

SPECIAL BOARD OF SELECTMEN MEETING FINAL MINUTES
January 28, 2015

The special meeting of the Board of Selectmen was held at 5:00 p.m. on Wednesday, January 28, 2015, in the first floor conference room of Independence Hall.

Members Present: First Selectman Michael C. Tetreau, Selectman Kevin P. Kiley, and Selectman Sheila Marmion

Others Present: FairTV, Kim Marshall, Sal Morabito, Tom Cullen, Deputy Police Chief Chris Lyddy, Karen Ronald, Dr. David Title, Joe Michelangelo, Don Leslie, Phil Dwyer, Chief Dick Felner, Bob Mayer, Larry Secor

1) CALL TO ORDER

First Selectman Tetreau called the meeting to order at 5:06 pm.

2) PLEDGE OF ALLEGIANCE

Following the Pledge of Allegiance, First Selectman Tetreau thanked DPW, the EOC, WPCA and Aquarion for all their help during the Blizzard.

3) NON-RECURRING CAPITAL (**Requires Board of Finance and RTM approval**)

To hear, consider and adopt bond resolutions appropriating funds for the costs of certain non-recurring capital projects and authorizing the issuance of bonds to finance such appropriation.

Selectman Kiley made a motion to approve the item. Selectman Marmion seconded the item.

The Selectman began a discussion on the Town's non-recurring capital projects. DPW Director Joe Michelangelo discussed the Pine Creek Dike Study noting that he got an update from the Army Corps of Engineers and he does not have a project amount for this item which may be higher than what was originally proposed. He said it will be 6-8 weeks before he will have a firm number. Selectman Marmion recommended waiting to get the firm number before voting on this item. Selectman Kiley agreed adding that the Selectmen should wait to get the best available information.

Selectman Kiley made an amendment to reduce the Pine Creek Dike Study by \$350,000 so the Selectmen could receive more information on this item. Selectman Marmion seconded the amendment which carried 3-0.

The Selectmen decided not to reduce or eliminate the library HVAC request nor the Valley Road Bridge item. They decided to leave the amendment as is that they had made last week to reduce the paving by \$1 million. The Selectmen will not eliminate the funding request for the 6-Wheel Asphalt Truck nor the payloader. They will uphold their amendment made last week to eliminate funding for the 10-Wheel Dump Truck, the Gould Manor Pond Dredging, the 6-Wheel All Season Dump Truck and Independence hall Energy Upgrades. Regarding the Tunxis Hill Butler Building, Selectman Kiley feels this project can wait a year and added this project came up suddenly. Selectman Marmion said there is a risk to loss of property at this site so it's a priority to fund now. Regarding the fire pumper, the Selectmen did not eliminate that funding. Selectman Kiley said when this item came up last year the Selectmen agreed to approve it this year.

Regarding the cluster replacement at the ECC, IT Director Don Leslie gave background on this proposed project. He said there are a number of servers in a cluster and the current NAs are at the end of their life and need to be replaced. The first replacement by priority order will be at the ECC, then the next at the Town next year and the third replacement at the library a year after next year. Mr. Leslie said these are critical systems and he doesn't want important data lost. Selectman Marmion asked what maintenance is involved. Mr. Leslie said there is a contract with a vendor. Selectman Marmion asked the range of costs to fix problems and said she would be interested in seeing a continual repair amount. Mr. Leslie said he'll get that information to the Selectmen. Selectman Kiley asked Mr. Leslie to explain some of the terms listed in the backup sheet. Mr. Leslie explained what a virtual server, cluster and NAs disk is. Selectman Kiley asked what kind of data is on the ECC server. Mr. Leslie said ECC, Fire, director service are some of the data on that server. Selectman Kiley asked if the ECC server is being replaced first because it's the most important. Mr. Leslie said this server is at the end of its life and the others can wait a bit more. Selectman Kiley said his office is all virtual and it's protected and safe. Mr. Leslie said the option of having a virtual server is a matter of whether the town wants the server to be in or out of house and while there are benefits to both, Mr. Leslie prefers an in-house server because the Town would have more control and if the company handling the virtual server fails the town would be at the bottom of the list to have the server restored. Selectman Kiley said he disagrees with Mr. Leslie's opinion on staying in-house because going virtual at his office saved his company a lot of money and he feels there are good companies to look into. First Selectman Tetreau suggests that before the Selectmen evaluate funding servers at the other two sites, Mr. Leslie come back to a BOS meeting within 90 days and within the next month he document concerns expressed by the Selectmen and obtain the information they requested.

