19, 2015)

ii.) Parking Authority

Joanne P. Sheehan (D), 37 Verna Field Road, Term 11/11 – 11/16
(Resignation Date: March 1, 2015)

iii.) Town Plan and Zoning Commission

Jacinta A. Coleman (R), 510 Barlow Road, term 11/13 – 11/17 (alternate)
(Resignation Date: February 20, 2015)

6) FIRST SELECTMAN APPOINTMENTS (*for information only*)

Economic Development Commission

Kevin M. Lesko (R), 96 Woods End Road, term 11/14 – 11/19

(to fill a vacancy for Sally M. Ward whose term expired)

(Appointment Date: February 27, 2015)

First Selectman Tetreau thanked Mr. Lesko for serving. Mr. Lesko thanked the Selectmen, Mark Barnhart, Director of Community and Economic Development, Don Peterson and Peter Penczer. Selectman Marmion said Mr. Lesko has great experience.

7) APPPOINTMENTS

i.) Parks and Recreation Commission

David F. Weber (D), 1654 North Benson Road, term 11/14 – 11/19

(to fill a vacancy for Barbara Rifkin who resigned in the previous term)

Selectman Marmion made a motion to approve the item. First Selectman Tetreau seconded the motion.

Selectman Marmion said Mr. Weber is a great volunteer and has terrific experience. She asked Mr. Weber if there are areas or issues in Parks and Recreation he wants to be involved in. Mr. Weber said having served on the Board of Education he worked with Parks and Recreation a lot. He wants to continue doing that and assist with other areas the department needs help with. First Selectman Tetreau said Mr. Weber brings a good balance to the Commission especially with his school background.

The motion carried 2-0.

Selectman Marmion made a motion to approve the item. First Selectman Tetreau seconded the motion.

ii) Town Plan and Zoning Commission

Thomas B. Noonan (R), 91 Stoneleigh Square, term 11/13 – 11/17 (alternate)

(to fill a vacancy for Jacinta Coleman who moved to full member)

Selectman Marmion made a motion to approve the item. First Selectman Tetreau seconded the motion.

Selectman Marmion said Mr. Noonan has great experience. She asked Mr. Noonan why he is interested in serving on this Commission. Mr. Noonan said he is an attorney and besides bringing a legal perspective he has experience with land use and real estate. He said it will be a good experience to serve. First Selectman Tetreau thanked Mr. Noonan for serving.

The motion carried 2-0.

8) DIRECTOR OF INFORMATION TECHNOLOGY

To hear, consider and act upon the following resolution as recommended by the Director of Information

WHEREAS, State of Connecticut grant funding from the Office of Policy and Management (OPM) for the Regional Performance Incentive Program pursuant to C.G.S. 4-124s for the Nutmeg Network Connection program has been made available to the Town of Fairfield; and

WHEREAS, said program provides grant funds in the approximate amount of \$42,400 for purposes of network connection to the Nutmeg Network in order to expand Internet connection bandwidth; obtain Internet connection cost savings; and allow for the option to participate in future cooperative demonstration projects funded by OPM's Regional Performance Incentive Program; and

WHEREAS, there are no matching funds required and no hardware purchases required; and

WHEREAS, the application for grant funding does not bind the Town of Fairfield to accept the Grant Award. The Town of Fairfield may decline the Notice of Grant Award without penalty.

BE IT RESOLVED, that the Board of Selectmen of the Town of Fairfield endorses the Town of Fairfield's application for inclusion in the State of Connecticut Nutmeg Network Initiative and the Regional Performance Incentive Program.

IT IS FURTHER RESOLVED, that the First Selectman is authorized to act on this endorsement by signing all necessary agreements and to take all necessary actions related to this proposal to enter into a binding agreement with OPM according to the terms of the Regional Performance Incentive Program.

Selectman Marmion made a motion to approve the item. First Selectman Tetreau seconded the motion.

Selectman Marmion made an amendment to add the word "non" in the last paragraph of the resolution before the words "binding agreement". First Selectman Tetreau seconded the amendment which carried 2-0.

Jim Swift, Library Systems Administrator, spoke on behalf of IT Director Don Leslie who was ill. Mr. Swift gave the Selectmen a handout. He discussed the schedule of payments for the Nutmeg Network connection at Fairfield Woods Branch Library that included costs looking forward. Mr. Swift noted what is being paid during the current year and then once the grant is approved the new connection will be used and costs will go down. He said the town will see about \$38,000 per year in savings. Selectman Marmion asked how many towns are part of this program. Mr. Swift said about 50-60 towns. He said the network is stable and reliable and this is a new way to connect to it. First Selectman Tetreau asked if \$6,000 is enough to pay for the miscellaneous hardware. Mr. Swift said when the grant is awarded this will be investigated, but for now this amount will cover what will be needed. First Selectman Tetreau noted this is the first step and if approved this item will need town body approvals. First Selectman Tetreau asked if there are other costs. Mr. Swift said there are none. First Selectman Tetreau asked if the Town pays about \$3000 during the transition to

getting the grant. Mr. Swift said that is correct and that amount is in the budget that is being voted on by town bodies soon. Selectman Marmion asked about feedback from other towns. Mr. Swift said some towns had problems, but they were quickly resolved. Selectman Marmion asked if every town that applies gets this grant. Mr. Swift said yes. First Selectman Tetreau asked if the grant connects to the Branch Library. Mr. Swift said yes and to Fairfield University which is the other connection to this network. Mr. Swift said the difference between the current network versus Nutmeg is the town getting to the central network at the BOE and Nutmeg has a faster internet connection and other services to be offered. The school system will not be on this system.

