

FAIRFIELD LUDLOWE HIGH SCHOOL BUILDING COMMITTEE

Wednesday, November 18, 2015 7:30 p.m.
Fairfield Ludlowe High School Teacher's Lounge
785 Unquowa Rd.
Fairfield, CT 06824

FINAL MINUTES

Members Present: Marc Donald, Chair; Joseph Pagnozzi, Secretary; Robert Sickeler, Marc Andre, Donna Ertel, Vice Chair; Greg Pidluski

Others Present: Sal Morabito, BOE; Joe Costa (Perkins Eastman); Maureen Funke (Gilbane); Andrew Lescoe (Arcadis), Twig Holland (Purchasing, Town of Fairfield); Aren Heitmann (FLHS student); Arnold Heitmann (Aren's father)

Absent: David Weber

I. Call to Order/Pledge of Allegiance

Mr. Donald called the meeting to order at 7:36pm, followed by the Pledge of Allegiance by all present.

II. Approval of Minutes

Motion was made by Ms. Ertel to approve the October 14, 2015 Regular Meeting Minutes, seconded by Mr. Pagnozzi. 6:0 in favor.

Motion was made by Mr. Sickeler to approve the November 4, 2015 Special Meeting Minutes, seconded by Mr. Donald. 6:0 in favor.

III. Architect's Update

Mr. Costa reported that the window replacement drawings were updated and is awaiting the specs from Gilbane. He also reported that the glare issue pertaining to the lights in the Webster stairwell will be addressed by replacing the light fixture.

IV. Construction Manager's Update

Ms. Funke reported that the punch list is complete except for two items; the marker/whiteboards are to be shipped on December 7 and will be installed, and the front railing will be taken care of during the second week of December.

Tom Conley of the Town Building Department will be doing a final walk through before issuing an official certificate of occupancy.

V. Project Manager's Update/Budget

Mr. Lescoe gave out the following handouts to Committee members: Updated Budget Detail, Updated Invoice List, and ATP/OCO Review Sheet. Those were reviewed and discussed.

VI. Approval of Invoices

Motion was made by Ms. Ertel to approve the following invoices: Gilbane--\$472,480.50; Perkins Eastman--\$5357.45 & \$3116.62; Arcadis--\$17,967.48; Woodward & Curran--\$1315.03; Walter Stapleton--\$990.00 = totaling \$501,227.08. This was seconded by Mr. Pidluski. 6:0 in favor.

VII. Vote on Authorization to Proceed and Amendments

Per the handout, Ms. Funke reviewed the following ATPs with the Committee, and were discussed.

ATP-0064: Add new F light over egress door across from tennis courts \$2546.00
ATP-0070: Reconcile BP-07A Allowance (credit of \$1220.00)
ATP-0072: Credit incorrect electrical premium rate (credit of \$266.00)
ATP-0073: Add protective covers to overflow sensor panels \$1503.00
ATP-0074: Replace lighting per Owner's request in Webster Wing stairwell \$6036.00
ATP-0075: Reconcile signage & FA, allowance OA-0005 \$5382.00
OCO-009: All changes previously approved including ATPs 64, 72, 73, 74, 75.
All totaling: \$42,695

Motion was made by Ms. Ertel to approve the following ATPs: 64, 70, 72, 73, 74, 75, and OCO-009. This was seconded by Mr. Sickeler. 5:0:1 in favor, with Mr. Pagnozzi abstaining.

VIII. Discussion of Arcadis Contract

Ms. Holland reported that since the windows project is being done separately, she doesn't believe that Arcadis' services are needed. The Building Committee will need a provision for budget overseeing, and Gilbane has a proposal to manage the budget aspect of the windows project. Gilbane proposes \$17,850 for 24 months of budget tracking, which cover construction and soft costs.

Motion was made by Ms. Ertel to conclude engagement with Arcadis effective December 31, 2015. This was seconded by Mr. Pagnozzi. 6:0 in favor.

Motion was made by Mr. Pidluski for contract with Gilbane pertaining to financials for the windows project not to exceed \$18,000, and was seconded by Mr. Andre. 6:0 in favor.

IX. Old Business

Mr. Morabito reported that he and Mr. Hatzis walked the cafeteria and noted the decibel level was the highest in the main part of the cafeteria, not the addition. Mr. Morabito said that he would work with the architect to determine solutions to soundproofing the area where the noise was the highest.

X. New Business

The Building Committee thanked Twig Holland for her service to the Town.

XI. Public Comment –NONE

XII. Adjourn

Motion was made by Mr. Ertel to adjourn the meeting at 8:41pm, and was seconded by Mr. Pidluski. 6:0 in favor.

Respectfully Submitted,

Jennifer Hochberg
Recording Secretary