First Selectman Tetreau asked what the capacity of the ECC server is now. Mr. Leslie said is it running out of capacity. First Selectman Tetreau asked what happens when space runs out. Mr. Leslie said his department had taken a left-over BOE system. First Selectman Tetreau asked is Mr. Leslie has a five-year plan on what police and fire are doing so that there is enough space on the server to get through the next five years. Mr. Leslie said he does not have such a plan but will get one to the Selectmen. First Selectman Tetreau asked Mr. Leslie if he has spoken to the police about a plan for more space. Mr. Leslie said he had not specifically talked to police on this plan so First Selectman Tetreau asked Mr. Leslie to speak to police. First Selectman Tetreau asked if the Town if buying the right server and if it would last up to five years and will extra space be needed for the ECC over the next five years. He also asked if the ECC server has to be in the police basement since the building is located in a flood plain. Mr. Leslie said it does not and there has been a discussion on moving the ECC for the past few years. First Selectman Tetreau asked Mr. Leslie if he talked to police on where else in their department they may put the server. Mr. Leslie said he wouldn't recommend putting this anywhere in the police department because of the flood zone. First Selectman Tetreau asked Mr. Leslie to speak to Ed Boman in DPW and police on the server's location. Selectman Marmion said she hesitates to support this technology investment now if it's not the right equipment. First Selectman Tetreau said while other sites have been looked at around town for the ECC, there are benefits to having it at the police station but there's the problem with the flood plain. Mr. Leslie said IT could add on to the unit at the ECC. Selectman Marmion asked if other towns outsource. Mr. Leslie said he didn't know and guessed they do not. Selectman Marmion asked when the ECC server would reach 100% capacity and the Town needs to know that immediacy. Mr. Leslie said it's reasonably immediate. First Selectman Tetreau asked Mr. Leslie to give the Selectmen an explanation on how the installation works and to get the police involved on that. First Selectman Tetreau asked for numbers on excess capacity for the town and library

servers. Selectman Marmion asked Mr. Leslie to get extra cost estimates on what other town systems look like and how much capacity our town would buy if we used outsourcing. First Selectman Tetreau said important questions are growth over the next five years and what the town is trying to accomplish. Selectman Kiley would like to see vendor proposals. Selectman Marmion would like to see maintenance and repair costs from the last year. She also wants to hear a better rationale for this system versus another type of system.

Selectman Kiley made an amendment to reduce by \$105,000 in relation to the Cluster Replacement at the ECC. Selectman Marmion seconded the amendment which carried 3-0.

The Selectmen then reviewed the four BOE non-recurring capital project requests. They will not eliminate any funding for the Dwight partial roof replacement or the FLHS field. Regarding the replacement of two boilers at Jennings, Selectman Kiley made an appeal to his colleagues to reverse their previous amendment and support this request because the boilers are so old. Selectman Marmion asked the BOE what the cost to repair the boilers was recently and did that recent repair buy more time. Tom Cullen of Central Office said he does not have that cost and some parts will be good but the boiler may not last until next winter.

First Selectman Tetreau asked why these boilers weren't part of last year's BOE non-recurring capital request. Dr. Title said the BOE had asked for a lot of big projects last year and thought they could stretch out the boilers to one more year. First Selectman Tetreau recommended the BOE not wait until boilers reach 50 years and to ask for a funding request much sooner. BOE Chair Phil Dwyer noted the BOE is limited by the waterfall chart. The previous amendment to not fund the boilers remained as is.

