

FAIRFIELD LUDLOWE HIGH SCHOOL BUILDING COMMITTEE

Wednesday, November 9, 2016 7:30 p.m.
Fairfield Ludlowe High School Faculty Lounge
785 Unquowa Rd.
Fairfield, CT 06824

FINAL MINUTES

Present: Greg Pidluski, Robert Sickeler, Marc Donald, Marc Andre, Donna Ertel, John Comerford

Also present: Sal Morabito (BOE Central Office), Gerald Foley (Town Purchasing Dept), Joe Costa (Perkins Eastman), Eric Cushman (Gilbane), Judy Ewing (Liaison to First Selectman's Office), Jessica Gerber (BOE Liaison), Carol Way (RTM Liaison)

Absent: Joseph Pagnozzi

I. Call To Order/Pledge of Allegiance

Mr. Donald called the meeting to order at 7:32pm, followed by the Pledge of Allegiance by all present.

II. Approval of Minutes – September 16, 2016 meeting

Motion was made by Mr. Pidluski to approve the September 16, 2016 minutes, which was seconded by Mr. Comerford. 6:0:1 in favor with Mr. Andre abstaining.

III. Chairmans Update

Mr. Donald welcomed Mr. Comerford to the Committee.

IV. Architects Update

Mr. Costa reported that there are updated submittals (now back in Gilbane's hands), and are awaiting for another set, plus shop drawings, leading up to a pre-construction meeting to be held soon.

V. Construction Managers Update

Mr. Cushman reported that all documents are ready to go for the building permit, which will be happening this month. All glazing and glass submittals done, and trade contractors done.

VI. Budget Update

Mr. Cushman reported that there are 60 purchase orders to date, and there will be a full report at next month's meeting.

VII. Invoices

Mr. Cushman reviewed the following invoices with the Committee:

Perkins Eastman - \$1795.68
Perkins Eastman - \$3527.54
Woodard & Curran - \$8186.50

Gilbane - \$1260.00

Gilbane - \$1171.00

Motion was made by Ms. Ertel to approve invoices from Perkins Eastman, Gilbane, and Woodard & Curran totaling \$15,940.72, which was seconded by Mr. Sickeler. 6:0 in favor.

VIII. Old Business

Mr. Costa reported that the lights that were affecting the neighbors at night are working perfectly in the stairwell. There may be a possibility that a special film will be placed on the windows there to minimize glare, maybe install a timer.

Mr. Foley reported Town Attorney Stanton Lesser advised him that the architect's fees were based on a percentage of costs at 5.59% and the pending invoice was consistent with the contract. The pending invoice can be submitted and paid at the close of of Phases I and II of the project. The shared savings is in regards to the whole contract and should be submitted at the close of the project.

IX. New Business

NONE

X. Public Comment

Ms. Ewing brought up that at next month's meeting, the Committee is to set the schedule of meetings for 2017, and to elect officers for the Committee.

XI. Adjourn

Motion was made by Ms. Ertel to adjourn the meeting at 8:00pm, which was seconded by Mr. Pidluski. 6:0 in favor.

Respectfully submitted,

Jennifer Hochberg Toller

FLHS Building Committee Recording Secretary

