

FAIRFIELD LUDLOWE HIGH SCHOOL BUILDING COMMITTEE

Wednesday, January 20, 2016

Fairfield Ludlowe High School Teacher's Lounge

785 Unquowa Rd.

Fairfield, CT 06824

FINAL MINUTES

Members Present: Greg Pidluski, Marc Donald, Marc Andre, Donna Ertel, Joe Pagnozzi, Robert Sickeler, David Weber (arrived 7:34pm)

Also present: Greg Hatzis (FLHS headmaster), Jessica Gerber (BOE liaison), Carol Way (RTM liaison), Sal Morabito (BOE), Joe Costa (Perkins Eastman); Peter Manning, Maureen Funke, Eric Cushman (Gilbane); Phil Ryan, Corinne Dyer (Town of Fairfield Purchasing); Judy Ewing (liaison First Selectman's office)

I. Call To Order/Pledge of Allegiance

Mr. Donald called the meeting to order at 7:31pm, followed by the Pledge of Allegiance by all present.

II. Approval of Minutes

Motion was made by Ms. Ertel to approve the Meeting Minutes from the December 9, 2015 meeting. Mr. Andre seconded. 4 in favor with 2 abstentions (Pagnozzi, Pidluski). (Mr. Weber not present for vote)

III. Architect's Update

Mr. Costa reported that the light fixture in the new section of Webster Wing (facing out to Unquowa Road) has been fixed; so far no complaints from residents in the area.

IV. Construction Manager's Update/ Budget Update

Ms. Funke reported that the punch list items were completed, and next week there will be a final walk through of the building with Tom Conley of the Town Building Department.

Mr Manning introduced Eric Cushman, who is Project Manager of Small Projects for Gilbane; Mr. Cushman will be in charge of the Phase 3 windows project. Mr. Manning also reported that bids and overall costs are being considered for Phase 3.

\*\*\*\*\*PLEASE TAKE NOTE that the next 3 agenda items were taken out of order from original agenda.

V. Discussion/Vote on Guaranteed Maximum Price (GMP)

Mr. Manning reviewed the GMP handout, with the different bids/numbers, with the Committee.

All bid packages received 4-6 bids each.

Ms. Funke mentioned that \$100,000 will be reimbursed.

Mr. Manning also reviewed an estimated Phase 3 budget with the Committee.

Motion was made by Mr. Weber for the Chairman to request funding of \$3,516,750 for Phase 3 of the project. Mr. Pidluski seconded. 4 in favor (Donald, Ertel, Pidluski, Weber), 1 opposed (Sickeler), 2 abstentions (Andre, Pagnozzi).

Motion was made by Ms. Ertel to accept GMP to be presented to the town bodies pending funding. Mr. Weber seconded. 5 in favor, 2 abstentions (Andre, Pagnozzi).

#### VI. Discussion/Vote on Shop Drawings Vendor

Discussion took place regarding the different vendors to do the shop drawings for Phase 3.

Motion was made by Ms. Ertel to approve Cherry Hill to do the shop drawings for no more than \$11,750. Mr. Weber seconded. 6 in favor, 1 abstention (Andre).

#### VII. Discussion/Vote Architect's and Consultants' Fees Phase 3

Mr. Costa reported that the fees for Phase 3 (\$175,929) were forwarded to the Committee for review.

Motion was made by Mr. Andre to approve architect fees for Phase 3. Mr. Sickeler seconded. Approved unanimously.

#### VIII. Approval of Invoices

Mr. Manning passed out to Committee members budget updates for Phase 1 & 2, and invoices for review and discussion.

Motion was made by Ms. Ertel to approve invoices from the following:

Gilbane: \$74,428.64 and \$26,170

Arcadis: \$6661.74 and \$3879.68

Woodard & Curran: \$4942.50

Perkins Eastman: \$27,498.91

Totaling \$143,581.47

Mr. Sickeler seconded. Approved unanimously.

#### IX. ATPs and Change Orders

Ms. Funke passed out an OCO Summary to Committee Members for review and discussion.

ATP-0064: \$2546.00 (approved 12.9.2015 --- adding new type F light over existing door)

ATP-0074: \$3086.00 (replace lighting per Owner request --Webster Wing extension)

ATP-0076: (\$343.00) (CREDIT for previously incorrect labor rate)

ATP-0077: VOID

ATP-0078: \$754.00 (reconcile bond and testing and balancing)

ATP-0079: (\$21,560.26) (CREDIT for reconcile remaining Owner allowances)

Motion was made by Ms. Ertel to approve ATPs 74-79, and OCO-010, totaling a credit of \$15,517.26. Mr. Weber seconded. Approved unanimously.

X. Old Business

Mr. Costa reported that finding vendors to do the acoustic panels in the cafeteria are in process. Mr. Andre expressed concerns about the sound system and felt that it should be done with Phase 2 approval.

Mr. Hatzis said that the P.A. System was for the cafeteria only, and the box was removed during the renovations.

XI. New Business

Phil Ryan and Corrine Dyer from the Town's Purchasing Department were welcomed.

XII. Public Comment --- NONE

XIII. Adjourn

Motion was made by Mr. Pagnozzi to adjourn the meeting at 9:27pm. Mr. Donald seconded. Approved unanimously.

Respectfully submitted,

Jennifer Hochberg

FLHS Building Committee Recording Secretary