Regarding the security item, Selectman Kiley wanted to make sure the decision to reduce the amount of security made at last week's meeting still stands a week later. Dr. Title and Deputy Chief Lyddy said they ran the decision by the Police Chief and had a more detailed conversation. They are very comfortable with this number. First Selectman Tetreau said nothing is being defunded and that he will approve the rest of the funding next year and everything will get done in the same timeframe as was proposed. Selectman Marmion asked if there will be more public meetings if this item is approved by town bodies. Deputy Police Chief Lyddy said one is set for early March with a PTA and Dr. Title has been speaking to all the PTAs. First Selectman Tetreau thanked the Superintendent, his staff, police and fire. Selectman Kiley said he will also support the rest of the funding next year.

Selectman Kiley made an amendment to the \$755,000 bond resolution to change the amount in the title of the bond resolution to \$650,000 and to change the amount of \$755,000 in items one and two on the first page of this resolution to \$650,000 in both numeric and written form and to also change the amount in the title in Exhibit A of this resolution to \$650,000 and remove the \$105,000 for the cluster replacement project for a new total of \$650,000. Selectman Marmion seconded the amendment which carried 3-0.

Selectman Kiley made an amendment to accept the second bond resolution for \$404,000. Selectman Marmion seconded the amendment which carried 3-0.

Selectman Kiley made an amendment to the third bond resolution in the amount of \$5,204,342 to make the following changes: change the amount in the resolution's title to \$4,854,342 and replace \$5,204,342 in items one and two on the first page of the resolution to \$4,854,342 in both numeric and written form and to also change the title and total in Exhibit A for this resolution to the new amount of \$4,854,342 and also remove the \$350,000 for the Pine Creek Dike Study. Selectman Marmion seconded the amendment which carried 3-0.

All three bond resolutions now total \$5,908,342.

4) OSBORN HILL BUILDING COMMITTEE (Requires Board of Finance and RTM approval)

To hear, consider and act upon a resolution appropriating an additional \$812,172 for costs associated with certain projects at Osborn Hill Elementary School and authorizing the issuance of bonds to finance such appropriation.

Selectman Kiley made a motion to approve the item. Selectman Marmion seconded the motion.

Osborn Hill Building Committee Chair Kim Marshall gave the Selectmen additional information as requested at last week's meeting. She explained the overages compared to the original budget. She discussed increased costs that reflect the contingency usage to date. The gym abatement is schedule to complete in early February and gym construction should start early February with a completion date estimated in April. Ms. Marshall then discussed the projected cash flow. The project still has 60% of the construction remaining and only \$34 left in contingency. Thus, the Committee is requesting \$340,000 to cover unforeseen costs through the end of the project.

Selectman Marmion noted the project is half-way done and there could be delays and the Committee could come back to the Selectmen to request additional money. She also asked where the Committee is with the contingency and would the Committee consider asking for more funding. Ms. Marshall said the \$340,000 request includes the extra contingency. Sal Morabito from Central Office said the \$340,000 is being requested for additional contingency not for additional work. Selectman Kiley asked Mr. Morabito how comfortable he is that no more change orders will come up before the project is finished. Mr. Morabito said there is a possibility of Cos coming in. He said the requested contingency is realistic to have and it is a safe amount to ask for given approvals from the EPA were made, the mitigation plan was approved and the \$1.9 million of construction money to be spent may be subject to normal variables. Selectmen Kiley asked about the corridors. Ms. Marshall said that is an alternate the Committee did not accept.

First Selectman Tetreau made an amendment to reduce by 471,539.20 the additional funding for the walkway since it's in the non-recurring request. Selectman Marmion seconded the amendment which carried 3-0.

The main motion, as amended, carried 3-0.

Selectman Kiley asked if the walkway will be designed the way the Selectmen had wanted. First Selectman Tetreau said security needs will define that design.

5) ADJOURN

Selectman Marmion made a motion to adjourn the meeting at 7:30 pm. Selectman Kiley seconded the motion which carried 3-0.

Respectfully submitted,

Jennifer S. Carpenter
Recording Secretary