The motion carried 2-0.

9) FAIRFIELD LUDLOWE HIGH SCHOOL BUILDING COMMITTEE

To hear a report from the Fairfield Ludlowe High School Building Committee.

Marc Donald, Chair of the FLHS Building Committee gave the Selectmen a two-page letter explaining the major reasons for the budget increases. Five attachments were also handed out. Attachment 1A selects Option two. Soft costs are broken out on 1B which compares Silver Petrucelli (the original estimate) versus the Webster Wing Design costs. Attachment two shows Phase One, the roof replacement; Phase Two, the new addition and construction and Phase Three, the window placement. Mr. Donald said Phase One and Phase Two are on schedule. The Committee is getting final approval with the EPA on the windows. Selectman Marmion asked if the Committee is saving costs by keeping the workers on site until Phase Three. Mr. Donald said that is being done.

Mr. Donald reviewed Attachment Three. He said construction costs went up because of the cafeteria expansion and the cafeteria complexity increased. There is no site work performed on the concept design. First Selectman Tetreau asked why the Committee went ahead if the budget has increased. Mr. Donald said they were confident with refining the design to reduce costs. They didn't use the original design because that one and the Webster design were within 2% of one another in costs and a lot of costs were not assumed at the beginning of the project. Both First Selectman Tetreau and Selectman Marmion asked why the cafeteria and classrooms are at a higher number than the original design. Mr. Donald said a conceptual number lacked that detail when the project began. First Selectman Tetreau asked what drove the extra square footage in the classrooms and cafeteria that exceeded the budget. Peter Manning of Gilbane said once into the design development all the detail became available and the project was able to be estimated at the actual component of the building. Joe Costa of Perkins Eastman said the cafeteria size increased after drawings were created and the tables were placed driving the square footage up. He added that the way the student lounge was configured drove the square footage increase. First Selectman Tetreau asked why the classrooms square footage increased. Mr. Donald said to ensure they met the Ed Spec. First Selectman Tetreau asked how the project is 75% over budget. Mr. Donald said escalation costs went up and the Committee is still waiting on the EPA on the windows. When approved by the EPA, the Committee will know the cost. First Selectman Tetreau asked for an explanation on the difference in numbers on the attachments. Mike Dell'Accio from Arcadis said all the costs are noted but in different groupings per sheet so First Selectman Tetreau asked for a simpler way to see numbers side by side. He also asked for a list of what is missing from Silver Petrucelli's original estimate. He wants to see the next estimate showing all soft costs. First Selectman Tetreau noted the total of all phases on Attachment three is not all soft costs. He would like to see an analysis on the increase in new construction renovation

since the numbers are different on Attachment 1B and A3. Mr. Donald said the Committee was working in a constrained timeframe and hired a value engineer for the entire project. First Selectman Tetreau asked for a schedule showing tasks to do versus what has been completed with estimates. Mr. Donald discussed what contingency is left for the phases and said contingency was used on some soft costs which according to Mr. Dell'Accio are done. First Selectman Tetreau said there are no soft costs left for Phase three. He said the goal is to know where we are now and to finish under the original estimate.

First Selectman Tetreau wondered if using another process other than conceptual design numbers at the start should be used. Selectman Marmion agreed that process didn't work with this project. The discussion went back to the increase of the cafeteria and having to fit all the tables and how the lounge was always part of the renovation. Mr. Gilbane discussed other costs factors that were not part of the original plan and said he can produce that list. First Selectman Tetreau wants to see a breakout of overages. Selectman Marmion would like to see suggestions on how to improve this process and where the red flags were raised.

10) To consider and act upon tax refunds as recommended by the Tax Collector in the amount recommended.

Selectman Marmion made a motion to approve the item. First Selectman Tetreau seconded the motion.

Selectman Marmion made an amendment to delete the period at the end of the sentence and add a comma followed by \$15,374.21. The amendment carried 2-0.

The main motion, as amended, carried 2-0.

11) To hear, consider and act upon any communications.

There were no communications.

12) To hear, consider and act upon any other business which shall properly come before this meeting.

There was no other business.

13) ADJOURN

Selectman Marmion made a motion to adjourn the meeting at 7:35 pm. First Selectman Tetreau seconded the motion which carried 2-0.

Respectfully submitted,

Jennifer S. Carpenter
Recording Secretary
